

**RECORD OF BOARD PROCEEDINGS  
(MINUTES)**

Ludlow, Kentucky, July 22, 2013

The Ludlow Independent Board of Education met at Board Room 525 Elm Street, Ludlow, KY at 7:00 PM, on July 22, 2013, with the following members present:

**Attendance Taken at 7:00 PM:**

Present Board Members:

Ms. Amy Hayden  
Ms. Kymberly King  
Mr. William McMillen  
Ms. Cindy Powell

Absent Board Members:

Mr. Stephen Chapman

Also present: Mr. Mike Borchers, Superintendent; Mr. Rick Smith, Director of Special Education; Ms. Jenny McMillen, Board Secretary; Mr. Randy Wofford, Director of Maintenance; Ms. Vikki Wofford, Board Treasurer; Mr. Jason Steffen, Elementary School Principal; Mr. Joe Beard, High School Principal; and Mr. Steve Hart, High School Assistant Principal.

**I. Call to Order**

**I.A. Call to Order by Mr. McMillen**

**I.B. Pledge of Allegiance by Ms. King**

**II. Approval of Agenda**

**#1 Motion Passed:** Approval of agenda as presented passed with a motion by Ms. Amy Hayden and a second by Ms. Kymberly King.

Mr. Stephen Chapman	Absent
Ms. Amy Hayden	Yes
Ms. Kymberly King	Yes
Mr. William McMillen	Yes
Ms. Cindy Powell	Yes

**III. Recognition and Information Agenda**

**III.A. Monthly Reports**

Discussion:

Mr. Borchers presented the monthly SBDM minutes and financial reports.

## III.B. Personnel

Discussion:

The status of personnel items was presented.

## III.C. Monthly Activities

Discussion:

The calendar of August activities was presented.

## III.D. SBDM Members & Dates for 2013-2014

## III.E. Spotlight Items

Rationale:

Student Support Services

Discussion:

During the District Spotlight, Mr. Borchers presented information about the various Student Support Services. He discussed NorthKey Community Care, the Cabinet for Health & Family Services Site Team, the Champions Program, and The Ridge Behavioral Health System. These wrap-around services will be provided as needed this year for our students/families.

## IV. Consent Agenda

**#2 Motion Passed:** Approval of consent agenda passed with a motion by Ms. Amy Hayden and a second by Ms. Kymberly King.

Mr. Stephen Chapman	Absent
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Ms. Amy Hayden	Yes
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Ms. Kymberly King	Yes
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Mr. William McMillen	Yes
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Ms. Cindy Powell	Yes
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## IV.A. Approval of Minutes

## IV.B. Monthly Bills

## IV.C. Facility/Fundraising Requests

## IV.D. District Code of Conduct

## IV.E. Certified and Classified Employee Handbooks

## V. Discussion and Action Agenda

### **V.A. Design Development Drawings for MEP Improvements and associated BG-2 and BG-3**

#### **Discussion:**

Ehmet Hayes presented drawing/plans to each Board Member, reviewed them, and answered any questions or concerns.

**#3 Motion Passed:** Approval of design development drawings for MEP Improvements and associated BG-2 and BG-3 passed with a motion by Ms. Amy Hayden and a second by Ms. Kymberly King.

Mr. Stephen Chapman	Absent
Ms. Amy Hayden	Yes
Ms. Kymberly King	Yes
Mr. William McMillen	Yes
Ms. Cindy Powell	Yes

### **V.B. Design Development Drawings for Stadium Improvements and associated BG-2 and BG-3**

#### **Discussion:**

Ehmet Hayes presented drawing/plans to each Board Member, reviewed them, and answered any questions or concerns.

**#4 Motion Passed:** Approval of design development drawings for Stadium Improvements and associated BG-2 and BG-3 passed with a motion by Ms. Cindy Powell and a second by Ms. Amy Hayden.

Mr. Stephen Chapman	Absent
Ms. Amy Hayden	Yes
Ms. Kymberly King	Yes
Mr. William McMillen	Yes
Ms. Cindy Powell	Yes

### **V.C. Board Policy Update - Second Reading**

**#5 Motion Passed:** Approval of policy updates as presented passed with a motion by Ms. Kymberly King and a second by Ms. Cindy Powell.

Mr. Stephen Chapman	Absent
Ms. Amy Hayden	Yes
Ms. Kymberly King	Yes
Mr. William McMillen	Yes
Ms. Cindy Powell	Yes

### **V.D. Annual Financial Report**

#### **Discussion:**

Vikki Wofford discussed several items in the Annual Financial Report and answered any questions.

**#6 Motion Passed:** Approval of the Annual Financial Report for the fiscal year ending June 30, 2013 and to authorize forwarding a copy to the Kentucky Department of Education for review passed with a motion by Ms. Cindy Powell and a second by Ms. Amy Hayden.

Mr. Stephen Chapman	Absent
Ms. Amy Hayden	Yes
Ms. Kymberly King	Yes
Mr. William McMillen	Yes
Ms. Cindy Powell	Yes

#### **V.E. Interlocal Cooperative Agreement**

**#7 Motion Passed:** Approval of the resolution to continue participation in the services provided by Northern Kentucky Cooperative for Educational Services and to appoint district representatives passed with a motion by Ms. Kymberly King and a second by Ms. Cindy Powell.

Mr. Stephen Chapman	Absent
Ms. Amy Hayden	Yes
Ms. Kymberly King	Yes
Mr. William McMillen	Yes
Ms. Cindy Powell	Yes

#### **V.F. SRO Partnership between City of Ludlow and School District**

Discussion:

There was a discussion concerning the increase in the contract amount this year.

**#8 Motion Passed:** Approval of MOU with the City of Ludlow Police Department for the SRO position for the 2013-2014 school year passed with a motion by Ms. Cindy Powell and a second by Ms. Kymberly King.

Mr. Stephen Chapman	Absent
Ms. Amy Hayden	Yes
Ms. Kymberly King	Yes
Mr. William McMillen	Yes
Ms. Cindy Powell	Yes

#### **V.G. NorthKey Contract**

**#9 Motion Passed:** Approval of Memorandum of Agreement with NorthKey Community Care passed with a motion by Ms. Amy Hayden and a second by Ms. Kymberly King.

Mr. Stephen Chapman	Absent
Ms. Amy Hayden	Yes
Ms. Kymberly King	Yes
Mr. William McMillen	Yes
Ms. Cindy Powell	Yes

#### **V.H. School Nurse**

Discussion:

Ms. King noted that she wants to make sure we check out all of our other options before making a final decision on filling this position.

**#10 Motion Passed:** Approval of the position of School Nurse passed with a motion by Ms. Amy Hayden and a second by Ms. Cindy Powell.

Mr. Stephen Chapman	Absent
Ms. Amy Hayden	Yes
Ms. Kymberly King	Yes
Mr. William McMillen	Yes
Ms. Cindy Powell	Yes

## **VI. Other Business**

### **VI.A. Board**

Discussion:

Ms. Powell commented that she wanted to make sure we were communicating and building a positive relationship with the neighbors around the stadium. She wants the reasons and expectations of the upcoming construction project to be conveyed to them.

### **VI.B. Staff**

Discussion:

No discussion

### **VI.C. Teachers**

Discussion:

No discussion

### **VI.D. Public**

Discussion:

No discussion

## **VII. Adjourn**

**#11 Motion Passed:** Approval to adjourn the meeting at 8:20pm passed with a motion by Ms. Cindy Powell and a second by Ms. Amy Hayden.

Mr. Stephen Chapman	Absent
Ms. Amy Hayden	Yes
Ms. Kymberly King	Yes
Mr. William McMillen	Yes
Ms. Cindy Powell	Yes

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**PRESIDENT**

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**SECRETARY**

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