

School-Related Student Trip Request Form

SUBMIT THIS FORM ONE WEEK PRIOR TO THE BOARD MEETING.

FACULTY MEMBER(S) SPONSORING TRIP MELISSA HERALD

TYPE OF TRIP (CHECK ONE):

- ☒ Classroom Field Trip ☐ Class Trip (i.e., junior, senior), specify _____
☐ Organization/Club Trip, specify _____ ☐ Other (athletic, band, if applicable) _____

DESTINATION AJ JOLLY PARK ADDRESS _____ PHONE N/A☐ Out of State ☐ Out of County ☒ Within County☐ Overnight; give name, address, phone of lodging _____DATE(S) OF TRIP 9/19/13 DEPARTURE TIME 8:30 RETURN TIME 2:30

- 1) Purpose/Educational Value Reptiles (including structures, functions, adaptation topics)
- 2) Solar Energy (principles of energy, electricity, renewable resource topics)
- 3) Soils Studies (including erosion, decomposition topics)
- 4) Wetlands

All these topics follow the Core Content.

Source of funding for trip _____ Students will be charged _____

*NO STUDENT SHALL BE DENIED THE TRIP BECAUSE OF AN INABILITY TO PAY.*BILL TRIP EXPENSES TO: ☐ SPONSORING ORGANIZATION ☐ SCHOOL COUNCIL ☐ BOARD ☒ OTHER, SPECIFY _____NUMBER OF: STUDENTS 14 FACULTY SPONSORS 2 OTHER CHAPERONES 0

TOTAL # OF PARTICIPANTS _____

MODE OF TRANSPORTATION

☒ CERTIFICATED COMMON CARRIER; SPECIFY BELLEVIEW☐ PRIVATE VEHICLE, AS ALLOWED BY POLICY; SPECIFY DRIVER(S) _____

SUPERVISION (ATTACH LIST OF NAMES OF ADULTS ACCOMPANYING STUDENTS ON TRIP.)

Have all chaperones undergone the required records check and been designated by the principal/designee to supervise students? ☐ Yes ☐ NoMelissa Herald
*Signature of Faculty Sponsor*8/23/13
*Date*Trip has been ☐ approved ☐ disapproved. Reason for disapproval __________
*Signature of Board Chairperson*_____
Date

For overnight and/or out-of-state trips, approval of the Board may be required by policy 09.36.

RELATED PROCEDURES:

09.36 AP.211, 09.36 AP.23

Review/Revised:7/11/13