**Regular Site-Based Meeting**

**School Based Decision Making Council**

**Meeting Minutes**

July 30, 2013 6:00 PM

**Attendance Taken at 6:02 PM:**

Present Council Members:

Ms. Kendra Abner

Angie Boyers

Mrs. Donna Calhoun

Eddie Franke

Melissa Herald

Mrs. Leha Schutte

Mrs. Tonia Schwegman

**I. Call to Order**

**I.A. Welcome**

**I.B. Roll Call**

**I.C. Approval of Agenda**

**Order #136 - Motion Passed:**  Approval of agenda passed with a motion by Melissa Herald and a second by Mrs. Leha Schutte and the consensus of the council.

**I.D. Approval of Minutes**

**Order #137 - Motion Passed:**  Approval of May and June 2013 meeting minutes passed with a motion by Angie Boyers and a second by Mrs. Leha Schutte and the consensus of the council.

**II. Recognitions**

**III. Fit 4 Life Grant Update**

Discussion:

In year three of the Fit 4 Life Grant Southgate will receive funding to purchase fitness equiptment and create a fitness facility. Council discussed room availability for such a facility and will designate an area after seeing enrollment for the 2013-14 school year.

**Order #138 - Motion Passed:**  request to designate a room for the PEP Grant Fitness Facility pending enrollment passed with a motion by Melissa Herald and a second by Ms. Kendra Abner and the consensus of the council.

**IV. Principal's Report**

**V. Student Learning and Support**

**VI. Budget Report**

**VII. Library Mission Statement and Policies**

**Order #139 - Motion Passed:**  Approval of the 2013-14 Southgate School Library Mission and Policies passed with a motion by Melissa Herald and a second by Ms. Kendra Abner and the consensus of the council.

**VIII. Election of 2013-14 Co-Chairperson**

**Order #140 - Motion Passed:**  Approval of Melissa Herald as SBDM Co-Chairperson passed with a motion by Mrs. Leha Schutte and a second by Ms. Kendra Abner and the consensus of the council.

**IX. 2013-14 SBDM Council Regular Meetings**

Discussion:

2013-14 SBDM Regulare Council Meetings will be

August 22nd

September 26th

October 24th

December 5th

January 23rd

February 27th

March 27th

April 24th

May 22nd

June 26th

All meetings will begin at 6:00 p.m. in the School Auditorium

**Order #141 - Motion Passed:**  The 2013-14 Regular Meeting Schedule for Southgate Public School passed with a motion by Ms. Kendra Abner and a second by Mrs. Leha Schutte and the consensus of the council.

**X. Comments from the Audience**

Discussion:

Mr. Palm provided the following updates:

1) The Board of Education has reviewed the 2013 TELL Survey and is very pleased with the 100% response and positive feedback. They would like to meet with council to address the areas of concern. The meeting will take place in August or September.

2) On Opening Day Mr. Palm will review the new policy manual with staff. The Manual is available on Southgate's Website under Board Minutes. The Policy Manual will involve new procedures for many requests, etc...

**XI. Adjourn**

**Order #142 - Motion Passed:**  passed with a motion by Melissa Herald and a second by Mrs. Leha Schutte and the consensus of the council.

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Chairperson

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Date