

**New Highland Elementary
Site Based Decision Making council Meeting
November 18, 2013**

The New Highland site Based Decision making council met on Monday, November 18, 2013 at 2:45 in room 14a.

Members present included: Daniel Mullins, Elisabeth Scott, Mary Foster, Monica O'Donnell and Megan Louvet.

Members Absent: Karen Drake

Opening business

1. **Visitors:** Present: Bobby Lewis
2. **Agenda:** Mr. Mullins reviewed the agenda with the council and acknowledged the visitor. Monica O'Donnell made a motion to approve the agenda and Elisabeth Scott seconded.
3. **Minutes:** The minutes of the monthly meeting on October 21 were reviewed. Elisabeth Scott made a motion to approve the minutes and Megan Louvet seconded. The minutes from the Special Meeting called October 29 were reviewed. Monica O'Donnell made a motion to approve the minutes and Megan Louvet seconded.
4. **Good News Report:** PTO sold 523 Market Day pies for a profit of \$3400.00. This money was raised for the Family Recourse Center. PTO also made an estimated \$600.00 profit on the Coke Sale. Additionally, New Highland's Academic Team won the Whiz Kids competition and will compete again on January 9.

Student Achievement

1. **MAP-** Mr. Mullins shared a report which indicated projected K-Prep results based on Map testing. Winter MAP testing will begin January 6, 2014.
2. **K-Prep Ranking -** New Highland's K-PREP score was 53.7 putting us in the 35%. We are ranked 512 out of 731. Mr. Mullin's has researched high achieving schools with similar demographics and plans to send teams of one administrator and one teacher to view these schools. These visits will start after the winter break.

Planning

1. **CSIP –** The council will look at the CSIP again in December. Our initiative with PBIS and a KSI interventionist must be added. The CSIP is due on December 20, 2013.
2. **Program Review –** Released scores show New Highland did well in all areas of the Program Review except for writing. Instead of a winter program our special area teachers are working on a spring program that will involve all grade levels.

3. **Night of Stars** – Thursday, November 21 will be a Title 1 night at New Highland. Parents are invited to the school to review MAP data, technology, the library, and various problem solving activities within the classroom. Pizza will also be served.
4. **I READ** – I Read is a computer based program for grades K-2. This district is offering to purchase this program for each school with the promise the school will use the program. If the program is not being used the school will pay the district back for the cost of the program. Mr. Mullins has ideas on how we can utilize the program effectively. Elisabeth Scott made a motion to purchase I Read and Monica O'Donnell seconded.

Budget Report

1. The October finance report was reviewed by the council. Elisabeth Scott made a motion to accept the budget and Megan Louvet seconded.

New Business

1. **Computer Lab Schedule** – Ms. Nelson is being pulled from the computer lab to assist with small group reading and math and to help in the library. She will still be in the lab for Kindergarten and first grade computer times to assist with students.
2. **Bylaws review and approval** – Bylaws review was tabled until the December SBDM meeting.
3. **SBDM Policy Review**- SBDM Policy review was tabled until the December SBDM meeting.

Elisabeth Scott made a motion to adjourn and Megan Louvet seconded. Meeting adjourned at 4: 54 p.m.