JAMES T. ALTON MIDDLE SCHOOL

**SITE BASED DECISION MAKING (SBDM) COUNCIL MEETING**

**August 13, 2013**

Jama Bennett, facilitator, called the James T. Alton SBDM Council to order at 4:01 p.m. Members present: Katie Allen, Elizabeth Atcher, Jama Bennett, David Bollinger, Mary Lou Emerine, and Ben Stewart.

**OPENING BUSINESS**

1. **#08-001.** Katie Allen made the motion to accept the meeting agenda, seconded by Ben Stewart. Consensus.

1. **#08-002**. Ben Stewart made the motion to approve the minutes from the previous meeting, seconded by Katie Allen. Consensus.
2. The following good news was shared with council members:

We have had a GREAT start to the school year and everyone is adjusting to the changes without teams.

A decision paper has been submitted to the BOE for approval of our 8th grade trip to Chicago in April.

Jama shared information about Summer Camp which so far appears to be accomplishing what it was designed for! ☺

Our magazine kick-off is coming up this month – Aug. 22

Letters from Rhonda Harmon, Executive Director of KASC, were distributed.

**STUDENT ACHIEVEMENT**

1. Jama shared and reviewed the At-Risk report with council members. Data has been adjusted based on update MAP scores released in June. (Reference attached)
2. Fall MAP Testing is about to begin next week.
3. Jama shared with council members Alton’s End of the Year (Annual) report. (Reference attached) Due date for this report is being changed to June beginning this school year.

 **#08-003**: Ben Steward made the motion to accept the report based on

 additions and corrections, seconded by David Bollinger. Consensus.

**PLANNING:**

1. Jama shared with council members a document from KASC that indicates what councils do. (Reference attached) ‘
2. Beginning of Year has been smooth – we are tweaking things as we go to adjust to our new schedule.

**BUDGET:**

 The May and June financial reports and Charitable Gaming reports were

 shared with council. (Reference attached)

 The July (End of Year Annual) Financial report and Charitable Gaming report

 was shared with council (Reference attached)

 Council members asked about the Red Cross line item. Jama will double check

 on this and share more information at the September meeting.

**COMMITTEE REPORTS:**

1. PBIS: Ben Stewart reviewed the minutes from the PBIS meeting and cumulative totals from 2012-13 (Reference attached). Referrals went from 919 to 748 last school year. We are contributing part of this decrease to the consistent expectations, focus on rewards, our bullying policy, and the cameras that were installed last year.

The PBIS Committee will meeting the first Tuesday of every month at 7:30 in the library.

**POLICY REVIEW:**

1. SBDM Handbook/Bylaws: Jama shared Bylaws with council members and asked that council review these prior to the next meeting for recommended updates/changes/additions/deletions, etc. (Reference attached)

**OLD BUSINESS**

1. School Safety Plan/Update: Chris Corder presented an overview of Alton’s Safety Plan. (Reference attached) He also shared that the Elizabethtown Police recently conducted a walkthrough of our building and indicated some changes that we are in the process of making. The officer did not lots of positives in regards to initiatives we already have in place. In addition, Katie created brochures that were passed out at Open House indicating additional information for parents in case of an emergency.

  **#08-004**: Katie Allen made the motion to approve the Safety Plan,

 seconded by Ben Stewart. Consensus.

1. SBDM Training/Verification 2013-14: Jama verified training for the following members: David: June 18th w/Christy Hogan – verification submitted to CO. Mary Lou: KEA Office – verification submitted to CO. Remaining members are scheduled to be trained on September 17.

**NEW BUSINESS:**

1. 2013-14 Meeting Dates/Times: Jama presented proposed meeting dates for the school year. (Reference attached)

 **#08-005:** Elizabeth Atcher made the motion to approve the dates with

 the change of September 17 being moved to September 24th,

 seconded by Mary Lou Emerine. Consensus.

1. KETS Plan: Katie Allen, LMS reviewed the KETS Plan (Technology money allotted to schools from the state) with council members.

 **#08-006**: Ben Stewart made the motion to approve the plan, seconded

 By David Bollinger. Consensus.

**PERSONNEL ACTION:**

1. Jama shared the recommended hires based on committee feedback and Alton’s consultation policy:

Chris Corder (assistant principal), Steven Everage (SS/LA), Amanda Rowlett(SS/LA), Alyssa Blessitt (SS/LA), Tyler Schoenbachler (Sp. Ed), and Michael Butler (Sp. Ed). Maurice Green and Michael Butler(Asst. Football Coaches), Tyler Scholenbachler (7th Gr. Girls Basketball Coach), and Steven Everage (7th Gr. Boys Basketball Coach)

 **#08-007:** Katie Allen made the motion to approve the hires, seconded

 by Elizabeth Atcher. Consensus.

 District hires: Abigail Lentz (G/T) and Kari Miles (Speech)

**MISCELLANEOUS BUSINESS**

1. Superintendent’s Parent Advisory Council Rep: David Bollinger will serve as Alton’s parent representative.
2. Jama shared with council members that we will be having another parent and teacher election to fill minority roles on the council.
3. Current enrollment is 688 – 230/218/240. We currently have the following classes over caps
4. Personnel Action: See above
5. Next meeting date will be Tuesday, September 24th, at 4:00 p.m. Ben Stewart will serve as facilitator and Mary Lou Emerine as resource person.
6. Things to do before the next meeting: Review bylaws and attachments for recommended updates/changes/additions/deletions, etc. meeting.

**ADJOURNMENT**

 **#08-008**: Ben Stewart made the motion to adjourn the meeting at 5:15,

 seconded by Mary Lou Emerine. Consensus.