Woodland Elementary School

August 21, 2013 SBDM Minutes

*Members Present*: Jenn Ford, Jennifer Sullenbarger, Cindy Miller, Dawn Tarquinio, Shianne Monteiro, and Sonja Beardsley*.*  Guest: Ashley Brus Mary Silva was the recording secretary.

**1. Opening Business**

The meeting was opened at 3:51 p.m.

a. A motion was made by Cindy Miller to approve the August agenda and was seconded by Jenn Ford.

b. A motion was made Sonja Beardsley to approve the May minutes as well as the July minutes from a brief special-called meeting. (No regular meeting held in June or July). Jenn Ford seconded the motion.

c. Good News Reports-

-The 2013-14 school year is off to a smooth start!

d. Public Comment - None

**2. Student Achievement Report**

a. Assessing Student Achievement – What are we doing for students who are not meeting expectations? At each SBDM meeting, the principal will present monthly number of students not meeting expectations and we can discuss plans for getting these students where they need to be academically.

b. Attendance Procedures

c. MAP testing begins next week

**3. Planning**

a. Monthly Review -

**AUGUST :**

5th – Opening Day

6th – Little Eagle’s Day Out

7th – Back to school

9th – FRC Fundraiser Kickoff

14th – Faculty Meeting

21st – Faculty Meeting

28th – Staff Meeting/Soar Awards

30th –Free Non-Uniform Day

**SEPTEMBER:**

Upcoming in September – Goodies with Grandparents, Bookfair and Family Night, Ident-i-Kid Program, BETA Service Day, Rite Aid Flu Shots (Staff), Fall Portraits with Lifetouch, Faculty Meetings, PTA Meetings, Fundraiser (Foster).

**4. Program Reviews**

a. We will need to discuss updates in October, December, February and April.

**5. Budget Report**

a. The May, June and July schedules of balances were approved by the council.

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**6. Committee Reports -**

a. New staff will be asked to sign up for a committee

b. The SBDM Council agreed that we would meet the first Wednesday of each month except when it falls on the first day of a new school year.

**7. Review**

a. School Safety Plan – Sample Policy from KASC. Council reviewed draft.

b. Follow-up meeting with Elizabethtown/Westpoint

**8. New Business**

a. The SBDM Council agreed to meet on the first Wednesday of each month with the exception of the first day of school.

b. The council discussed the possibility of investing in a school bus monitor.

c. Principal presented the Title I Extension Funds budget and it was agreed that we would offer a two week enrichment program at the beginning of the school year and again at the end of the school year.

**9. On-Going Learning**

a. SBDM members who have completed their training at this point are Cindy Miller and Jennifer Sullenbarger.

The August SBDM meeting was adjourned at 5:17 p.m. Motion: Jenn Ford; 2nd: Shianne Monteiro.

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