

Southgate

STUDENTS

09.36 AP.21

School-Related Student Trip Request Form

SUBMIT THIS FORM ONE WEEK PRIOR TO THE BOARD MEETING.

FACULTY MEMBER(S) SPONSORING TRIP

Amy Gastright

TYPE OF TRIP (CHECK ONE):

☐ Classroom Field Trip ☐ Class Trip (i.e., junior, senior), specify _____

☐ Organization/Club Trip, specify _____

☒ Other (athletic, band, if applicable) GT

DESTINATION NKU

ADDRESS Nunn Dr.

PHONE _____

☐ Out of State ☐ Out of County ☒ Within County

☐ Overnight; give name, address, phone of lodging _____

DATE(S) OF TRIP Thurs. Mar 13

DEPARTURE TIME 8:30 am

RETURN TIME 1:30 pm

PURPOSE/EDUCATIONAL VALUE

Enrichment Day for Gifted

1/3 Talented Students

SOURCE OF FUNDING FOR TRIP

GT Funds

NO STUDENT SHALL BE DENIED THE TRIP BECAUSE OF AN INABILITY TO PAY.

BILL TRIP EXPENSES TO: ☐ SPONSORING ORGANIZATION ☐ SCHOOL COUNCIL ☐ BOARD ☒ OTHER, SPECIFY GT Funds

NUMBER OF: STUDENTS 23

FACULTY SPONSORS 1

OTHER CHAPERONES 2 - hopefully still in progress

TOTAL # OF PARTICIPANTS 26

MODE OF TRANSPORTATION

Bellevee Independent School Bus

☐ CERTIFICATED COMMON CARRIER; SPECIFY _____

☐ PRIVATE VEHICLE, AS ALLOWED BY POLICY; SPECIFY DRIVER(S) _____

SUPERVISION (ATTACH LIST OF NAMES OF ADULTS ACCOMPANYING STUDENTS ON TRIP.)

Have all chaperones undergone the required records check and been designated by the principal/designee to supervise students? ☒ Yes ☐ No

Amy M. Gastright
Signature of Faculty Sponsor

Feb. 5, 2014
Date

Trip has been ☐ approved ☐ disapproved. Reason for disapproval _____

Signature of Board Chairperson

Date

For overnight and/or out-of-state trips, approval of the Board may be required by policy 09.36.

RELATED PROCEDURES:

09.36 AP.211, 09.36 AP.23

Review/Revised: 7/11/13