**Gallatin County Elementary School**

*“On Track for Success”*

Minutes of Elementary August 2, 2013 SBDM meeting

**Members Present:** Joe Wright, Kelly Miller, JoAnn McCaughan, and Nicole Towles

**Members Absent:** Kelly Middendorf, Etelva Staverman, and Marty Glenn

**Secretary:** Debra Allen

1. The meeting was called to order at 3:32 in the Lower Elementary conference room.
2. Opening Business
3. Agenda approved
4. Good news reports
5. Kindergarten screening went well. Would change next year: wait until OMS is ready so data can be input as children are assessed.

ii. Making class lists was successful.

1. School Safety Plan Update
2. Updated pages will be added to Safety Binders. By August 15, teachers will complete master list of students who need assistance.
3. Reviewed procedures and dates of emergency plans
4. Discussed CPR certification
5. Cell phone numbers are in Safety Binder
6. Lockdown procedures
7. KRS Policy Function 05.05: Wellness Policy
8. Change wording in Statement from “15 minutes” to “10 minutes”
9. 10 minute physical activity will immediately follow morning announcements
10. Chosen videos should be analyzed beforehand by each team
11. KRS Policy Function 2009.02: School Operational Policy reviewed and approved
12. Committees
13. Culture Climate
14. Will ask Culture Committee to return in September to discuss (a) a list of expectations and behaviors for different areas of the school with a list of misbehaviors and possible consequences; (b) staff survey results; and (c) recommended responses from survey results
15. Committee is designing behavior plan
16. Importance of Gold Star, Student of the Week
17. How a school-wide behavior plan fits individual classroom/teacher/school needs
18. RTI Committee
19. They need an organized way to know RTI is covered. They are searching for human resources to help, including NHS students and parent volunteers.
20. Discussed assessments administered to students for RTI identification
21. Inclusion of social skills
22. Compass Learning should not be the only intervention
23. Discussed when RTI time should take place, including Kindergarten doing RTI at different time
24. Discussed how students are identified for Preschool
25. Faculty will be informed Aug. 16: (a) Tier 1 should commence in classrooms; (b) teachers who have Tier 3 students from last year should also be implementing RTI in classroom; (c) Tier 3 RTI will commence after coaches review results of assessments and teams are conferred about placement of students
26. New Business
    1. 152 second graders. When school starts we’ll need to wave CAP for 2nd grade
    2. Principal went over decision making process to arrange teacher covering for “held” teaching positions
27. Adjourned 4:46 p.m.