

**RECORD OF BOARD PROCEEDINGS
(MINUTES)**

**Board Agenda Planning Meeting
September 9, 2013**

The Fayette County Board of Education met at 701 East Main Street, Lexington, KY 5:30 p.m. on the 9th day of September 2013, with the following members present: **(1) John Price, (2) Melissa Bacon, (3) Amanda Ferguson, (4) Doug Barnett, and (5) Daryl Love**

Administration Present

Tom Shelton, Superintendent
Mary Wright, Chief Operating Officer
Lu Young, Chief Academic Officer
Shelley Chatfield, Chief Administrative Officer/Staff Attorney
Vince Mattox, Chief Officer of School, Community, & Gov. Support

The purpose of the agenda planning meeting is to review the draft agenda with the Board before the Regular Board Meeting on September 23, 2013. The draft agenda is filed with the official minutes.

A. Call to Order

John Price, Chair, convened the meeting at 5:33 p.m.

G. Introductions, Student Performance and Recognitions

1. Introductions

John Price, Chair, introduced the teacher and student representatives for the September 9, 2013 meeting.

- a. **Student Representative:** Not in attendance
- b. **Teacher Representative:** Not in attendance

H. Reports, Communications and Resolutions

1. Integrating Comprehensive School Improvement and Senate Bill 168 Achievement Gap Planning

Lu Young, Chief Academic Officer, thanked Darryl Thompson and Michelle Reynolds for their hard work. She reviewed the report on Closing the Achievement Gap 2013-104. Board members received a hard copy of the document, Closing the Achievement Gap 2013-2014 Time Line. A hard copy of the timeline is included with the permanent minutes.

2. ACT Report

Lu Young reviewed the ACT report which compares Kentucky and Fayette County for the years 2009 - 2013. A hard copy of the report is included with the permanent minutes.

J. Approval of Consent Items

- 1. Awards of Bids/Proposals**
- 2. Actions of Post Approvals and Claims - Placeholder**
- 3. Special and Other Leaves of Absence**
- 4. Requests from Principals for Extended Trips**
- 5. Professional Leave by District Personnel**
- 6. Indirect Cost Rate Approval and Adoption**

7. **Race to the Top District Grant Application – Placeholder**
8. **Approval of a Proposed Change Order (No. One) to the Contract for the Renovation at Jessie Clark Middle School BG 13-023**
Improve plans and specs: credit to three DPOs and add one DPO due to substitution of new window/storefront subcontractor, which requires new materials supplier vendor, caused by disqualification of original subcontractor; deduct difference in cost to substitute new window/storefront subcontractor and new materials supplier vendor in lieu of vendors set out above
9. **Approval of a Proposed Change Order (No. Four) to the Contract for the Renovation at Deep Springs Elementary School BG 11-251**
Resolve unforeseen conflict: add flowable fill at the decagon area where unsuitable soils and existing rock were encountered
10. **Approval of a Proposed Change Order (No. Five) to the Contract for the Renovation at Tates Creek Elementary School BG 11-251**
Improve original plans and specs: wax and strip in phase 1 and 2 classrooms
Correct deficient plans and specs: provide revisions to electrical for four hot water heaters
Resolve unforeseen conflict: re-route sewer line around discovered existing water main and install drop manhole; frame out and install gyp board on toilet room walls and to widen soffit to allow sprinkler pipe transition between levels
11. **Approval of a Proposed Change Order (No. Six) to the Contract for the Renovation at Meadowthorpe Elementary School BG 11-250**
Correct deficient plans and specs: Revise wall and railing layout at kitchen can wash
12. **Approval of a Proposed change Order (No. Twelve) to the Contract for the Renovation at Breckinridge Elementary School BG 10-262**
Improve original plans and specs: Add a data outlet in the administration suite behind reception desk
13. **Approval of a Proposed Change Order (No. Thirteen) to the Contract for the Renovation at Stonewall Elementary School BG 11-249**
Correct deficient plans and specs: Add metal deck and tapered insulation on original Mechanical Room roof to infill an existing sloped roof deck area; add 4 x 4 glazed ceramic tile over top of existing damaged 4 x 8 tile in staff locker 202C and restroom 202D
14. **Approval of a Reduction in Retainage on the Construction Contract for the Renovation at Stonewall Elementary School BG 11-249**
Mary Wright stated that this was a standard procedure at this point in the project.
15. **Approval of a Reduction in Retainage on the Construction Contract for the Repair of the Tates Creek High School Synthetic Turf Athletic Field BG 13-184**
Mary Wright stated that this was a standard procedure at this point in the project.

K. Approval of Action Items

1. Approval to Enter into an Exclusive Easement and Right of Way with Columbia Gas at Yates Elementary

Mary Wright stated that this easement will allow Columbia Gas to maintain the pipeline that runs across the Yates Elementary School property.

2. Working Budget

Mary Wright stated that a Budget and Finance Committee Meeting was held prior to the Planning Meeting. The budget is basically the same budget as the Tentative Budget that was presented to the Board in May.

Julane Mullins:

- Required by KDE to submit balanced Working Budget to Board for approval each September
- Budget is preliminary pending completion of annual audit
- Net beginning cash balance - \$36.5 million
- Working closely with PVA, sheriff's office and revenue cabinet - ensures using the latest data available
- Beginning teacher salary for 2013-2014 school year - \$41,209
- Increased enrollment of approximately 800 students over last school year – enrollment growth over 5000 students in past 9 years
- Budget reflects 5% contingency - \$21,950,000, 1% salary increase, 1.5% step-up for both certified and classified employees
- Beginning cash balance obligations: \$5,552,130 encumbered purchase orders carry forward from 2012-2013; \$1,050,000 approved school allocated Section 6 carry forward from 2012-2013 school year
- No cost recommendation: create grade 15 Administrative Specialist position within the department of Financial Services using current budgeted overtime to pay for position – position will allow preparation and support for the anticipated Affordable Health Care Act requirements
- Not anticipating additional revenue above what was projected in tentative budget presented to Board in May
- 2013-2014 Working Budget reflects an unaudited beginning balance – subject to change
- Total Fund 1 (General Fund) budget - \$346,878,675
- Also seeking approval for Fund 2 (Special Revenues, i.e., grants), Food Service and Restricted Funds (Capital Outlay and Building fund) budgets
- Total district budget - \$433,114,407
- Seeking approval to move funds currently in Committed Fund Balance to Unassigned Fund Balance for the purpose of anticipated purchase of property for implementation of Facility Plan - \$3.4 million

3. Monthly Financial Report - Placeholder

L. Informational items

1. Personnel Changes – No discussion

2. Other Business – No discussion

a. Board

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b. Staff – No discussion

Requests from Board – None

Closed Session

A motion was made by Melissa Bacon and seconded by Amanda Ferguson to go into closed session at 6:24 p.m. to discuss acquisition or sale of real property pursuant to KRS 61.810 (1)(b) and to discuss proposed or pending litigation pursuant to KRS 61.810(1)(c). The motion carried with a vote of 5 to 0.

Open Session

A motion was made by Amanda Ferguson and seconded by Melissa Bacon to reconvene in open session at pm. The motion carried with a vote of 4 to 0. Daryl Love left the meeting at 8:00 pm.

Adjournment

A motion was made by Amanda Ferguson and seconded by Melissa Bacon to adjourn the meeting at 8:40 p.m. The motion carried with a vote of 4 to 0.

John Price, Chair

Tom Shelton, Superintendent/Secretary