**Regular Site-Based Meeting**

**School Based Decision Making Council**

**Meeting Minutes**

September 26, 2013 6:00 PM

**Attendance Taken at 6:02 PM:**

Present Council Members:

Ms. Kendra Abner

Angie Boyers

Mrs. Donna Calhoun

Eddie Franke

Melissa Herald

Mrs. Leha Schutte

Mrs. Tonia Schwegman

**I. Call to Order**

**I.A. Welcome**

**I.B. Roll Call**

**I.C. Approval of Agenda**

**Order #152 - Motion Passed:**  Approval of agenda passed with a motion by Melissa Herald and a second by Mrs. Leha Schutte and the consensus of the council.

**I.D. Approval of Minutes**

**Order #153 - Motion Passed:**  Approval of August minutes passed with a motion by Mrs. Leha Schutte and a second by Mrs. Donna Calhoun and the consensus of the council.

**II. Recognitions**

**III. Principal's Report**

**IV. Student Learning and Support**

**V. Budget Report**

**VI. School Fitness Facility**

Discussion:

Council decided to designate room 111A as a multi-purpose room. Part of it will be for the fitness facility and part for the extended kindergarten room.

**Order #154 - Motion Passed:**  Approval of area for school fitness facility passed with a motion by Ms. Kendra Abner and a second by Angie Boyers and the consensus of the council.

**VII. Second Reading of Bylaws Revisions**

**Order #155 - Motion Passed:**  Approval of the second reading of the Bylaws revisions passed with a motion by Melissa Herald and a second by Mrs. Tonia Schwegman and the consensus of the council.

**VIII. Second Reading of Writing Policy**

**Order #156 - Motion Passed:**  Second Reading of Writing Policy passed with a motion by Mrs. Leha Schutte and a second by Melissa Herald and the consensus of the council.

**IX. Second Reading of Emergency Plan Policy**

**Order #157 - Motion Passed:**  Second reading of the Emergency Plan Policy passed with a motion by Angie Boyers and a second by Mrs. Donna Calhoun and the consensus of the council.

**X. School Enrollment**

Discussion:

Council discussed 3rd grade and kindergarten currently over capsize. 3rd grade is 3 over and kindergarten is 1 over. Council decided keeping the current placement assignment is the best choice at this time. The situation will continue to be monitored.

**Order #158 - Motion Passed:**  passed with a motion by Ms. Kendra Abner and a second by Mrs. Leha Schutte and the consensus of the council.

**XI. Policy Review of:**

**6.003 Election of Valedictorian**

**6.004 Election of Salutatorian**

**6.005 Election of Most Outstanding Student**

**6.006 School-Wide Grading Policy**

Discussion:

Council has added the calculation of 1/4% for elective classes and added News Crew to example list of extracurricular activities for Outstanding Student Award.

**Order #159 - Motion Passed:**  passed with a motion by Melissa Herald and a second by Ms. Kendra Abner and the consensus of the council.

**XII. Comments from the Audience**

Discussion:

Mr. Palm updated Council on:

1) Flea situation and Chimney Status

2) Working Budget passed by the Board has $70,000 in contingency. This is a small amount compared to previous years.

3) Special meeting of the Board and Council to discuss the TELL Survey results will be held on September 30th at 7:00 p.m. in the auditorium.

4) Discussion of ValEd survey during opposite years of the TELL Survey.

5) KSBA visit to Southgate on Oct. 4th as part of a report on school finances.

**XIII. Adjourn**

**Order #160 - Motion Passed:**  passed with a motion by Melissa Herald and a second by Angie Boyers and the consensus of the council.

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Chairperson

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Date