

# Henderson County Schools

1805 Second Street, Henderson, Kentucky 42420  
(270) 831-5000 Fax: (270) 831-5009  
www.henderson.kyschools.us



TO: Dr. Thomas L. Richey, Superintendent  
And Henderson County Board Members

FROM: Walt Spencer

DATE: December 16, 2013

RE: Bid Recommendations

## BID RENEWALS

### BID # 20-11-5-6 Bank Depository

Independence Bank was awarded the contract for our Bank Depository through December 31, 2013. We are satisfied with their performance and customer service. They have agreed to a renewal request from us. We would like to recommend that Bid # 20-11-5-6 be renewed with Independence Bank through June 30, 2014.

### **BID # 8-13-5-5 High School Senior and Underclassmen Pictures**

In order to ensure that summer dates can be booked in time to take senior pictures for the high school annual, the Yearbook Sponsor has asked that we renew the contract with Lifetouch National School Studios early. This company is booking dates very quickly and the service from this company has been excellent. We are recommending that the bid be renewed for an additional year with Lifetouch National School Studios to take the senior and underclassmen pictures at the high school.

### **BID # 31-11-11-12 High School Yearbook**

Herff Jones Yearbook Specialists currently has the contact for High School Yearbook. The high school is very pleased with the product and service from this company. We are recommending that the contract be renewed for an additional one (1) year term with Herff Jones Yearbook Specialists.

### **BID # 32-11-11-12 Middle School Yearbook**

Both North Middle and South Middle Schools are pleased with the service and product from Taylor Publishing for the yearbooks at each school. We are recommending that the contract for Middle School Yearbooks with Taylor Publishing be renewed for an additional year.

### **BID # 33-11-11-12 Elementary Yearbooks**

Renewal letters were sent to the three companies originally awarded the contract for Elementary Yearbooks in 2011. Inter-State Studio, and Taylor Publishing agreed to renew their contract but we did not receive a renewal agreement from Farr Better Company in Paducah. We are recommending that the renewal contract for Elementary Yearbooks be awarded to Inter-State Studio and Taylor Publishing.

### **BID AWARDS**

#### **BID # 31-13-5-12 Fuel Managements System**

Invitations to bid were sent to Excel Equipment, Hinderliter Construction, Inc, and JPM Resources for new fuel management equipment at the Bus Garage. Hinderliter Construction, Inc. was the only company replying to the invitation. Mr. O'Daniel has conversed with the company and has shared his approval of their system. We are recommending that the contract be awarded to Hinderliter Construction, Inc. for this equipment.

#### **Bid # 25-13-5-12 Workman's Compensation Insurance**

Invitations to bid were sent to City Insurance Professionals, E. M. Ford Insurance, Latta Insurance, Neace Lukens in Louisville and Owensboro, Van Meter Insurance, and Vaughn Insurance. Vaughn Insurance replied in October that their insurance carrier

declined coverage. Latta Insurance did not return a bid, for the second year in a row. E. M Ford currently has insurance coverage for us with KEMI. Mike Hazelwood did return a bid for Workman's Compensation Insurance. The remaining companies did not respond. We are recommending that E. M Ford be awarded the contract for the 2014-2015 Workman's Compensation Insurance.

### **BID # 29-13-5-12 Student Planners**

Invitations to Bid were sent to Campus Agendas, School Datebooks in Denver, Co and Lafayette, IN, and Premier Agendas. Campus Agendas returned their Invitation with a "No Bid" response. School Datebooks in Lafayette, IN and Premier Agendas both responded with a bid. After comparing the two bids, we are recommending that Premier Agendas be awarded the contract for Student Planners for the 2014-2015 school year.

**HENDERSON COUNTY SCHOOLD**  
**1805 SECOND STREET**  
**HENDERSON, KENTUCKY 42420**

**Bid Tabulation Fuel Management System**  
**Bid # 31-13-5-12**

Quantity	Description	Excel Equipment		Hinderliter Construction, Inc		JPM Resources	
		Unit Cost	Total Cost	Unit Cost	Total Cost	Unit Cost	Total Cost
2	FMU-3505 Plus Prokee Keyless/RF Master Unit 2.4 Aim	No Bid		\$7,996.00	\$15,992.00	No Bid	
1	Fuel Master Plus Software			\$1,949.00	\$1,949.00		
25	AIM2.4 Modules, Single Tank			\$250.00	\$6,250.00		
2	941B0438 HID Proximity Reader			\$795.00	\$1,590.00		
1	259624 Phone Line Simulator (for communication)			\$264.00	\$264.00		
4	199001 Hose Controller (1 required for each hose over 2)			\$195.00	\$780.00		
	Wiring			\$1,850.00	\$1,850.00		
	Labor (Rate Per Hour)			\$68.00	\$2,720.00		
	Freight			\$385.00	\$385.00		
Total					\$31,780.00		

Contact		Andy Hinderliter	Doug Brickner	Joe Kratochvil
Address		585 Sayre Court	3601 N St. Joseph Ave	921 Keck Ave
		Greenwood, IN	Evansville, IN	Evansville, IN
		46143	\$47,720.00	47711
Phone		800-392-3513	812-425-4137	812-424-0014
Fax			812-425-5641	
E-Mail		<a href="mailto:andyh@excel-equip.com">andyh@excel-equip.com</a>	<a href="mailto:dbrickner@hci4.com">dbrickner@hci4.com</a>	<a href="mailto:joe.kratochvil@jp.com">joe.kratochvil@jp.com</a>

Labor includes:	
	Removal and disposal of existing equipment
	Installation of 2 Master Units
	Installation of 3 AIM Units
	Start-up of system & training
Please Note:	
	Any additional installation of AIM Units will be billed at time and material rate of \$68 per hour
	Lead time on Fuel Master is approximately four (4) weeks from date of order

**HENDERSON COUNTY SCHOOLS  
2013-2014 STUDENT PLANNERS**

**BID #29-13-5-12**

**TABULATION OF BID**

<b>Options</b>		<b>Campus Agendas</b>	<b>School Datebooks Lafayette, IN</b>	<b>Premier Agendas</b>	<b>School Datebooks Denver, CO</b>
<b>Base Price of Planner</b>	Elementary (8.5 x 11)		1.87	2.50	
	Middle School (7 x 9)		1.87	2.50	
	Middle School (8.5 X 11)		1.96	2.50	
	High School (5 X 8)		3.43	2.83	
	High School (7 X 9)		3.47	3.89	
<b>Front Cover</b>	Elementary (8.5 x 11)		0.56	NC	
	Middle School (7 x 9)		0.48	NC	
	Middle School 8.5 X 11		0.56	NC	
	High School (5 X 8)		Free	NC	
	High School (7 X 9)		Free	NC	
<b>Back Cover Option #1 (flexible)</b>	Elementary (8.5 x 11)		Included	NC	No Bid
	Middle School (7 x 9)		Included	NC	
	Middle School (8.5 X 11)		Included	NC	
	High School (5 X 8)		Free	NC	
	High School (7 x 9)		Free	NC	
<b>Back Cover Option #2 (hardback)</b>	Elementary (8.5 x 11)		Included	0.35	
	Middle School (7 x 9)		Included	0.35	
	Middle School (*.5 X 11)		Included	0.35	
	High School (5 X 8)		Free	0.35	
	High School (7 X 9)		Free	0.35	
<b>Binding (plastic spiral)</b>	Elementary (8.5 x 11)		Yes	NC	
	Middle School (7 x 9)		Yes	NC	
	Middle School 8.5 X 11)		Yes	NC	
	High School (5 X 8)		Yes	NC	
	High School (7x9)		Yes	NC	



Options	Campus Agendas	School Datebooks Lafayette, IN	Premier Agendas	School Datebooks Denver, CO
<b>Cost per sheet of adding perforations</b>	Elementary (8.5 x 11)	NA	Not Available	
	Middle School (7 x 9)	NA	Not Available	
	Middle School (8.5 X 11)	NA	Not Available	
	High School (5 X 8)	NA	Not Available	
	High School (7x9)	NA	Not Available	
<b>Cost for plastic pouch</b>	Elementary (8.5 x 11)	0.24	Cost Included	
	Middle School (7 x 9)	0.20	Cost Included	
	Middle School (8.5 X 11)	0.24	Cost Included	
	High School (5 X 8)	0.16	Cost Included	
	High School (7x9)	0.20	Cost Included	
<b>Cost of Teacher Editions</b>	Elementary (8.5 x 11)	Same	2.50	
	Middle School (7 x 9)	Same	2.50	
	Middle School (8.5 X 11)	Same	2.50	
	High School (5 X 8)	Same	2.83	
	High School (7x9)	Same	3.89	
<b>Minimum Page Requirement</b>	Elementary (8.5 x 11)	8 for HB		
	Middle School (7 x 9)	8 for HB		
	Middle School (8.5 X 11)	8 for HB		
	High School (5 X 8)	64		
	High School (7x9)	64		
<b>Cost of Additional Pages (4 pg. increments)</b>	Elementary (8.5 x 11)	.16/8 page	.01/Page	
	Middle School (7 x 9)	.13/8page	.01/Page	
	Middle School (8.5 X 11)	.16/8page	.01/Page	
	High School (5 X 8)	.12/16page	.08/Page	
	High School (7x9)	.16/16page	.12/Page	
<b>Are Calendar Page Design Options Included with bid?</b>	Elementary (8.5 x 11)	NA	Yes	
	Middle School (7 x 9)	NA	Yes	
	Middle School (8.5 X 11)	NA	Yes	
	High School (5 X 8)	See Catalog	Yes	

Options		Campus Agendas	School Datebooks Lafayette, IN	Premier Agendas	School Datebooks Denver, CO
Are Sample Option Inserts Included with bid?	High School (7x9)	No Bid	See Catalog	Yes	No Bid
Is Web Page/On-line Service Available?			See Catalog	Yes	
Does high school version have capability to print events on calendar pages?			Yes	Yes	
Is Training/Support Information Included with bid?			Yes	Yes	
Can Vendor Meet Shipping/Packaging Requirements?			No	Yes	
Can Vendor Meet Delivery Deadline of July 20?			Yes	Yes	
Latest Date Final Materials Must Be Provided?	Elementary (8.5 X 11)		May 9, 2014	May 27, 2014	
	Middle School (7 X 9)		May 9, 2014	May 27, 2014	
	Middle School (8.5 X 11)		May 9, 2014	May 27, 2013	
	High School (5 X 8)		May 9, 2014	May 20, 2014	
	High School (7 X 9)		May 9, 2013	May 20, 2014	
Reprint Options Cost	Elementary (8.5 X 11)		Base + 1.00	3.08	
	Middle School (7 X 9)		Base + 1.00	3.08	
	Middle School (8.5 X 11)		Base + 1.00	3.08	
	High School (5 X 8)		Based on Qty	3.58	
	High School (7 X 9)		Based on Qty	4.64	
Minimum Quantity Required for Reprint			100	50	
			100	50	
			100	50	
			250	100	
			250	100	



Options		Campus Agendas	School Datebooks Lafayette, IN	Premier Agendas	School Datebooks Denver, CO
Delivery Time for Reprints			3-6 Weeks	3 - 5 Wks ARO	
References listed?		No Bid	Yes	Yes	No Bid
Contact			Micah Belshaw	K Craig Timlick	
Address			2880 US Hwy 2315	400 Sequoia Dr. Ste 200	
			Lafayette, IN	Bellingham, WA	
			47909	98226	
Phone				855-894-3602	
Fax			765-471-8874	800-880-3287	

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**1805 SECOND STREET**  
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Phone		800-392-3513	812-425-4137	812-424-0014
Fax			812-425-5641	
E-Mail		<a href="mailto:andyh@excel-equip.com">andyh@excel-equip.com</a>	<a href="mailto:dbrickner@hci4.com">dbrickner@hci4.com</a>	<a href="mailto:joe.kratochvil@jp.com">joe.kratochvil@jp.com</a>

**Labor includes:**

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**HENDERSON COUNTY BOARD OF EDUCATION  
WORKERS COMPENSATION INSURANCE FOR 2014  
BID #25-13-5-12  
TABULATION SHEET**

		City Insurance Professionals	E. M. Ford	Latta Insurance	Neace Lukens Louisville, KY	Neace Lukens Owensboro, KY	Van Meter Insurance	Vaughn Insurance
Insurance Provider		No Bid	KEMI	No Bid	No Bid	No Bid	No Bid	No Bid
AM Best Rating			A-					
E & O Liability Limit			N/A					
Drivers, helpers	Rate		8.01					
	Premium		120,150.00					
Professional, Clerical	Rate		0.5					
	Premium		188,000.00					
All Other	Rate		4					
	Premium		144,000.00					
Subtotal base premium			452,150.00					
Credits, Adjustments:								
Increased Limits to 1,000,000	Rate/Factor		.011					
	Amount		4974.00					
Experience Mod.	Rate/Factor		1.08					
	Amount		36,570.00					
Schedule Mod.	Rate/Factor		0.6					
	Amount		-197,478.00					
Premium Discount			-35,078.00					
Expense Constant			240.00					
Terrorism Risk Act 2002	Rate/Factor		6.75					
			16,414.54					
Catastrophe								
KY Special Fund Assessment	Rate/Factor							
	Amount							
<b>TOTAL ANNUAL PREMIUM</b>			\$ 277,792.54					
Modified Standard Premium								
Contact			Mike Hazelwood					
Address			2111 US Hwy 41 N					
			Henderson, KY					
			42420					
Phone			270-830-8877					
Fax			270-683-4365					