**THIS IS A DECISION PAPER**

**TO: HARDIN COUNTY BOARD OF EDUCATION MEMBERS**

**FROM: Nannette S. Johnston**

**DATE: NOVEMBER 21, 2013**

**SUBJECT: Approval to establish and also post the counselor position at the early college and career center.**

**ISSUE**

The Counselor position for the Early College and Career Center needs to be established and advertised for applicants.

**FACTS**

* The process for establishing the new Early College and Career Center involves numerous initiatives (e.g., hiring, scheduling students, coordinating with university and local businesses) that need to begin by the first of the year.
* The Counselor position will assist with and direct many of the initiatives that revolve around students, scheduling, placement, and university partnerships.
* The creation of this position will allow the principal the time and flexibility needed to accomplish the numerous tasks associated with opening a new school.
* The Counselor position will be posted and hired as a High School Counselor position, in accordance with said position in the Hardin County Schools Salary Schedule.

**RECOMMENDATION**

**I RECOMMEND THE BOARD ESTABLISH THE COUNSELOR POSITION AT THE EARLY COLLEGE CAREER CENTER AND THE POSITION BE POSTED FOR HIRE JANUARY 1, 2014.**

**RECOMMENDED MOTION**

**I MOVE THE BOARD ESTABLISH THE COUNSELOR POSITION AT THE EARLY COLLEGE AND CAREER CENTER AND THE POSITION BE POSTED FOR HIRE JANUARY 1, 2014.**