Woodland Elementary School

July 1, 2013

SBDM Minutes

Members Present: Dawn Tarquinio, Ashley Brus, Jenn Ford, Cindy Miller, Jennifer Sullenbarger, Sonia Beardsley, and Sharon Head. Ashley Brus was recoding the minutes.

Meeting was called to order at 1:00 p.m.

**1. Emergency Crisis Management Plan**

Dawn Tarquinio shared the following information and documents with the council:

a. Senate Bill 8

b. Senate Bill 8 Checklist

c. KCSS Guidelines for a Lockdown Policy

d. KASC Evaluations and Emergency Plans

**2. PTA Spirit Wear**

Sonia Beardsley shared the following information:

a. New order form to address past confusions

b. PTA board met last Wednesday to discuss and approve simplifications to the spirit wear

order form and process.

c. Spirit wear to have same logo, solid prints and be single sided.

d. PTA board approved increase in the price of the hooded spirit wear pullovers.

e. Spirit wear inventory will be kept on hand this year.

f. **\*\*NOTE\*\*- 1st PTA meeting is scheduled for September 18th at 5:30 p.m.**

**3. Teacher Interviews**

Dawn Tarquinio informed the council of the current state of teacher interviews.

a. Shaun Dunaway has been hired for a fifth grade position.

b. Amanda Kennedy has been hired for a third grade position.

c. An additional offer has been extended and follow-up will be conducted by Dawn Tarquinio.

d. More interviews can occur for open positions if needed.

**4. Co-Chair Selection**

Jenn Ford volunteered to take the position of council co-chair and was accepted by the

council members.

**5. Monthly Meetings**

a. SBDM monthly meetings were previously scheduled for the 2nd Wednesday of each month

at 3:45 p.m. in the media center.

b. The council decided to change the monthly meetings to the 1st Wednesday of each month

at 3:45 p.m. in the media center.

**6. Grading Periods**

The council discussed and determined when grades will be posted and report cards will be

sent home. A suggestion was made by Jennifer Sullenbarger to schedule the posting of special

area grades one day before all others.

a. 1st Quarter Grading

-Progress Reports: Grading window opens August 28th, closes September 4th, and

reports sent home September 6th.

-Report Cards: Grading window opens September 30th, closes October 14th, honor roll

due October 15th, reports go home October 16th, and awards ceremony is scheduled for

October 18th.

b. This pattern will repeat for the 2nd, 3rd, and 4th quarter.

**7. Leader in Me**

Jenn Ford inquired into whether the council needs to make decisions regarding this program.

a. The foundation awarded Woodland a grant to implement the program.

b. Program trainings are scheduled for July 31st, August 1st and 2nd.

**8. Future Meetings**

a. Next Meeting is scheduled for August 7th at 3:45 in the media center.

b. Special Meeting to be announced to discuss interviews for our open counselor position.

Meeting adjourned at 1:45.