

# DRAFT AIA Document G701™ - 2001

## Change Order

**PROJECT (Name and address):**

Bluegrass Middle School Cooler &  
Freezer Replacement Package  
170 W.A. Jenkins Road  
Elizabethtown, Kentucky 42701

**CHANGE ORDER NUMBER:** 001**DATE:** January 27, 2014**TO CONTRACTOR (Name and address):**

C&T Design and Equipment Co.  
295 Pearce Industrial Road  
Shelbyville, Kentucky 40065

**ARCHITECT'S PROJECT NUMBER:** 1344**CONTRACT DATE:** October 23, 2013**CONTRACT FOR:** Kitchen Improvements**OWNER:** ☒**ARCHITECT:** ☒**CONTRACTOR:** ☒**FIELD:** ☐

KENTUCKY DEPARTMENT OF  
EDUCATION: ☒

**THE CONTRACT IS CHANGED AS FOLLOWS:**

(Include, where applicable, any undisputed amount attributable to previously executed Construction Change Directives)

A credit of \$2,850.00 for door and masonry revisions, and an add of \$700.00 for revised electrical service. Total deduct from the contract: \$2,150.00.

The original Contract Sum was

The net change by previously authorized Change Orders

The Contract Sum prior to this Change Order was

The Contract Sum will be decreased by this Change Order in the amount of

The new Contract Sum including this Change Order will be

The Contract Time will be unchanged by Zero (0) days.

The date of Substantial Completion as of the date of this Change Order therefore is January 3, 2014.

\$	43,312.65
\$	0.00
\$	43,312.65
\$	2,150.00
\$	41,162.65

**NOTE:** This Change Order does not include changes in the Contract Sum, Contract Time or Guaranteed Maximum Price which have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

**NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.****Sherman Carter Barnhart Architects PSC****ARCHITECT (Firm name)**

100 Mallard Creek Road, Suite 151  
Louisville, Kentucky 40207

**ADDRESS****C&T Design and Equipment Co.****CONTRACTOR (Firm name)**

295 Pearce Industrial Road  
Shelbyville, Kentucky 40065

**ADDRESS****Hardin County Schools****OWNER (Firm name)**

65 W.A. Jenkins Road  
Elizabethtown, Kentucky 42701

**ADDRESS****BY (Signature)****Kenny Stanfield AIA****(Typed name)****DATE****BY (Signature)****Mike Spillman****(Typed name)****DATE****BY (Signature)****Nannette Johnston****(Typed name)****DATE**



## C&T Design and Equipment Co., Inc.

*Commercial and Industrial Food Service Equipment*

295 Pearce Industrial Road

Shelbyville, KY 40065

Phone: 502-633-8030 • 800-240-4188 • Fax: 502-633-8031

# Change Order

**To:** Sherman Carter Barnhart Architects, PSC  
100 Mallard Creek Road, Suite 151  
Louisville, KY. 40207

<b>Date</b> 12/20/13	<b>Project #</b> 09/05/1903	<b>Architect</b> Justin McElfresh
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<b>Item</b>	<b>DESCRIPTION</b>	<b>Cost</b>
1	Provide New 30A/3P, 240V Nema 3R Disconnect switch and LFMC connection to new freezer condenser unit on roof, fuse per unit name plate. Provide new 25A/3ph breaker in existing panel ELD1 with #10 conductors, intercept existing freezer circuit and replace wiring as required. Field verify location and coordinate wiring requirements with supplier. ( Shrout Tate Wilson) Project #1338	

Materials \$205.46  
6% Sales Tax \$12.33  
Labor \$451.39  
Total \$700.00

Review and agree that the above task is approved.

Print\_Justin McElfresh

Thank You!

Sign \_\_\_\_\_ Date \_\_\_\_\_

By signing above, I acknowledge that all listed items have been received complete and in undamaged condition. Any shortages or damages MUST be noted on this delivery ticket prior to the delivery person leaving the facility.

**Justin McElfresh**


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**From:** Mike Spillman [mspillman@c-tdesign.com]  
**Sent:** Tuesday, December 03, 2013 4:59 PM  
**To:** Justin McElfresh  
**Cc:** 'Kuhn, Mary'; 'Taylor, Rusty'; 'Wyatt, David'; 'Milby, Gary'  
**Subject:** RE: 1344 Bluegrass Middle School Cooler/Freezer

Justin,

I have spoken with our suppliers and various installation personnel for this project and staying with the 36" doors will help save some time for fabrication of the doors and also some installation time. As I mentioned to you during our conversation I have reviewed our budget for this project and can reduce Hardin County's cost by \$2,850.00 on this project. If everyone is in agreement to this, we can release the walk-in for production and start installation the week of Christmas.

Thank You,  
Mike Spillman

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**From:** Justin McElfresh [mailto:jmcfresh@scbarchitects.com]  
**Sent:** Tuesday, December 03, 2013 4:33 PM  
**To:** Mike Spillman  
**Cc:** Kuhn, Mary; Taylor, Rusty; Wyatt, David; Milby, Gary  
**Subject:** 1344 Bluegrass Middle School Cooler/Freezer

Mike,

Per our phone conversation, I have spoken with Mary Kuhn and Rusty Taylor with Hardin County Schools regarding the schedule for completing the cooler/freezer replacement and your noted concerns.

I would like to ask that you contact each material vendor/equipment supplier and subcontractor who will be working on the project and verify that all equipment is readily available and that nobody has issues with manpower availability. Also, Mary indicated that modifying the existing openings to accommodate a 48" door to the cooler and freezer isn't a big concern at this school due to the size of the cooler/freezer. Palettes are seldom used (unlike at some of the other schools). Therefore, the district is willing to entertain a credit for leaving the existing openings in place and eliminating the associated masonry work by utilizing 36" doors on the new cooler/freezer. This should also help to improve your schedule.

Obviously, assuming there are no major issues, the district would very much like to complete all work over winter break. Please review and forward a cost change proposal for review and provide verification that all man power and equipment is available.

Thanks for your attention to this matter.

**Justin McElfresh, AIA, CID, LEED®AP BD+C**  
Sherman Carter Barnhart, PSC  
100 Mallard Creek Road, Suite 151  
Louisville, Ky 40207  
(502) 721-6100 Phone  
(502) 721-6111 Fax

*Sherman Carter Barnhart*



01/12/2014

BG #: 13-250 Change Order No.: 1

District: Hardin County District Code: 231 Facility Name: Bluegrass Middle School School Code: 015

Project: Cooler & Freezer Replacement Pkg. for Bluegrass Middle School Time Extension Required: ☐ Yes ☒ No  
If yes, by \_\_\_\_\_ day(s)

Date of Change Order: 1/13/14 Change Order Amount: ☐ Increase ☒ Decrease ☐ Unchanged

Contractor / Vendor Name: C&T Design and Equipment Bid Package No.: \_\_\_\_\_

1. This Requested Change Order Amount +/-	\$	-2,150.00
2. Remaining Construction Contingency Balance: (including line 1 above)	\$	4,315.63
3. Change in A/E Fee for this Change Order +/-	\$	0.00
4. Change in CM Fee for this Change Order +/-	\$	n/a

**Note: Change Orders equal to or greater than \$25,000 shall be submitted to KDE with detail cost breakdown.**  
*Attach additional pages if necessary.*

Contract change requested by: ☒ Local Board of Education ☒ General Contractor ☐ Architect/Engineer

☐ Construction Manager ☐ Code Enforcement Official ☐ Other: \_\_\_\_\_

Contract change reason code: ☒ Reduction of Scope ☐ Expansion of Scope ☐ Improved Plans/Specs

☐ Found Condition ☐ Code Compliance ☐ Other: \_\_\_\_\_

Change Order Description and Justification:	Cost Benefit to Owner:
A credit of \$2,850.00 for door and masonry revisions, and an add of \$700.00 for revised electrical service.	Door and masonry revisions represent a savings to Owner. Revised electrical service was requested by Owner; cost is fair and reasonable.

Have contract unit prices been utilized to support the cost associated with this change order?

☐ Yes ☒ No If no, provide a detailed cost breakdown which separates labor, material, profit and overhead.

**Cost Breakdown:**

Total Change Order Amt.:	Labor	Materials	Profit & Overhead*	Bond & Insurance
\$ -2,150.00	\$	\$	\$	\$
% of Total Change Order Amt.:	%	%	%	%
100 %				

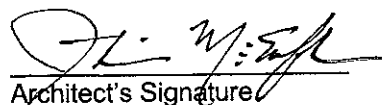
\*Profit & Overhead shall not exceed 15% of net cost of change order

Is the cost for this change order supported by an alternate bid or competitive price quote(s)?

☐ Yes ☒ No If no, explain why Cost was reviewed based on recent pricing, and compared to unit pricing.

Board of Education Designee's  
Signature

Date

  
Architect's Signature

1/27/14  
Date

Finance Officer's Signature

Date

Construction Manager's Signature

Date