**PANTHER ACADEMY**

**SITE BASE COUNCIL MEETING**

**Minutes**

**September 23, 2013**

**3:00 p.m.**

1. **Call to Order:** The meeting was called to order at 3:00 by Kelly Graham.
2. **Members Present:** Kelly Graham; Holly Sexton Butler; Betsy Beach; Jill Valentine; Amy Truitt; Heather Sharpensteen; and Secretary, Kim Druen.
3. **Principal’s Report:** Ms. Graham explained that when reviewing and reading through policies to adopt for Panther Academy, that most are written to fit K through 12 schools and can sometimes be way too formal for not only a small school, but one of just preschool and kindergarten students. She recommended the council to diligently continue to read through the most important and required ones first, and make them simple to fit the needs of Panther Academy and meet the District Policies as well.
4. **Bi-Laws:** The Council completed the second reading of Bi-laws and reached a consensus for approving them.
5. **Emergency Plan Policy:** Ms. Graham stated that the council must have an Emergency Policy Plan in place by Nov. 1 as required by KRS 160.345(2)(i)9 and KRS 158.162. She stated that the school is up to date with conducting all their emergency drills thus far with the Crisis Management Team in place. Information was shared on what needs to be included in an emergency plan and Ms. Graham will bring a final draft to review/approve at the October meeting.
6. **Committees Policy:** The council read through the first reading of their committee policy and will try and simplify it more for the second reading at the October meeting.
7. **Committees:** Committee membership and chairs were discussed for each committee. Ms. Graham stated that the Council will need to give the committees more direction as they develop the committee policies. The two Council parents added their names to the membership of two committees: Climate Committee-Hollie Sexton Butler and Parent Involvement Committee-Heather Sharpensteen. Ms.Graham stated that the council needs to read a copy of the Morningside Policy on “Staffing Consultation” for the next meeting’s first reading.
8. **Committee Minutes:** Curriculum, Technology, Instructional Discipline, Climate, and PD minutes were discussed and approved. Information will be shared with faculty soon.
9. **Kindergarten Conference:** Several teachers will be attending this conference in Nashville in November. Teachers are very excited to have very appropriate PD for this age group.
10. **John Antonetti PD:** Panther Academy Teachers felt this PD recently was fantastic and are incorporating more student engagement and rigor in all classrooms. Professional Learning Communities, peer observations, and faculty meetings will continue to stress and share ideas for continuous improvement.
11. **Meeting Adjourned:** Amy Truitt motioned to adjourn the meeting and Jill Valentine made the second to it at 4:30 p.m.