

School Census

A complete, accurate, permanent, and continuous census of all children between the ages of five (5) and twenty-one (21) residing in the ~~Jefferson County School~~ District shall be maintained. The census information shall include all data required by statute and regulation.

Adopted/Amended: 01/01/1900

Order #:

School Attendance Areas

ASSIGNMENT OF STUDENTS TO SCHOOLS

Each ~~pupil student of enrolled in~~ the ~~Jefferson County School~~ District shall be required to attend the school assigned ~~to her/him~~ by the ~~b~~Board of education. ~~Requests for transfer to another Jefferson County Public District School shall be considered pursuant to procedures developed by the Superintendent. All decisions by the Superintendent regarding transfer shall be final.~~

The Board may revise attendance zones from time to time.

REQUESTS FOR TRANSFER

Requests for transfer to another ~~District~~ school within the District shall be considered pursuant to procedures developed by the Superintendent. All decisions by the Superintendent/designee regarding transfer shall be final. must be based on physical, psychological, or educational reasons. Family hardship may also be considered in changing school assignment.

In addition, students shall be permitted to transfer to another school as required by the No Child Left Behind Act of 2001.*¹

*Because the Kentucky request to the U. S. Dept. of Education for flexibility was granted, this reason is waived through the 2013-2014 school year.

REFERENCES:

- ¹P. L. 107-110 (No Child Left Behind Act of 2001)
34 CRF 200.44

Adopted/Amended: 01/01/1900

Order #:

Attendance Requirements

COMPULSORY ATTENDANCE

Except as provided in [KRS 159.030](#), each parent, guardian, or other person residing in the District and having custody or charge of any child subject to the compulsory attendance law shall send the child to a regular public day school for the full term that the public school of the District in which the child resides is in session, or to the public school that the Board makes provision for the child to attend. Every child actually residing in this District is subject to the laws relating to compulsory attendance and neither he/she nor the person in charge of him/her shall be excused from the operation of those laws or penalties under them on the grounds that the child's residence is seasonable or that his/her parent is a resident of another state. **Once enrolled in school, a student shall be expected to be in daily attendance.** Beginning with the 2015-2016 school year, students between the ages of six (6) and eighteen (18) shall enroll and be in regular attendance in the schools to which they are assigned and shall be subject to compulsory attendance.¹

EXEMPTIONS FROM COMPULSORY ATTENDANCE

The Board shall exempt the following from compulsory attendance:

1. A graduate from an accredited or approved 4-year high school,
2. A pupil who is enrolled in a private or parochial school,
3. A pupil who is less than seven (7) years old and in regular attendance in a private kindergarten nursery school,
4. A pupil whose physical or mental condition prevents or renders inadvisable, attendance at school or application to study,
5. A pupil who is enrolled and in regular attendance in private, parochial, or church school programs for exceptional children, or
6. A pupil who is enrolled and in regular attendance in a state supported program for exceptional children.²

PHYSICIAN'S STATEMENT REQUIRED

The Board, before granting an exemption, shall require a signed statement as required by law unless a student's individual education plan (IEP) specifies that placement of the child with a disability at home or in a hospital is the least restrictive environment for providing services.²

EXCEPTIONS TO PRESENCE AT SCHOOL

Students must be physically present in school to be counted in attendance, except under the following conditions:

1. Students shall be counted in attendance when they are receiving home/hospital, institutional² or court-ordered instruction in another setting.
2. Participation of a pupil in 4-H activities that are regularly scheduled and under the supervision of a county extension agent or the designated 4-H club leader shall be considered school attendance.³
3. Students may participate in cocurricular activities and be counted as being in attendance during the instructional school day, provided the Principal/designee has given prior approval to the scheduling of the activities. Approval shall be granted only when

Attendance Requirements**EXCEPTIONS TO PRESENCE AT SCHOOL (CONTINUED)**

cocurricular activities and trips are instructional in nature, directly related to the instructional program, and scheduled to minimize absences from classroom instruction.⁴

4. Students participating in an off-site virtual high school class or block may be counted in attendance in accordance with requirements set out in Kentucky Administrative Regulation.⁴
5. Students having an individual education plan (IEP) that requires less than full-time instructional services shall not be required to be present for a full school day.⁴
6. Students who attend classes for moral instruction at the time specified and for the period fixed shall be credited with the time spent as if they had been in actual attendance in school, and the time shall be calculated as part of the actual school work required by law. Students shall not be penalized for any school work missed during the specified moral instruction time.⁵
7. Students participating as part of a school-sponsored interscholastic athletic team, who compete in a regional or state tournament sanctioned by the Kentucky Board of Education or KHSAA, that occurs on a regularly scheduled school day shall be counted and recorded present at school on the date or dates of the competition, for a maximum of two (2) days per student per school year. Students shall be expected to complete any assignments missed on the date or dates of the competition.⁶

REFERENCES:

- ¹[KRS 159.010](#); [OAG 85-55](#)
- ²[KRS 159.030](#)
- ³[KRS 159.035](#)
- ⁴[702 KAR 7:125](#)
- ⁵[KRS 158.240](#)
- ⁶[KRS 158.070](#)
[KRS 159.180](#); [KRS 159.990](#)
[OAG 79-68](#); [OAG 79-539](#)
[OAG 87-40](#); [OAG 97-26](#)

RELATED POLICIES:

08.131; 08.1312
09.111; 09.123; 09.36

Adopted/Amended: 07/08/13
Order #: 2013-124

Persons Over Compulsory Attendance Age**ADMISSION OF RESIDENT STUDENTS OVER AGE TWENTY-ONE (21)**

Resident students over age twenty-one (21) may be admitted on a tuition basis.

A student currently enrolled in the ~~Jefferson County Public Schools District~~ who reaches his/her twenty-first (21st) birthday after the school year begins shall be eligible to complete that school year tuition free. Any student who reaches his/her twenty-first (21st) birthday on or before the day school begins shall be subject to a tuition charge as determined by the ~~Jefferson County Board of Education~~. This policy does not apply to those war veterans covered by KRS 158.105; ~~and or to~~ individuals enrolled in any experimental program approved by the ~~b~~Board.

Students under age twenty-one who have earned a GED shall be permitted to enroll to work toward completion of graduation requirements.

STUDENTS WITH DISABILITIES

In cases which involve students with disabilities, the procedures mandated by federal and state law for such students shall be followed.¹

REFERENCES:

¹P. L. 105-17

KRS 158.100

KRS 158.105

KRS 158.140

KRS 159.010

KRS 159.030

704 KAR 003:305

Adopted/Amended: 01/01/1900

Order #:

Admission of Nonresident Students**TUITION**

Based on a fee schedule approved by the Board, Tuition shall be charged for nonresident ~~children~~students who attend ~~the Jefferson County Public District S~~schools. ~~Enrollment shall be permitted on a space available basis. The Superintendent and Board Chair are authorized to sign tuition contracts. Enrollment shall be permitted based on available space and acceptable behavior, grades and attendance.~~

REFERENCES:

[KRS 158.120](#)

237 S.W. 2D 65 (1951)

[OAG 80-47; OAG 91-75](#)

[KRS 158.135](#)

[702 KAR 7:125](#)

RELATED POLICIES:

09.12; 09.125

09.126 (re requirements/exceptions for students from military families)

Adopted/Amended: 01/01/1900

Order #:

Reciprocal Agreements with Other School Districts

Reciprocal written agreements with other school districts concerning nonresident students shall be made in compliance with state statutes¹ and administrative regulations.²

REFERENCES:

¹[KRS 157.350\(4\)](#)

²[702 KAR 7:125](#)

[OAG 91-75](#)

RELATED POLICIES:

09.12

09.124

Adopted/Amended: 01/01/1900

Order #:

Student Records

Except as otherwise provided by law, student education records are those records recorded in any medium that are directly related to a student and maintained by the District or by a party acting for the District.

TYPES OF STUDENT RECORDS

Student records include, but are not limited to:

1. Personal and family data;
2. Evaluation and test data;
3. Medical and psychological reports;
4. Records of school achievement, progress reports and portfolios;
5. Records of conferences with students and/or parents (including Individual Education Programs for exceptional children);
6. Copies of correspondence concerning a student;
7. Photographs/video records of a student;
8. Discipline records;
9. Other information or data that may be useful in working with a student and/or required by state or federal law.

Student records shall be retained as required by law.

PROCEDURE TO BE ESTABLISHED

The Superintendent/designee shall develop procedures for the development, maintenance, use, storage, dissemination, and destruction of student records and to promote effective notification of parents and eligible students of their rights under the Family Educational Rights and Privacy Act (FERPA) and to ensure District compliance with applicable state and federal student record requirements.

DISCLOSURE OF RECORDS

Student records shall be made available for inspection and review to the parent(s) of a student or to an eligible student on request. Eligible students are those 18 years of age or older or those duly enrolled in a post-secondary school program. In general, FERPA rights pass to the eligible student upon either of those events. Parents may be provided access to the educational records of an eligible student 18 years old or older if the student is dependent under federal tax laws.¹

Student records shall be developed, maintained, stored, used, released, disseminated, and destroyed in compliance with applicable state and federal laws and regulations.

State and federal laws and regulations assuring parent/student rights to review and access student records, and to provide for the privacy and confidentiality of student records shall be followed.

Considering the totality of the circumstances, the District may disclose information from education records to appropriate parties, including parents of eligible students, whose knowledge of the information is necessary to protect the health or safety of a student or another individual, if there is an actual, impending, or imminent articulable and significant threat to the health or safety of a student or other individual. In such instances, the basis for a decision that a health or safety emergency existed shall be recorded in the student's education records.

Student Records

Authorized District personnel also may disclose personally identifiable information to the following:

- Officials of another school, school system, or institution of postsecondary education where the student seeks or intends to enroll or is already enrolled, so long as the disclosure is for purposes related to the student's enrollment or transfer;
- School officials (such as teachers, instructional aides, administrators) and other service providers (such as contractors, consultants, and volunteers used by the District to perform institutional services and functions) having a legitimate educational interest in the information.

District and school officials/staff may only access student record information in which they have a legitimate educational interest.

DISCLOSURE TO REPRESENTATIVES FOR FEDERAL OR STATE PROGRAM PURPOSES

Personally identifiable student information may be released to those other than employees who are designated by the Superintendent in connection with audit, evaluation, enforcement, or compliance activities regarding Federal or State programs. Such designation must be executed in writing with the authorized representative and specify information as required by 34 CFR Part 99.35.

DUTY TO REPORT

If it is determined that the District cannot comply with any part of FERPA or its implementing regulations due to a conflict with state or local law, the District must notify the Family Policy Compliance Office (FPCO) within forty-five (45) days of the determination and provide the text and citation of the conflicting law.

DIRECTORY INFORMATION

The Superintendent/designee is authorized to release student directory information to organizations or individuals with a legitimate educational interest and purpose upon written request. A student's name, address, grade level, honors and awards, photograph (excluding video records) and major field of study shall constitute directory information. A student's date of birth shall constitute directory information only for purposes of the U.S. Department of Education Free Application for Federal Student Aid (FAFSA) Completion Project. The Superintendent/designee shall develop a form to permit parents and eligible students to opt-out of the release of directory information.

The District allows for disclosure of directory information only to specific parties for specific purposes. Such limitations are specified in the student directory information notification.

Parents/guardian/eligible students must either permit release of all directory information or opt out of all release of such information all directory information.

Unless the parent/guardian or secondary school student requests in writing that the District not release such information, the student's name, address, and telephone number shall be released to Armed Forces recruiters upon their request.

Student Records

SURVEYS OF PROTECTED INFORMATION

The District shall provide direct notice to parents/guardian to obtain prior written consent for their minor child(ren) to participate in any protected information survey, analysis, or evaluation, if the survey is funded in whole or in part by a program of the U.S. Department of Education.

Parents/eligible students also shall be notified of and given opportunity to opt their child(ren) out of participation in the following activities:

1. Any other protected information survey, regardless of funding;
2. Any non-emergency, invasive physical exam or screening required as a condition of attendance, administered by the school or its agent, and not necessary to protect the immediate health and safety of a student, except for any physical exam or screening permitted or required under State law; and
3. Activities involving collection, disclosure, or use of personal information obtained from students for marketing or to sell or otherwise distribute the information to others.

Parents/eligible students may inspect, upon written request and prior to administration or use, materials or instruments used for the collection, disclosure, or use of protected information.

These requirements do not apply to evaluations administered to students in accordance with the Individuals with Disabilities Education Improvement Act (IDEIA).

STUDENTS WITH DISABILITIES

The District's special education policy and procedures manual shall include information concerning records of students with disabilities.

JUVENILE COURT RECORDS

Records or information received on youthful or violent offenders shall not be disclosed except as permitted by law. When such information is received, the Superintendent shall notify the Principal of the school in which the child is enrolled. The Principal shall then release the information as permitted by law. Only the Superintendent and school administrative, transportation, and counseling personnel or teachers or other school employees with whom the student may come in contact, shall be privy to this information, which shall be kept in a locked file when not in use and opened only with permission of the administrator. Notification in writing of the nature of offenses committed by the student and any probation requirements shall not become a part of the child's student record.¹

RECORDS OF MISSING CHILDREN

Upon notification by the Commissioner of Education of a child's disappearance, the District shall flag the record of such child in a manner that whenever a copy of or information regarding the child's record is requested, the District shall be alerted to the fact that the record is that of a missing child. Instead of forwarding the records of a child who has been reported missing to the agency, institution, or individual making the request, the District shall notify the Justice Cabinet.

COURT ORDER/SUBPOENA

Prior to complying with a lawfully issued court order or subpoena requiring disclosure of personally identifiable student information, school authorities shall make a documented effort to

Student Records

notify the parent or eligible student. However, in compliance with FERPA, when a lawfully issued court order or subpoena requires disclosure be made without notification of the student or parent, the District shall comply with that requirement. If the District receives such an order, the matter may be referred to the General Counsel for advice.

REFERENCES:

¹KRS 158.153, KRS 610.320, KRS 610.340, KRS 610.345
KRS 7.110, KRS 15A.067, KRS 158.032, KRS 159.160, KRS 159.250
KRS 160.990, KRS 161.200, KRS 161.210, 702 KAR 1:140, 702 KAR 3:220
20 U.S.C. 1232g, 34 C.F.R. 99.1 - 99.67
20 U.S.C. 1232h (Protection of Pupil Rights Amendment); 34 C.F.R. 98
OAG 80-33, OAG 85-130, OAG 85-140, OAG 86-2, OAG 93-35
Kentucky Family Educational Rights and Privacy Act (KRS 160.700, KRS 160.705
KRS 160.710, KRS 160.715, KRS 160.720, KRS 160.725, KRS 160.730)
Individuals with Disabilities Education Improvement Act of 2004
Kentucky Education Technology System (KETS)
P. L. 107-110, Sections 1061 and 9528 (No Child Left Behind Act of 2001)

RELATED POLICIES:

09.111; 09.12311; 09.43

Adopted/Amended: 5/29/2012
Order #: 2011-255

Supervision of Students

Students will be under the supervision of a qualified adult.

Each teacher and administrator shall hold pupils to a strict account for their conduct on school premises, on the way to and from school, and on school-sponsored trips and activities.¹

A certified or classified staff member must accompany students on all school-sponsored or school-endorsed trips. Persons designated to accompany students shall be at least twenty-one (21) years old. ~~The Superintendent/designee may present for Board approval a list of job classifications of staff members who may be authorized to accompany students on school-sponsored or school-endorsed trips.~~²

A nonfaculty coach or a nonfaculty assistant may accompany students on athletic trips as provided in statute.¹

ACCESS TO SCHOOL PROPERTY DURING THE SCHOOL DAY

Unless they are authorized visitors, only those students who are enrolled in the District and on property for an official school purpose, such as receiving instruction or participating in a school sponsored extracurricular activity, shall be permitted on the property during the school day. If a student who is officially absent or on home/hospital instruction wishes to come onto property during the school day, the student shall first go to the Principal/designee, seek permission to be on the property, and check in. Permission may be granted for the student to be on school property if the purpose relates to educational needs of the student that cannot be accomplished outside of school hours, and the student remains on the property only for the time needed to accomplish that purpose. ~~This requirement is necessary to address supervision and safety concerns of students who come on property during the school day.~~

STUDENT SEX OFFENDER REGISTRANTS

The Principal is authorized to set supervision requirements and limitations, as appropriate, that apply to students enrolled in the school who are registrants as defined in KRS 17.500. If the Principal has set limitations, restrictions or requirements, they shall be put into writing and a copy provided to the student/guardian.

REFERENCES:

¹KRS 161.180

²KRS 161.185

KRS 17.545; 702 KAR 5:030

RELATED POLICIES:

09.36

10.5

Employee Reports of Criminal Activity

To promote the safety and well-being of students, employees shall report criminal activity as required by state law.

KRS 620.030

~~School-d~~District personnel who know or have reasonable cause to believe that a child is dependent, neglected or abused shall immediately make a report to the appropriate state agency as required by KRS 620.030.

KRS 158.155

School personnel who know or have reasonable cause to believe that a violation of state law involving the carrying, possession or use of a deadly weapon; the use, possession or sale of a controlled substance; or any felony offense, has occurred on school premises or within one thousand (1,000) feet of school premises, on a school bus or at a school-sponsored event, shall promptly make a report to the appropriate law enforcement agency as required by KRS 158.155.

KRS 158.156

School personnel who know or have reasonable cause to believe that a student has been the victim of a felony offense specified in KRS Chapter 508 committed by another student while on school premises, on school-sponsored transportation or at a school-sponsored event, shall immediately make a report to the victim's ~~p~~Principal as required by KRS 158.156. The Principal shall file a written report with the ~~b~~Board-of-education and the appropriate law enforcement agency within forty-eight (48) hours of the original report. The Principal shall also notify the parents/guardians of the students involved.

KRS 158.154

Principals who have a reasonable belief that an act has occurred on school property, on a school bus or at a school-sponsored function involving assault resulting in serious physical injury, a sexual offense, kidnapping, assault involving the use of a weapon, possession of a firearm in violation of the law, possession of a controlled substance in violation of the law or damage to the property shall immediately report the act to the appropriate law enforcement agency as required by KRS 158.154.

REFERENCES:

KRS 158.154

KRS 158.155

KRS 158.156

KRS 525.070, KRS 525.080

KRS 527.070, KRS 527.080

KRS 620.030

RELATED POLICIES:

03.13251/03.23251

05.48

09.227; 09.422; 09.423; 09.425

09.426; 09.438

Adopted/Amended: 01/01/1900

Order #:

Student Automobile Use**CONDITIONS FOR USE**

With parental request and ~~subject to regulations of the school and of the Jefferson County Board of Education,~~¹ ~~S~~students may have the privilege of operating automobiles on school property ~~but shall be subject to regulations of the school and of the Jefferson County Board of Education.~~

Vehicles shall be parked in designated areas on the school campus and are not to be visited or moved during the school day unless permission is given by the Principal. Driving in a reckless or careless manner or infraction of other established regulations will result in denial of the privilege of driving on school property. Students who drive automobiles and park them on school property do so with the understanding that for good cause a search of the automobile may be made.

Driving rules shall be given to each driver, including a statement giving school officials the right to search a vehicle parked on school property.

PRIVILEGE MAY BE REVOKED

Driving on the school grounds is a privilege which may be revoked if conditions are violated.²

REFERENCES:

¹[KRS 161.180](#)

[KRS 160.290](#)

²[OAG 74-783](#)

RELATED POLICY:

09.436

Adopted/Amended: 01/01/1900

Order #:

STUDENTS

09.24

Employment of Students

~~It shall be the policy of the Jefferson County Board of Education that s~~Secondary school students may be employed by the schools in accordance with appropriate personnel procedures.

REFERENCES:

[KRS 337.010](#)

[705 KAR 004:041](#)

[705 KAR 004:051](#)

[803 KAR 001:100](#)

Adopted/Amended: 01/01/1900

Order #:

Student Publications

The ~~s~~Superintendent/designee shall develop guidelines for school-sponsored student media such as newspapers, yearbooks, magazines, television, radio, video production and electronically-generated media, in which students shall be expected to express their views and opinions within the bounds of accepted practices.

PRIOR SUBMISSION

Student media shall be under the supervision of the local school administration.

Materials to be published shall be submitted to the Principal ~~three (3) days~~ before publication and/or distribution.

The Principal shall have the right to edit all materials for items which are substantially disruptive or which may cause harm to others.

APPEAL

A student or author may appeal the Principal's decision in writing to the Superintendent/~~designee~~ ~~the Principal's decision~~.

REFERENCES:

[KRS 160.290](#)

Hazelwood School District v. Kuhlmeier, 484 U.S. 260 (1988)

RELATED POLICY:

09.426

Adopted/Amended: 01/01/1900

Order #:

School Performances

| ~~Any-s~~School sponsored performances involving students shall be under the supervision of the local school administration. Student organizations may perform before local groups with approval of parents and the school Principal and with proper supervision.

Adopted/Amended: 01/01/1900

Order #:

Social Events**SOCIAL EVENTS MAY BE APPROVED**

Student social events shall be planned and conducted under the supervision of the local school administration and shall be open to eligible students at the appropriate grade level.

Student social events may be approved under the following conditions:

1. The door shall be controlled and admission limited to eligible students, guests, chaperones, and school personnel.
2. No one under the influence of alcohol or drugs shall be in attendance.
3. Adequate administrator and/or faculty supervision shall be provided.
4. A police ~~man~~ **officer** shall be present for any event where it is anticipated that the nature of the crowd may pose conduct or safety problems.
5. In case of any disturbance which would jeopardize the safety of students present or threaten to deface or destroy school property, the Principal or the Principal's designee shall immediately close the event and send pupils from the campus.
6. The Principal may impose additional regulations as needed.¹

REFERENCES:

¹[KRS 161.180](#)
[KRS 160.290](#)

RELATED POLICIES:

03.6
05.45

Adopted/Amended: 01/01/1900
Order #:

Pregnant Students

Pregnant ~~pupils~~students shall be permitted the same rights and privileges as other ~~pupils~~students.¹ The Board shall provide opportunities for the uninterrupted academic progression of pregnant students. A pregnant student may continue her formal education through an appropriate educational program designed to meet her needs.

Pregnant students may not participate in activities which will endanger the student or fetus.

REFERENCES:

¹34 CFR 106.40

[OAG 93-37](#)

[OAG 97-26](#)

Adopted/Amended: 01/01/1900

Order #:

Care of School and Personal Property

PUPILS STUDENTS RESPONSIBLE

Pupils Students shall be held responsible for damage to school property.

SCHOOL PROPERTY

Any **pupil student**, organization, or group of **pupils students participating in activities** who destroys, defaces, damages or removes school property shall be subject to disciplinary action and liability for the cost of restoring the property.

In addition, when they have reasonable belief that a violation has taken place, principals shall immediately report to law enforcement officials when an act has occurred on school property or at a school-sponsored function that involves damage to school property. For the purposes of determining when to make this report, damage to school property shall refer to instances involving:

1. Intentional harm, and
2. Damage beyond minor loss or breakage, excluding normal wear and tear.

PERSONAL PROPERTY OF SCHOOL PERSONNEL

Any **pupil student**, organization, or group of **pupils students** who steals or willfully or wantonly destroys, defaces, or damages the personal property of school personnel on school property, off school property, or at school-sponsored activities shall be subject to suspension or expulsion from school.²

STUDENTS' PROPERTY

Any **pupil student**, organization, or group of **pupils students participating in activities** who destroys, defaces, damages or steals the personal property of students shall be subject to disciplinary action.

PARENTS LIABLE

Parents shall be liable for property damage caused by their minor children.¹

REFERENCES:

¹[KRS 157.140](#) (Textbooks)

¹[KRS 405.025](#) (Willful Damage)

²[KRS 158.150](#)

[KRS 158.154](#); [KRS 160.290](#)

[704 KAR 3:455](#)

RELATED POLICY:

09.438

Adopted/Amended: 01/01/1900

Order #:

Student ~~Conduct~~ Discipline Code

A code of acceptable behavior and discipline approved by the ~~b~~Board ~~of education~~ shall be the governing guidelines for students, parents, teachers, and school administrators. Each school shall implement the code of acceptable behavior and discipline. School-based decision making councils shall have the authority to adopt policy to select and implement school-based discipline and classroom management techniques necessary to carry out the code.

The code of acceptable behavior and discipline adopted by the ~~b~~Board ~~of education~~ shall govern the enforcement of ~~d~~District administered disciplinary action. These guidelines ~~will~~shall include procedures to be followed by administrators in the execution of their responsibilities related to discipline.

The code ~~also~~ shall also include the following:

1. A process addressing how students can report code violations to District personnel for appropriate action; and
2. A prohibition against retaliating against a student who reports a violation of the code or assists or participates in any investigation, proceeding, or hearing regarding the violation.

DISTRIBUTION

This code shall be published, made available to all students, parents and/or guardians and school employees and posted in conspicuous places throughout all schools. The ~~s~~Superintendent shall develop a plan to include additional efforts to communicate the code to students, staff, parents and the community.

REVIEW

This code of acceptable behavior and discipline shall be reviewed by a committee that includes students, administrators, teachers, parents, community members, a ~~b~~Board ~~of education~~ member, the ~~d~~Director of ~~p~~Pupil ~~p~~Personnel, the general counsel and such other members as determined by the ~~b~~Board.

The committee shall be chaired by the ~~d~~Director of ~~p~~Pupil ~~p~~Personnel Superintendent/designee. The ~~proposed-revised~~ code of acceptable behavior and discipline shall be recommended by the ~~s~~Superintendent to the ~~b~~Board ~~of education~~ for approval.

The Board shall update the student discipline code at least every two (2) years.

REPORTING OF DATA

As directed by the Kentucky Department of Education (KDE), the District shall report to the Center for School Safety when a student has been disciplined by the school for a serious incident, as defined by KDE; charged criminally for conduct constituting a violation under KRS Chapter 508; or charged criminally under KRS 525.070 or KRS 525.080 in relation to a serious incident.

Data collected on an individual student committing a reportable incident shall be placed in the student's disciplinary record.

STUDENTS

09.438
(CONTINUED)

Student Discipline Code

REFERENCES:

[KRS 158.444](#); [KRS 158.148](#); [KRS 158.153](#); [KRS 158.165](#)

[KRS 160.295](#)

[KRS 525.070](#), [KRS 525.080](#)

[704 KAR 7:050](#), *Student Discipline Guidelines*, Kentucky Department of Education

RELATED POLICIES:

09.2211

09.3

09.42

09.421

09.422

09.426

09.42811

Adopted/Amended: 01/01/1900

Order #: