

Kristy Lancaster

Henderson County High School

FFA Advisor

2424 Zion Road

Henderson, KY

270-831-8850

April 18, 2013

Dr. Richey-

The Henderson County FFA Chapter is requesting board approval to attend the Kentucky FFA Leadership Training Center in Hardinsburg, KY. The week we are requesting to attend is July 8-12. Each FFA chapter in the state of Kentucky is required to attend camp in order to be considered to be a standard chapter. We are requesting to take 20 FFA members, 15 of those members will be officers and committee chairmen for the 2013-2014 school year. I will be attending camp with the students, as Mrs. Parker will be on maternity leave at that time. A male chaperone from another FFA Chapter will be secured for that week to supervise the males attending. If you have any additional questions please feel free to contact me. Thank you for your support!

Respectfully Submitted,

Kristy Lancaster

Henderson County High School

Agriculture Instructor/FFA Advisor

[Handwritten signature]
7/1/13
approved

Henderson County Schools

1805 Second Street, Henderson, Kentucky 42420
(270) 831-5000 Fax: (270) 831-5009
<http://www.hendersonschools.net>



Overnight and Out of District Bus Trip Guidelines

During overnight bus trips and out of district bus trips all adults have to understand the seriousness of their responsibilities and the legal liabilities in supervision. The adults must have knowledge of where students are at all times and must be in close proximity to the students.

- All KHSAA guidelines and board policies should be adhered to.
- All sponsors and head coaches should ride on the bus with the team/students.
- Student:Adult ratios Secondary 15:1 Elementary 10:1
- Sponsors and coaches shall be trained annually to administer medication.

Checklist:

____ Sponsor/Coach Name Kristy Lancaster Cell number 731-415-5796
____ Date of trip Aug 15, 2013 ^{Aug 16, 2013} expected departure time 8:00 am ^{Aug 15th} return time 4:00 pm ^{Aug 16th}

____ Adequate Supervision (meets ratio criteria)

* Please List Names of Chaperones*

Kristy Lancaster, Amber Phillips (student teacher)

____ Obtain parent/guardian permission forms

Athletic teams/clubs do not need to get a separate permission form for every trip. One at the beginning of the season/year from each student is sufficient.

Will obtain prior to departure

NA Notify school cafeteria manager of any lunch needs

____ Follow all Transportation Department guidelines for bus request.

____ Understand any students' medication needs and/or medical conditions

Coaches must carry all players' physicals on any away and overnight trips.

____ Attach a trip list of students to principal/designee

pending student selection for CDE teams

____ Attach an itinerary

____ Other specific needs:

Kristy Lancaster
Signature of Person submitting form

Sally Sugg
Signature of Principal/Designee

This form must be submitted 3 days prior to the date of the trip to the principal or designee.

Kristy Lancaster

Henderson County High School

FFA Advisor

2424 Zion Road

Henderson, KY

270-831-8850

June 17, 2013

Dr. Richey and Mrs. Sugg-

The Henderson County FFA would like to request permission to attend the KY State Fair on August 15-16, 2013. I am requesting this to be an overnight trip due to the fact of the late completion of the Livestock Judging Team and the early start time for the Career Development Events on Friday morning. There will be approximately 17 FFA members attending. The purpose of the trip would be for the FFA members to compete in the State Livestock Judging, Agronomy, Floriculture, Nursery/Landscape and Seed ID Career Development Events. If you have any additional questions please feel free to contact me. Thank you for your support!

Respectfully Submitted,

A handwritten signature in cursive script that reads "Kristy Lancaster".

Kristy Lancaster

Henderson County High School

Agriculture Instructor/FFA Advisor

KENTUCKY ASSOCIATION FFA (Students of Agricultural Education)

Board Members in Charge
Commissioner James Comer and Dean M. Scott Smith

Matt Chaliff, Frankfort, Kentucky - Co-Superintendent
Brandon Davis, Frankfort, Kentucky - Co-Superintendent

Assistant Superintendents

Bruce Metzger, Versailles, Kentucky	Jay Morgan, Murray, Kentucky
Jack Rudolph, Bowling Green, Kentucky	Tony Brannon, Murray, Kentucky
David Coffey, Bowling Green, Kentucky	Brandon Davis, Frankfort, Kentucky
Rodney Tulloch, Lexington, Kentucky	Rebekah Epps, Lexington, Kentucky
Stacy Vincent, Lexington, Kentucky	Brandon Wilson, Murray, Kentucky
John Crowder, Lawrenceburg, Kentucky	Sheldon McKinney, Elkton, Kentucky
Delmer Dalton, Lexington, Kentucky	Thomas Kingrey, Bowling Green, Kentucky

Amount offered by State Fair in this department:

FFA Exhibits\$18,234.00

SCHEDULE OF EVENTS - 2012

DATE	TIME	EVENT	PLACE
Aug. 13	9:00 a.m. - 6:00 p.m.	Entry of Exhibits	West Hall
Aug. 14	9:00 a.m. - 2:00 p.m.	Entry of Exhibits	West Hall
Aug. 15	8:30 a.m.	Meats Registration	Ballroom
	9:30 a.m.	Meats Judging CDE	Ballroom
	10:30 a.m. - 12:30 p.m.	Register Dairy Teams/Dairy Holders	Newmarket Hall
	10:30 a.m. - 4:00 p.m.	Register Livestock Judging Teams	Newmarket Hall
	10:30 a.m. - 12:00 Noon	Agronomy Registration	Ballroom
	12:00 Noon	Agronomy CDE	Ballroom
	1:00 p.m.	Dairy Holders Clinic Instructions	Newmarket Hall
	1:00 p.m.	Dairy Judging CDE Instructions	Newmarket Hall
	1:30 p.m.	Dairy Judging CDE/ Dairy Holders	Broadbent Arena
	4:00 p.m.	Livestock Judging Instructions/CDE	Newmarket Hall/ Broadbent Arena
	4:00 p.m.	Livestock Judging CDE	Broadbent Arena
Aug. 16	8:30 a.m.	Register Judging Teams	At CDE Sites
	9:30 a.m.	Seed Identification	Newmarket Hall
	10:00 a.m.	Floriculture Judging CDE	Ballroom
	10:00 a.m.	Nursery Judging CDE	Ballroom
	10:00 a.m.	Ag. Mechanics Skills	Stadium (2nd Floor)
	10:00 a.m.	Small Power	Equipment Stadium (2nd Floor)
	10:00 a.m.	Welding CDE	Stadium (2nd Floor)
	11:30 a.m.	General Auctioneering CDE	Newmarket Hall
	2:30 p.m.	FFA Awards Program	Newmarket Hall
Aug. 22	6:30 p.m.	Sale of Champions	Newmarket Hall

NOTE: See 4-H and FFA Livestock Show Section for dates and times of livestock shows.

NOTE: All CDE Registration will take place at the contest sites.

Newton, Robin - BOE, Executive Assistant to the Superintendent

From: Tomblin, Vivian - HCH, Director of Athletics/Student Activities
Sent: Thursday, June 20, 2013 12:51 PM
To: Newton, Robin - BOE, Executive Assistant to the Superintendent
Subject: overnight approval/July Board Meeting

The Boys Varsity Soccer Team would like to request permission for an overnight trip to Northern KY. We would leave after school on Friday, Sept. 13th, and return on Sunday, Sept. 15th. On Saturday, Sept. 14th, we are scheduled to play Highlands HS, at Ryle HS, in the AM, and Ryle HS, at Ryle HS, in the PM.

Thanks~



Vivian A. Tomblin
Director of Athletics/Student Activities
Henderson County High School
1-270-831-8868 (w)
1-270-577-0474 (c)
vivian.tomblin@henderson.kyschools.us