**New Highland Elementary**

SBDM Minutes: Thursday, 8/19/2013

(Library Media Center)

I. Called to order at 5:00 pm.

II. Recognition of Visitors: Bobby Lewis

III. Floor open to Visitors/Speakers:

a) In reference to parents/guardians not being allowed to walk students to classrooms in the mornings, the following individuals were given the floor to speak:

 - Joyce Cross

 - Wendy Keown

 - Melisha Boyd

 - April Socher

 Mr. Mullins addressed comments after individuals were given a chance to speak.

IV. Old Business:

a) Agenda Approval (with changes made to include visitor comments, July meeting minutes, and election of a vice-chairperson): Motion made to approve by Elisabeth Scott, seconded by Mary Foster.

b) Approval of Old Minutes:

 - July 8th, 2013: Motion made to approve by Elisabeth Scott, seconded by Karen Drake.

 - July 10th, 2013: Motion made to approve by Karen Drake, seconded by Mary Foster.

 - August 1st, 2013: Motion made to approve by Elisabeth Scott, seconded by Karen

 Drake.

c) Training/Fingerprinting Reminder for SBDM staff members who have not yet completed training for this year.

d) Minority parent representative issue was looked into, and KY law states that we no longer must have a parent minority representative. We must only have at least one council member (teacher OR parent) who is a minority. We have a site-base member who qualifies as such.

V. New Business:

a) Staffing Update/Approval of Interview Committee Recommendations:

 - Monica O’Donnell has concerns about the process followed to complete approval of

 new hires and would like to table the approvals until each SBDM member has had an

 opportunity to review applications and other appropriate paperwork for employment.

 - Our current bylaws are incomplete when it comes to this type of matter and revisions

 need to be made.

- A motion was made to table the approval of our newest hires by Megan Louvet and seconded by Mary Foster.

b) SBDM members were given an opportunity to discuss current bylaws in place and recommend any changes/revisions to be made. Bylaws were reviewed and edited thru the end of Section 3 for the time being. We will return to them at our next meeting.

c) Policy review will remain tabled until we have completed revisions of bylaws.

d) Karen Drake was elected as council Vice-Chairperson by vote. Motion was made to approve by Mary Foster and seconded by Monica O’Donnell.

VI. Committee review: Nothing reported at this time.

VII. Instruction:

a) Writing- New resources have been ordered for the school based on new CCS. The resource type books will include K-5 guidance for teaching writing including checklists, guides, and graphic organizers for each of the different types of writing. These materials were paid for by funds left over from our 2012-13 PD budget. Four Square writing materials are being looked into as well.

VIII. Student Achievement/Success:

* We had a great 1st week of school! The school year has started out very smoothly for staff and students.

IX. Finance Reports:

* Motion was made to table the reports until the next meeting by Daniel Mullins and seconded by Elisabeth Scott.

X. Meeting was adjourned at 7:25 pm. Motion made by Elisabeth Scott and seconded by Mary Foster.