JAMES T. ALTON MIDDLE SCHOOL

**SITE BASED DECISION MAKING (SBDM) COUNCIL MEETING**

**September 24, 2013**

Jama Bennett, facilitator, called the James T. Alton SBDM Council to order at 4:05 p.m. Members present: Katie Allen, Elizabeth Atcher, Jama Bennett, David Bollinger, Kenneth Caldwell, and Kevin Willis.

**OPENING BUSINESS**

1. **#09-001.** Elizabeth Atcher made the motion to accept the meeting agenda, seconded by David Bollinger. Consensus.

1. **#09-002**. Katie Allen made the motion to approve the minutes from the previous meeting, seconded by Elizabeth Atcher. Consensus.
2. The following good news was shared with council members:

Family Literacy Night – Unstoppable

Tree/Bench in memory of a former students

JLC

Parent Café

Football Season ending

Two JTA teachers attending statewide training

Wrestling season

**STUDENT ACHIEVEMENT**

1. K-PREP Scores. Due to the state release, this information is still embargoed and will be moved to the October agenda.
2. Technological issues have caused a delay in MAP testing – moved to October agenda
3. GAP scores cannot be compiled until MAP scores are complete – move to October agenda

**PLANNING:**

1. Jama shared with council members a document from KASC that indicates what councils do. (Reference attached) ‘

**BUDGET:**

The August budget was shared with council members.

**COMMITTEE REPORTS:**

1. PBIS meeting minutes were shared with council members (Reference attached)

**POLICY REVIEW:**

1. SBDM Bylaws – Second Reading.

**#09-003.** David Bollinger made the motion to table discussion/approval of the policies until October so that Mr. Willis would have time to review, seconded by Elizabeth Atcher. Consensus

1. Policy Review: The following SBDM Policies were distributed to council members for a FIRST READING review: CURRICULUM, ENHANCING STUDENT ACHIEVEMENT, and ALIGNMENT with STATE STANDARDS. Second reading to follow in October

**OLD BUSINESS**

1. Jama reviewed the requirement regarding training for all SBDM members. Mr. Willis and Mr. Caldwell will be enrolled in on-line training to be completed NLT October 30th.

SBDM Training/Verification 2013-14: Jama verified training for the following members: David: June 18th w/Christy Hogan – verification submitted to CO. Mary Lou: KEA Office – verification submitted to CO. Remaining members were trained on September 17.

**NEW BUSINESS:**

1. Emergency Response Policy: Policy was shared with council members. (Reference attached)

**#09-004:** Elizabeth Atcher made the motion to approve the policy with amendments discussed, seconded by Katie Allen. Consensus. (Reference attached)

1. Title 1 Budget: Budget was presented and reviewed with council. (Reference attached)

**#09-005:** Katie Allen made the motion, seconded by David Bollinger to approve the budget.

**PERSONNEL ACTION:**

Jama shared with council the need to hire an additional fb coach based on the number of athletes. As a result of needed a coach from within the school, Jama recommended to council the hiring of Michael Butler as an assistant football coach.

**#09-006:** Katie Allen made the motion to hire Mr. Butler, seconded by Kevin Willis. Consensus.

**MISCELLANEOUS BUSINESS**

1. Current enrollment is 688 – 230/218/240. We currently have the following classes over caps
2. Next meeting date will be Tuesday, November 12, at 4:00 p.m. Ben Stewart will serve as facilitator and Mary Lou Emerine as resource person.
3. Things to do before the next meeting: Review Bylaws (will need to approve), Review policies distributed at today’s meeting, read/review any additional information emailed prior to the meeting
4. **ADJOURNMENT**

**#09-007**: Elizabeth Atcher made the motion to adjourn the meeting at 4:44, seconded by David Bollinger. Consensus.