

Woodland Elementary School

November 6, 2013 SBDM Minutes

*Members Present*: Jenn Ford, Jennifer Sullenbarger, Cindy Miller, Dawn Tarquinio, and Sonja Beardsley*.*  Not present: Shianne Monteiro Guest: Ashley Brus. Mary Silva was the recording secretary.

**1. Opening Business**

The meeting was opened at 3:47 p.m.

a. A *motion* was made by Jenn Ford to approve the November agenda and was *seconded* by Cindy Miller.

b. A *motion* was made Jenn Ford to approve the September minutes and *seconded* by Sonja Beardsley.

c. Good News Reports-

 1. Our PTA made $2,370 at the Fall Festival.

d. Public Comment - None

**2. Student Achievement Report**

a. Assessing Student Achievement – The District will assist us as an intense focus school Interviews, walk-throughs, writing. Timeline presented to staff. My Data First and MAP grade level reports shared.

b. Reviewed the NWEA Class Reports

**3. Planning**

a. Monthly Review -

**NOVEMBER :**

2 – STLP/Academic Team until 3:30

3 – Art Club until 3:30; Drama/Choir until 4:00

4 – Staff Meeting @2:30; SBDM Council Meeting @ 3:45

5 – Drama/Choir until 4:00

6 – Grading Window Opens

9 – Academic Team until 3:30

10 – Drama/Choir until 4:00

11 – Staff Meeting @ 2:30

12 – Musical – *Yes, Virginia, …* @ 6:00

14 –Woodland Winterval Craft Fest 10:00 – 2:00

18 - Holiday Lunch for 3rd, 4th, and 5th Grades

18 – Staff Meeting

19 – Skate Party 6:00 – 8:00

20 – Staff Breakfast @ 6:30 a.m.

20 – Character Ed Celebration

20 – Quarter Ends

23 – 31 Winter Break

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**PREVIEW OF JANUARY:**

1 – 3 Winter Break

6 – School Resumes

7 – Grades Due

8 – Report Cards go home

8 – Staff Meeting @ 2:30

8 – SBDM Council Meeting @ 3:45

13 – Academic Team until 3:30

15 – Staff Meeting @ 2:30

20 – No School (Martin L. King Day Observed)

22 – Staff Meeting @ 2:30

27 – Academic Team until 3:30

29 – Staff Meeting @ 2:30

31 – Character Ed Celebration 1:45

b. CSIP Due December 20th

**4. Program Reviews**

a. Results

**5. Budget Report**

a. The October Schedule of Balances was reviewed by the council. *Motion to approve* – Sonja Beardsley *Second* – Jenn Sullenbarger

b. Title II Teacher Quality – Funds used toward improving teachers (i.e. Professional Development sessions, etc.)

c. Title I Extension – Have to run a program outside regular school day. Cannot use for transportation costs.

d. Title I - $95,100 Budget

e. Discussion in regard to overcrowding in 2nd grade and what we can do to alleviate that. Suggestions included the possibility of waiting until January to hire another teacher (so the cost would be less). In the meantime, revamp the classroom assistants schedules so the 2nd grade teachers would each have a full-time assistant all day. This would be until January when a teacher possibly gets hired. Another option is to move 4th or 5th grade around to free up a teacher to move down to 2nd grade. The council did agree that the 2nd grade will get another teacher. Funds to pay this teacher would not be funded by the district. We would use funds from our PPA budget ($8,000) as well as Title I Funds to pay for this additional position.

**6. Committee Reports -**

a. October accident report

b. PBIS Report

c. LIM Lighthouse Team – Met all timelines so far for class missions for each grade level. Parent night will be held on November 7th. The goal is to have a student team in place by January.

d. Intense Focus Group/U of L RTI help coming

**7. Review**

**a.** Title I Compact – Compact – Teacher/Student/Principal/Parent sign-off on what we need to do togheter to help our students succeed.

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**8. New Business**

a. Primary overcrowding – 1st Grade (100) 2nd Grade (110) 3rd Grade (100)

**9. On-Going Learning**

a. Overall rankings were discussed

The November SBDM meeting was adjourned at 5:34 p.m. *Motion*: Jenn Ford; *Second*: Jenn Sullenbarger.

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