

**RECORD OF BOARD PROCEEDINGS  
MINUTES FROM THE MEETING  
Ludlow, Kentucky, December 16, 2013**

The Ludlow Independent Board of Education met at the Board of Education Conference Room, 525 Elm Street, Ludlow, KY 41016 at 7:00 PM, December 16, 2013, with the following members present:

**Attendance Taken at 7:00 PM:**

Present Board Members:

Ms. Amy Hayden  
Ms. Kymberly King  
Mr. William McMillen  
Ms. Cindy Powell

Absent Board Members:

Mr. Stephen Chapman

**1. Call to Order**

**1.1. Call to Order by Mr. McMillen**

Discussion:

Others Present at Meeting: Mike Borchers, Superintendent; Jenny McMillen, Board Secretary and College & Career Readiness Coordinator; Rick Smith, Director of Special Education; Jason Steffen, Elementary Principal; Joe Beard, High School Principal; Steve Hart, High School Assistant Principal.

**1.2. Pledge of Allegiance by Ms. Hayden**

Rationale:

Ms. Amy Hayden led the Pledge of Allegiance.

**2. Approval of Agenda**

Rationale:

It was recommended that the board approve the Agenda.

**Order #48 - Motion Passed:** Approval of agenda as presented passed with a motion by Ms. Cindy Powell and a second by Ms. Kymberly King.

|                      |        |
|----------------------|--------|
| Mr. Stephen Chapman  | Absent |
| Ms. Amy Hayden       | Yes    |
| Ms. Kymberly King    | Yes    |
| Mr. William McMillen | Yes    |
| Ms. Cindy Powell     | Yes    |

### **3. Recognition and Information Agenda**

Rationale:

These items were presented for recognition and information.

#### **3.1. Monthly Reports**

Rationale:

These items were presented for information.

Discussion:

Mike Borchers discussed our attendance: Daily attendance seems to have increased in both schools; enrollment is holding steady.

Mike Borchers discussed the positive impacts of the Food Drive and the Christmas Drive.

Cindy Powell noted that she would like to see the Kentucky History Quilt Project restored and is willing to help support that project.

#### **3.2. Personnel**

Rationale:

These items were presented for information.

#### **3.3. Monthly Activities**

Rationale:

These items were presented for information.

Discussion:

Mike Borchers discussed information on activities coming up in January.

#### **3.4. Spotlight Items**

Rationale:

These items were presented for information.

Discussion:

Mike Borchers reviewed the Shining Stars for December.

### **4. Consent Agenda**

Rationale:

It was recommended that the board approve the Consent Agenda.

**Order #49 - Motion Passed:** Approval of Consent Agenda passed with a motion by Ms. Amy Hayden and a second by Ms. Cindy Powell.

|                      |        |
|----------------------|--------|
| Mr. Stephen Chapman  | Absent |
| Ms. Amy Hayden       | Yes    |
| Ms. Kymberly King    | Yes    |
| Mr. William McMillen | Yes    |
| Ms. Cindy Powell     | Yes    |

#### **4.1. Approval of Minutes**

Rationale:

It was recommended that the board approve the minutes of the November Regular Meeting.

#### **4.2. Monthly Bills**

Rationale:

It was recommended that the board approve payment of the monthly bills.

Discussion:

Mike Borchers reviewed the monthly bills and clarified questions.

### **5. Discussion and Action Agenda**

#### **5.1. Delivery Targets**

Rationale:

Mike Borchers explained the district's Annual Measurable Objective (AMO) and Delivery Targets set by the state.

Discussion:

Mike Borchers shared several documents to explain the AMO and Delivery Targets set for both schools and the district. He explained how the delivery targets are set in each area, and that the CSIP and CDIP improvement plans are meant to address each of the delivery targets, detailing strategies on how the schools and district will obtain each goal. The schools have a lot of work to do to obtain the goals, but they are within reach. The full implementation of the CSIPs and CDIP will ensure that we will meet the outlined AMO and delivery targets.

#### **5.2. Comprehensive School Improvement Plans**

Rationale:

Joe Beard explained the high school's Comprehensive School Improvement Plan (CSIP), detailing how Ludlow High School will reach their delivery targets.

Jason Steffen discussed the elementary school's CSIP, explaining how Mary A. Goetz Elementary will reach their delivery targets.

Discussion:

Joe Beard reviewed the Ludlow High School CSIP and answered any questions for clarification.

Jason Steffen explained the CSIP for Mary A. Goetz Elementary, clarifying any questions.

### 5.3. Comprehensive District Improvement Plans

Rationale:

Jenny McMillen reviewed the Comprehensive District Improvement Plan (CDIP) and how it will impact the district's mission and ability to reach its delivery targets.

It was recommended that the board approve this plan.

Discussion:

Jenny McMillen reviewed the CDIP.

**Order #50 - Motion Passed:** Approval of the 2013-2014 Comprehensive District Improvement Plan passed with a motion by Ms. Amy Hayden and a second by Ms. Kymberly King.

Mr. Stephen Chapman      Absent

Ms. Amy Hayden            Yes

Ms. Kymberly King        Yes

Mr. William McMillen    Yes

Ms. Cindy Powell         Yes

### 5.4. PGES Timeline

Rationale:

Mike Borchers reviewed the district's timeline to implement the Professional Growth & Effectiveness System (PGES).

Discussion:

Mike Borchers reviewed this timeline for the implementation of the PGES.

## 6. Other Business

Rationale:

Is there any other business to be brought before the board?

### 6.1. Board

Discussion:

Kym King had two remarks:

1. She asked about the receipt of the two \$1,000 grants she obtained from Duke Energy. They have not yet been received by the district.

2. She shared a positive comment from a community member, who commended Mike Borchers for being a Superintendent who is easy to approach and talk to. He said that Mr. Borchers was willing to listen to him and come up with a resolution for his concern.

## 6.2. Staff

Discussion:

Mike Borchers praised the custodial staff on their help and quick response to weather-related issues involving snow and ice removal.

Mike Borchers applauded the faculty and staff in general for the positive test scores and everyone's ability to work together and support the students.

## 6.3. Teachers

Discussion:

No discussion.

## 6.4. Public

Discussion:

No discussion.

## 7. Adjourn

Rationale:

It was recommended that the board adjourn the meeting.

**Order #51 - Motion Passed:** Approval to adjourn the meeting at 8:54 PM passed with a motion by Ms. Kymberly King and a second by Ms. Cindy Powell.

Mr. Stephen Chapman      Absent

Ms. Amy Hayden          Yes

Ms. Kymberly King        Yes

Mr. William McMillen     Yes

Ms. Cindy Powell          Yes

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PRESIDENT

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SECRETARY

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