

SCHOOL ACTIVITY FUNDS MONTHLY FINANCIAL REPORT

F-SA-14
8/93

South Todd Elementary School
SCHOOL

November 30
FOR THE MONTH ENDING

2013
YEAR

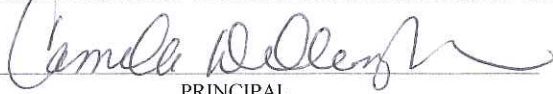
ACTIVITY ACCOUNT	BEGINNING BALANCE	RECEIPTS DURING MONTH	EXPENDITURES DURING MONTH	CLOSE OF MONTH BALANCE
A01 Academic Team	\$13.00	\$0.00	\$0.00	\$13.00
B01 Bookstore	\$1,964.80	\$0.00	\$0.00	\$1,964.80
D01 Donations	\$1,967.00	\$279.00	\$0.00	\$2,246.00
ED Earthday	\$0.00	\$0.00	\$0.00	\$0.00
F01 Faculty	\$272.58	\$193.45	\$0.00	\$466.03
F02 Flower	\$37.41	\$0.00	\$0.00	\$37.41
FT Field Trip Collections	\$1.77	\$782.00	\$783.77	\$0.00
G01 General Fund	\$11,915.67	\$66.40	\$0.00	\$11,982.07
L01 Library	\$2,994.07	\$81.24	\$329.34	\$2,745.97
M01 Music - Dawn Sharp	\$151.49	\$0.00	\$0.00	\$151.49
P01 PE Fund	\$18.05	\$0.00	\$0.00	\$18.05
PRESC Preschool Tution	\$0.00	\$720.00	\$720.00	\$0.00
PTO PTO Acct.	\$15,930.80	\$1,460.00	\$1,585.91	\$15,804.89
R01 Rewards For Students	\$5,539.16	\$6.01	\$64.83	\$5,480.34
RFL Relay For Life	\$0.00	\$0.00	\$0.00	\$0.00
SO1 Special Olympics	\$467.41	\$199.00	\$0.00	\$666.41
A. SUB-TOTALS				
B. INTER-FUND TRANSFERS				
C. TOTALS (A - B)				*

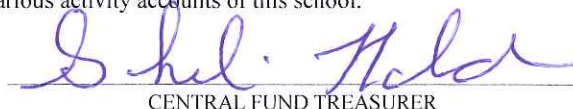
RECONCILIATION

Beginning Ledger Balance	_____	Balance per Bank Statement	_____
Add: Receipts (Line C)	_____	Add: Deposits in Transit	_____
Sub-Total	_____	Sub-Total	_____
Less: Expenditures (Line C)	_____	Less: Outstanding Checks	_____
Ending Ledger Balance	* _____	Other Adjustment - EXPLAIN	_____
		Actual Cash Balance	* _____

* THESE THREE NUMBERS MUST AGREE

The above information is a true statement of the financial condition of the various activity accounts of this school.


PRINCIPAL


CENTRAL FUND TREASURER

12-3-13

DATE

12.3.13

DATE

2013
YEAR

RECONCILIATION			
Beginning Ledger Balance	<u>\$49,220.83</u>	Balance per Bank Statement	<u>\$51,782.91</u>
Add: Receipts (Line C)	<u>\$4,747.10</u>	Add: Deposits in Transit	<u>\$0.00</u>
Sub-Total	<u>\$53,967.93</u>	Sub-Total	<u>\$51,782.91</u>
Less: Expenditures (Line C)	<u>\$3,483.85</u>	Less: Outstanding Checks	<u>\$1,298.83</u>
Ending Ledger Balance	<u>* \$50,484.08</u>	Other Adjustment - EXPLAIN	<u>\$0.00</u>
		Actual Cash Balance	<u>* \$50,484.08</u>
* THESE THREE NUMBERS MUST AGREE			

The above information is a true statement of the financial condition of the various activity accounts of this school.

Carmela Willy

PRINCIPAL

12-343

DATE _____

Shil Holder

CENTRAL FUND TREASURER

12. 3. 13

DATE _____

South Todd Elementary School

Disbursements List by Date from 11/01/2013 to 11/30/2013

(*) Voided Transaction (sp) Stopped Check

Not Calculated

Date	Check #	Type	Description	Amount
11/18/2013	7306	Check	Orr's Bouncing Fun - Bouncers For KPREP	\$420.00
Resolution Dates: Printed: Reconciled: Voided: Stopped:				
Check Account Breakdown				
		PTO	PTO Acct.	\$420.00
11/25/2013	7310	Check	TCCHS - Ft To Play	\$814.00
Resolution Dates: Printed: Reconciled: Voided: Stopped:				
Check Account Breakdown				
		FT	Field Trip Collections	\$783.77
		PTO	PTO Acct.	\$30.23
11/25/2013	7311	Check	Food Giant - AR Rewards	\$64.83
Resolution Dates: Printed: Reconciled: Voided: Stopped:				
Check Account Breakdown				
		R01	Rewards For Students	\$64.83
Total of Disbursements in Range:				\$1,298.83
Total Voided in Range, but Created Outside of Range: -				\$0.00
Total Stopped in Range, but Created Outside of Range: -				\$0.00
				\$1,298.83

Due with Monthly/Annual Financial Report
Monthly June Report is the final listing of accounts receivable and payable for the fiscal year

Due with Monthly/Annual Financial Report
Monthly June Report is the final listing of accounts receivable and payable for the fiscal year

South Todd Elementary School

Disbursements List by Date from 11/01/2013 to 11/30/2013

(*) Voided Transaction (sp) Stopped Check		Not Calculated	
Date	Check # Type	Description	Amount
11/04/2013	7303 Check	Jones School Supply - KPREP Awards	\$590.47
Resolution Dates: Printed: 11/04/2013 Reconciled: 12/03/2013 Voided: Stopped:			
Check Account Breakdown		PTO PTO Acct.	\$590.47
11/05/2013	7304 Check	Renaissance Center - Quizzes	\$329.34
Resolution Dates: Printed: 11/05/2013 Reconciled: 12/03/2013 Voided: Stopped:			
Check Account Breakdown		L01 Library	\$329.34
11/18/2013	7305 Check	Todd Co Board Of Ed - Preschool Tuition For Nov.	\$720.00
Resolution Dates: Printed: 11/18/2013 Reconciled: 12/03/2013 Voided: Stopped:			
Check Account Breakdown		PRESC Preschool Tutuon	\$720.00
11/18/2013	7306 Check	Orr's Bouncing Fun - Bouncers For KPREP	\$420.00
Resolution Dates: Printed: Reconciled: Voided: Stopped:			
Check Account Breakdown		PTO PTO Acct.	\$420.00
* 11/19/2013	7307 Check	Tammy Mills - Tammy Mills Archery Instructor	\$80.00
Resolution Dates: Printed: Reconciled: Voided: 11/25/2013 Stopped:			
Check Account Breakdown		PTO PTO Acct.	\$80.00
11/19/2013	7308 Check	Tammy Mills - Archery Trainer	\$480.00
Resolution Dates: Printed: 11/19/2013 Reconciled: 12/03/2013 Voided: Stopped:			
Check Account Breakdown		PTO PTO Acct.	\$480.00
11/25/2013	7309 Check	Sam's Club - Family Day Pictures	\$41.01
Resolution Dates: Printed: 11/25/2013 Reconciled: 12/03/2013 Voided: Stopped:			
Check Account Breakdown		PTO PTO Acct.	\$41.01
11/25/2013	7310 Check	TCCHS - Ft To Play	\$814.00
Resolution Dates: Printed: Reconciled: Voided: Stopped:			
Check Account Breakdown		PTO PTO Acct.	\$30.23
		FT Field Trip Collections	\$783.77
11/25/2013	7311 Check	Food Giant - AR Rewards	\$64.83
Resolution Dates: Printed: Reconciled: Voided: Stopped:			
Check Account Breakdown		R01 Rewards For Students	\$64.83
11/25/2013	7312 Check	Dollar General - Enevelopes For Pictures	\$9.20
Resolution Dates: Printed: 11/25/2013 Reconciled: 12/03/2013 Voided: Stopped:			
Check Account Breakdown		PTO PTO Acct.	\$9.20
11/25/2013	7313 Check	Jeanie Stokes - Refund From Autum Fest	\$15.00
Resolution Dates: Printed: 11/25/2013 Reconciled: 12/03/2013 Voided: Stopped:			
Check Account Breakdown		PTO PTO Acct.	\$15.00

South Todd Elementary School

Disbursements List by Date from 11/01/2013 to 11/30/2013

(*) Voided Transaction (sp) Stopped Check *Not Calculated*

Date	Check #	Type	Description	Amount
Total of Disbursements in Range:				\$3,483.85
Total Voided in Range, but Created Outside of Range: -				\$0.00
Total Stopped in Range, but Created Outside of Range: -				\$0.00
				\$3,483.85

South Todd Elementary School
Receipts List by Date for 11/01/2013 to 11/30/2013

(*) Voided Transaction

Date	Receipt #	Type	Description	Amount	Printed On
11/01/2013	0151887639	Other	T-Shirts	\$265.00	
			PTO PTO Acct.	\$265.00	
11/01/2013	0151887640	Cash	Lost Book Jase Hampton	\$10.00	
			L01 Library	\$10.00	
11/01/2013	0151887641	Cash	Cookbook	\$5.00	
			PTO PTO Acct.	\$5.00	
11/01/2013	0151887642	Check	Emma Johnson	\$20.00	
			STF Student Fees	\$20.00	
11/01/2013	0151887643	Check	Fall Festival Auction	\$24.00	
			PTO PTO Acct.	\$24.00	
11/01/2013	0151887644	Check	Donation/Helen Leatherman	\$25.00	
			D01 Donations	\$25.00	
11/07/2013	0151887645	Check	Tution Faugh	\$320.00	
			PRESC Preschool Tution	\$320.00	
11/07/2013	0151887646	Check	Kolin Ensign Tution	\$160.00	
			PRESC Preschool Tution	\$160.00	
11/07/2013	0151887647	Check	Cartridge Check	\$32.10	
			G01 General Fund	\$32.10	
11/07/2013	0151887648	Other	T-Shirts	\$30.00	
			PTO PTO Acct.	\$30.00	
11/14/2013	0151887649	Other	Field Trip/TCCHS	\$264.00	
			FT Field Trip Collections	\$264.00	
11/14/2013	0151887650	Other	Family Day Pictures	\$90.00	
			PTO PTO Acct.	\$90.00	
11/14/2013	0151887651	Cash	Christmas Cards	\$16.00	
			SO1 Special Olympics	\$16.00	
11/14/2013	0151887652	Cash	Lost Books	\$17.35	
			L01 Library	\$17.35	
11/14/2013	0151887653	Check	Preschool Tution	\$160.00	
			PRESC Preschool Tution	\$160.00	

South Todd Elementary School
Receipts List by Date for 11/01/2013 to 11/30/2013

(*) Voided Transaction

Date	Receipt #	Type	Description	Amount	Printed On
11/14/2013	0151887654	Check	T-Shirts	\$15.00	
			PTO PTO Acct.	\$15.00	
11/15/2013	0151887655	Cash	Austin Peay Tickets/Auction	\$25.00	
			PTO PTO Acct.	\$25.00	
11/15/2013	0151887656	Check	Target Donation	\$204.00	
			D01 Donations	\$204.00	
11/15/2013	0151887657	Cash	Cook Book	\$5.00	
			PTO PTO Acct.	\$5.00	
11/15/2013	0151887658	Check	John Mark Tuition	\$80.00	
			PRESC Preschool Tution	\$80.00	
11/15/2013	0151887659	Check	Bookfairq	\$53.89	
			L01 Library	\$53.89	
11/15/2013	0151887660	Other	Family Day Pictures	\$52.00	
			PTO PTO Acct.	\$52.00	
11/15/2013	0151887661	Other	FTto Play	\$130.00	
			FT Field Trip Collections	\$130.00	
11/18/2013	0151887662	Other	Family Day Pictures	\$38.00	
			PTO PTO Acct.	\$38.00	
11/18/2013	0151887663	Cash	Christmas Cards	\$8.00	
			SO1 Special Olympics	\$8.00	
11/18/2013	0151887664	Cash	FT TCCHS Play	\$88.00	
			FT Field Trip Collections	\$88.00	
11/19/2013	0151887665	Other	FT Play	\$127.00	
			FT Field Trip Collections	\$127.00	
11/19/2013	0151887666	Other	Yearbooks	\$120.00	
			Y01 Yearbook	\$120.00	
11/19/2013	0151887667	Other	Family Day Pictures	\$23.00	
			PTO PTO Acct.	\$23.00	
11/20/2013	0151887668	Other	T-Shirt Sales During Family Day	\$370.00	
			PTO PTO Acct.	\$370.00	

South Todd Elementary School
Receipts List by Date for 11/01/2013 to 11/30/2013

(*) Voided Transaction

Date	Receipt #	Type	Description	Amount	Printed On
11/20/2013	0151887669	Other	Yearbook	\$200.00	
			Y01 Yearbook	\$200.00	
11/20/2013	0151887670	Cash	Refund From Archery Instructor	\$80.00	
			PTO PTO Acct.	\$80.00	
11/20/2013	0151887671	Check	Vencing Nov.	\$199.46	
			F01 Faculty	\$193.45	
			R01 Rewards For Students	\$6.01	
11/20/2013	0151887672	Other	Christmas Cards	\$175.00	
			SO1 Special Olympics	\$175.00	
11/20/2013	0151887673	Other	FT To Play	\$125.00	
			FT Field Trip Collections	\$125.00	
11/20/2013	0151887674	Other	Pictures On Family Day	\$423.00	
			PTO PTO Acct.	\$423.00	
11/22/2013	0151887675	Cash	FT To Play	\$48.00	
			FT Field Trip Collections	\$48.00	
11/22/2013	0151887676	Other	Yearbook	\$200.00	
			Y01 Yearbook	\$200.00	
11/22/2013	0151887677	Cash	T-Shirt	\$15.00	
			PTO PTO Acct.	\$15.00	
11/26/2013	0151887678	Check	Don Sp Olympics	\$50.00	
			D01 Donations	\$50.00	
11/26/2013	0151887679	Other	Yearbooks	\$420.00	
			Y01 Yearbook	\$420.00	
11/30/2013	0151887683	Interest	Nov. Interest	\$34.30	
			G01 General Fund	\$34.30	

Total: \$4,747.10

Interest Summary

11/30/2013	0151887683	Interest	Nov. Interest	\$34.30
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Total: \$34.30

**SCHOOL ACTIVITY FUNDS
TRANSFER FORM**

F-SA-10
8/93

12/03/2013

DATE

South Todd Elementary School

SCHOOL

I


TRANSFER NO.


INDIVIDUAL ACCOUNT NAME	TRANSFER AMOUNT	
	FROM	TO
D01 Donations		\$25.00
G01 General Fund	\$-25.00	

EXPLANATION:

Put Money In Wrong Acct.

APPROVAL:



TRANSFER FROM ACTIVITY'S SPONSOR (IF APPLICABLE)


PRINCIPAL

South Todd Elementary School
Account Register for 11/01/2013-11/30/2013

Not Calculated

Date	ID	Transaction	Payment Cleared	Deposit	Balance
Account: D01 - Donations					
11/01/2013		Beginning Balance		\$1,967.00	\$1,967.00
11/01/2013	0151887644	(RCT):Donation/Helen Leatherman		\$25.00	\$1,992.00
11/15/2013	0151887656	(RCT):Target Donation		\$204.00	\$2,196.00
11/26/2013	0151887678	(RCT):Don Sp Olympics		\$50.00	\$2,246.00
Totals:				\$279.00	