**Regular Site-Based Meeting**

**School Based Decision Making Council**

**Meeting Minutes**

December 05, 2013 6:00 PM

**Attendance Taken at 6:00 PM:**

Present Council Members:

Angie Boyers

Mrs. Donna Calhoun

Eddie Franke

Melissa Herald

Mrs. Leha Schutte

Absent Council Members:

Ms. Kendra Abner

Mrs. Tonia Schwegman

Updated Attendance:

Ms. Kendra Abner was updated to present at: 6:00 PM

**I. Call to Order**

**I.A. Welcome**

**I.B. Roll Call**

**I.C. Approval of Agenda**

**Order #168 - Motion Passed:**  Approval of the December Meeting agenda passed with a motion by Angie Boyers and a second by Mrs. Leha Schutte and the consensus of the council.

**I.D. Approval of Minutes**

**Order #169 - Motion Passed:**  Approval of the October Meeting Minutes passed with a motion by Melissa Herald and a second by Mrs. Donna Calhoun and the consensus of the council.

**II. Recognitions**

**III. Principal's Report**

Discussion:

Mr. Franke updated the council on the PGES pilot, upcoming events at the school and the current enrollment numbers.

**III.A. Program Review Report**

Discussion:

Mr. Franke updated the council on the Program Review Scores for 2013. The scores will start counting towards accountability for 2014. K-3 Program Review will be included. At this time each Program Review is in the Needs Improvement category. Steps taken to increase the scores include improved writing scores on K-PREP, PLC's and all staff members becoming familiar with the rubrics to share what they are doing.

**IV. Student Learning and Support**

**V. Budget Report**

Discussion:

Activity Funds, SBDM General Fund and Fund 2 (Federal Programs) were reviewed. 51% of the SBDM budget has been expended for the year at this point.

**VI. 2013-14 CDIP**

Discussion:

Council reviewed, discussed and approved elements of the 2013 CDIP.

**Order #170 - Motion Passed:**  Approval of the 2013-14 District Improvement Plan passed with a motion by Angie Boyers and a second by Melissa Herald and the consensus of the council.

**VII. Comments from the Audience**

Discussion:

Mr. Palm updated council on district finances. The Board asked him to address council to discuss the work they were doing to try and assure a balanced budget for FY15 (the next school year). Options include:

1) Doing Nothing: but that would mean the 2% contigency would not be met and KDE would come in and decide how our district should be managed or if it should remain a district

2) Make Cuts: The board would review a menu of options to cut

3) Merge with another District: would have to see if a district would want to

4) Increase Local Revenue

Mr. Palm stressed no decisions had been made. These are options that will be reviewed. Mr. Palm did say he would begin talking to staff members if their positions may possibly be cut.

**VIII. Adjourn**

**Order #171 - Motion Passed:**  passed with a motion by Melissa Herald and a second by Mrs. Leha Schutte and the consensus of the council.

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Chairperson

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Date