

Woodland Elementary School

January 8, 2014 SBDM Minutes

*Members Present*: Jenn Ford, Jennifer Sullenbarger, Cindy Miller, Dawn Tarquinio, Sonja Beardsley and Shianne Monteiro Guests: Ashley Brus and Carlena Sheeran. Mary Silva was the recording secretary.

**1. Opening Business**

The meeting was opened at 3:45 p.m.

a. A ***motion*** was made by *Jenn Ford* to approve the January agenda and was ***seconded***by *Jenn Sullenbarger.*

b. A ***motion***was made *Jenn Ford* to approve the December minutes and ***seconded*** by *Shianne Monteiro*.

c. Good News Reports-

 1. Some of our students from the Yes, Virginia production were invited to perform at Macy’s at Oxmoor Center.

d. Public Comment - None

**2. Student Achievement Report**

a. Assessing Student Achievement – MAP begins on January 9th. Fall data numbers have been reviewed. It was noted that written schedules do not reflect bell-to-bell instruction. Looked at Projected Proficiency Summary Report. Discussed grade level goals based on November walk-throughs.

b. New Annual Measurable Objective

c. ABRI Coding Report – Observed regular education classrooms; 100% teaching. It was suggested that teachers use more academic language rather than “*sit down*,” etc.

**3. Planning**

a. February 3rd PLD – We had to make this day up on February 6th due to a snow day. Originally, a valuable workshop with KASC was scheduled for this day but was not able to be rescheduled to the 6th. We hope to make it up in the future.

b. Monthly Review -

**FEBRUARY :**

6 – PLD Make-up

10 – 18th – Spring Book Fair

11 – History Club meets; 1st grade Dance Troupe

12 – Staff Mtg; SBDM Mtg

13 – DARE; PLC’s; Bus Safety; Future Problem Solvers; Fitness and Friends; Lighthouse Mtg; Family Night

14 – Bus safety; Snow make-up day #1

17 – Snow make-up day #2

18 – Grades Due; 1st Gr. Dance Troupe; History Club

19 – FRC Advisory Council Mtg; Progress Reports go home; Staff Mtg

20 – DARE; PLC’s; HCBE Mtg.; Future Problem Solvers; Fitness and Friends; Jr. BETA Convention; PBIS/Lighthouse Mtg; Special Ed Mtg

21 – Behavior Screener; Break Buds; Jr. BETA Convention; Girl Power; BETA Service Day/Twins; Jump Rope for Heart

24 – Academic Team; Future Problem Solvers; Break Buds; District Governor’s Cup; K-PREPPER; Dance Troupe; History Club

26 – Instructional Rounds; Staff Mtg/Soar Awards

27 – DARE; PLC’s; Fitness and Friends; Future Problem Solvers

28 – Character Ed Celebration; Grading window opens; Break Buds; WWOF Breakfast; Instructional Assistant Appreciation Day Page 1/Jan 2014

**PREVIEW OF MARCH:**

4 – Dance; History Club Meets

5 – Staff Mtg; SBDM Mtg

6 - DARE; KSHA Conference

7 – KSHA Conference

11 – History Club

12 – Staff Mtg

13 – DARE

17 – 3rd Qtr. Report Card Grades Due

18 – K-Prepper Scrimmage

19 – Report Cards go home; 3rd Qtr. Grade Names due for Awards; Staff Mtg

20 – DARE; HCBE Mtg

21 – 3rd Qtr. Awards Ceremony

24 – WWOF Writing Pieces Due

25 – History Club

26 – Character Ed Names Due; 4th Gr. Field Trip; Staff Mtg

27 – DARE; Disaster Preparedness Family Night; *My Many Colored Days* Program

28 – Character Ed Celebration; WWOF Breakfast

**4. Program Reviews**

a. Senate Bill 1 (2009) requires annual review of programs. Schools and districts may complete this requirement by using ASSIST on an annual basis to input the Program Review scores for the rubrics. Schools and districts may choose to work on only one Program Review annually. It is recommended that schools and districts choose the Program Review where the most improvement is needed; however; the final decision rests with the school and district. The school and district should have a plan to improve the Program Review ratings and should upload evidence of improvement in ASSIST. For the remaining Program Review areas, schools and districts only need to transfer scores on the rubric from the previous year into ASSIST fof the current year. However, if a school/district changes a rating in the ASSIST rubric, there must be evidence uploaded to document why a change was made.

**5. Budget Report**

a. The December Schedule of Balances was reviewed by the Council. **Motion to approve**-*Cindy Miller;* **Seconded** by *Sonja Beardsley*

**6. Committee Reports**

a. December accident report

b. PBIS Report – Nothing new to report at this time

c. LIM Lighthouse Team will meet on January 9th.

d. Family Resource Center Report – Assurance/Principal Agreement Approved and Signed **Motion to approve** – *Jenn Ford*; **Seconded** by *Sonja Beardsley*

**7. POLICY REVIEW**

a. Council Election Procedures – Reviewed FAQ for procedures

**8. New Business**

a. IRead Agreement – Targets all students at their need level. (More information included with minutes on an informational sheet). This would be in addition to MAP Testing. A representative of 1st and 2nd grades will report back with results (preferably one from each grade). We understand and agree to our financial responsibility of the IRead Agreement. **Motion to approve**- *Jenn Ford*; **Seconded** by *Shianne Monteiro*

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b. Diagnostic Tool – We must choose a diagnostic tool. EZ CBM ($4 per students who need it). They pro-rate the cost so it would be less than $4 per student for February through May. Ashley Melloy can do our training.

c. Crosswalk Coach – 3rd and 4th Grades

d. Safety Planning – Tighten up. Visitors must sign in with a destination stated.

**9. On-Going Learning**

a. Insights Winter Edition/KASC – *Understanding the new process for improvement plans; A checklist of new state assurances.*

The January 2014 SBDM meeting was adjourned at 5:38 p.m. ***Motion***: *Jenn Ford*; ***Second***: *Jenn Sullenbarger*.

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