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July 17, 2013

VIA E-MAIL ONLY ([sally.skinner@williamstown.kyschools.us](mailto:sally.skinner@williamstown.kyschools.us))  
Ms. Sally Skinner, Superintendent  
Williamstown Independent Schools  
300 Helton Street  
Williamstown, KY 41097

RE: Copier Lease

Dear Sally:

Pursuant to your request I have reviewed the lease agreement between the Williamstown Independent Schools and Modern Office Methods, Inc. dated April 8, 2013. Having reviewed this from a legal perspective, I find the same to be acceptable with the exception of paragraph 8 which I believe contains provisions which violate Section 184 of the Constitution of Kentucky.

Please note, this agreement contains a section for a personal guarantee. I see that you did not complete that portion. Your inaction in that section was appropriate.

The copy of the Lease in my possession is not signed by any officer of Modern Office Methods. Please obtain a fully executed copy and forward that copy to me. Thank you

Sincerely,



MATTHEW B. DeMARCUS