

STUDENTS

09.36 AP.21
(CONTINUED)

Field Trip Request Form- Overnight & Out-of-State Activity Request

School Thomas Nelson Grade & Number of Students Attending 10-12 / 17
Person Making Request John Hammond Position Agriculture Teacher
Overnight Activity ☒ Out-of-State Activity ☐ Dates Scheduled Oct. 30 - Nov. 1
Name of Activity National FFA Convention & Expo
Location of Activity Louisville, Kentucky 937 Phillip Lane Louisville KY
Objectives of Activity ~~Expo~~ On Field Trip Form

Pre-trip preparatory activities planned (please attach appropriate documents) On Field Trip Form

Post-trip culminating activities planned (please attach appropriate documents) On Field Trip Form

Oral student presentations planned after trip In class discussion, presentation to Board of Education

Name(s) of certified staff attending John Hammond, Katie Chapman, Mike Blass, Jacob Ball

Name(s) of other adults attending Alisha Hammond

Plan for handling student medication needs Students will hand all medication to advisor & will give stipulations on medication as well

Plan for supervision (day) Multiple checks will take place

Plan for supervision (night - please be specific for all hours of the night) Checks will take place throughout the night on student location.

Signed [Signature] Date 9/12/13
Principal Wes Bradley Date Approved 9/12/13
Superintendent _____ Date Approved _____

Review/Revised: 5/17/11

STUDENTS

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Ovenight

Field Trip Request Forms

NELSON COUNTY BOARD OF EDUCATION

FIELD TRIP REQUEST FORM

General Information:

Teacher Name John Hammond School Thomas Nelson
Grade/Subject 9-12 Agriculture / FFA Funding Source Student Fee
Destination & Address National FFA Convention / Quality Inn Date of Trip Oct 30 - Nov 1
1301 KY Mills Drive Louisville KY 40299

Academic Information:

Core Content +/- or Exiting Criteria Covered Identify Questions & Concepts that guide
Scientific investigation
Academic Objective of Trip Explore various College/Career Options & Utilize the
resources made available at convention to become more informed on college/career/
social options
Academic Pre-Trip Activities (Please attach plan.) Students will watch / Critique agriculture
marketing team. Students will preplan visits/questions to ask of various college/careers
Academic Post-Trip Activities (Please attach plan.) Students will lead a class discussion
about the trip & what career options they explored
Evaluation Procedures Discussion Rubric / Ag. Marketing / CDE Rubric

Transportation:

Number of Buses Needed 1 Time Leaving 8:30 am Time Returning 5:30 pm

Number of Students 17 Number of Adults 2 Compartments Needed As many as possible

(CENTRAL OFFICE USE ONLY)

Date Called for Buses _____ Driver(s) Assigned _____

Date School Notified _____

Itemized Cost: Bus Drivers \$ _____ Mileage \$ _____ Cost per Child \$ _____

Signatures:

Teacher

Date

Principal

Date

Superintendent/Director of Transportation

Date

Shared w/
Nelson Co.
FFA

w/ our
vehicle
we will
likely also
take a trailer
for luggage