**Regular Site-Based Meeting**

**School Based Decision Making Council**

**Meeting Minutes**

August 22, 2013 6:00 PM

**Attendance Taken at 6:00 PM:**

Present Council Members:

Ms. Kendra Abner

Angie Boyers

Mrs. Donna Calhoun

Eddie Franke

Melissa Herald

Mrs. Tonia Schwegman

Absent Council Members:

Mrs. Leha Schutte

**I. Call to Order**

**I.A. Welcome**

**I.B. Roll Call**

**I.C. Approval of Agenda**

**Order #143 - Motion Passed:**  Approval of agenda passed with a motion by Melissa Herald and a second by Angie Boyers and the consensus of the council.

**I.D. Approval of Minutes**

**Order #144 - Motion Passed:**  Approval of July 2013 minutes passed with a motion by Angie Boyers and a second by Melissa Herald and the consensus of the council.

**II. Recognitions**

**III. Principal's Report**

**IV. Student Learning and Support**

**V. Budget Report**

**VI. Listening Centers**

**Order #145 - Motion Passed:**  Approval to purchase additional Listening Center for Kindergarten passed with a motion by Melissa Herald and a second by Mrs. Donna Calhoun and the consensus of the council.

**VII. Review of Bylaws**

Discussion:

Bylaw changes reflect new meeting day and time, email notification of special meetings and staff election by simple majority (Half of staff plus one)

**Order #146 - Motion Passed:**  Approval of changes to SBDM Council Bylaws passed with a motion by Melissa Herald and a second by Ms. Kendra Abner and the consensus of the council.

**VIII. Writing Policy Update**

**Order #147 - Motion Passed:**  Approval of revised Writing Policy passed with a motion by Angie Boyers and a second by Melissa Herald and the consensus of the council.

**IX. ESS Daytime Waiver Approval**

**Order #148 - Motion Passed:**  Approval of the 2013-14 Ess Daytime Waiver passed with a motion by Melissa Herald and a second by Mrs. Tonia Schwegman and the consensus of the council.

**X. Emergency Plan Policy**

**Order #149 - Motion Passed:**  Approval of the first reading of the Southgate Emergency Plan Policy passed with a motion by Mrs. Donna Calhoun and a second by Melissa Herald and the consensus of the council.

**XI. Emergency Plan**

**Order #150 - Motion Passed:**  Approval of the Southgate Emergency Plan passed with a motion by Angie Boyers and a second by Ms. Kendra Abner and the consensus of the council.

**XII. World Languages Program Review**

**XIII. Comments from the Audience**

Discussion:

Mr. Palm updated the council on the following items:

Enrollment: so far is down from the beginning of last year...SEEK funding may be reduced by $80,000 to $90,000 based on current numbers.

Funding from the state continues to look low...no textbook funds and minimal technology funds, etc...

Southgate Police Officers will stop by periodically (schedules permitting) to eat lunch with the students.

**XIV. Adjourn**

**Order #151 - Motion Passed:**  passed with a motion by Mrs. Donna Calhoun and a second by Melissa Herald and the consensus of the council.

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Chairperson

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Date