**Regular Site-Based Meeting**

**School Based Decision Making Council**

**Meeting Minutes**

April 23, 2013 4:30 PM

**Attendance Taken at 4:32 PM:**

Present Council Members:

Kendra Abner

Angie Boyers

Kacie Browning

Eddie Franke

Melissa Herald

Mrs. Rhodesia Matthews

Mrs. Leha Schutte

Absent Council Members:

Mr. Bruce Mullins

**I. Call to Order**

**I.A. Welcome**

**I.B. Roll Call**

**I.C. Approval of Agenda**

**Order #123 - Motion Passed:**  Approval of the April 2013 Agenda passed with a motion by Mrs. Rhodesia Matthews and a second by Angie Boyers and the consensus of the council.

**I.D. Approval of Minutes**

**Order #124 - Motion Passed:**  Approval of the March meeting minutes passed with a motion by Kacie Browning and a second by Melissa Herald and the consensus of the council.

**II. Recognitions**

**III. Principal's Report**

**IV. Student Learning and Support**

Discussion:

Mr. Franke reported that the School Climate Committee has begun work. The first priority is going to be motiviation for K-PREP testing. Mints have been purchased, a new banner will be displayed promoting Southgate Students and Staff and a Good Faith Chart for appropriate test practices will be included. The committee is still looking into other ideas as well.

The committee will focus on K-PREP this year and then other school pride and promotion activities next year.

**IV.A. Spring MAP Report**

Discussion:

The Spring MAP scores were discussed and a chart was shown comparing the Spring 2012 K-PREP Proficiency results to the 2013 MAP Proficiency predictions. The initial comparison indicates our proficiency numbers will increase in reading and math which is good news. Council will save the report and compare to the actual 2013 K-PREP results in the Fall to see if MAP adequately predicted the growth.

**V. Budget Report**

Discussion:

Council reviewed the current fiscal year budget. Council anticipates around $7000.00 in SBDM funds and $3000.00 in ESS funds not currently budgeted to end the year.

**VI. 2013-14 SBDM Allocation**

Discussion:

Mr. Palm presented the council with the SBDM fund allocation for 2013-14. The overall budget will be down by about $3000.00. This is due to a reduction in student enrollment.

**VII. 2013-14 Staffing Allocation**

Discussion:

Mr. Palm presented Council with the Board alloted staffing allocation for 2013-14. Staffing will be reduced to 14.1 positions from 14.4 for the current school year. The reduction will be from .6 to .5 in Art and from 1.0 to .8 in Music.

The reduction is due to a drop in enrollment, state funding for Kindergarten at 50% or half day and several grade levels below cap. The enrollment will be evaluated again in the fall to determine if additional staffing is needed and affordable. It should be noted that Southgate School has had minimal cut-backs in staffing in the same time that funding is reduced and enrollment is down.

**VIII. 2013-14 Budget Proposal**

Discussion:

Council will use any remaing SBDM funds to receive invoices for MAP and Study Island/Education City for the 2013-1 school year. Any remaining ESS funds will be used to purchase supplies.

**Order #125 - Motion Passed:**  Approval of the 2013-14 SBDM Budget passed with a motion by Melissa Herald and a second by Angie Boyers and the consensus of the council.

**IX. 2013-14 Master Schedule Update**

Discussion:

With the 2013-14 Staffing Allocations complete Mr. Franke will begin working on a Master Schedule for next school year.

**X. 2013-14 PD and Plan Days**

Discussion:

Council discussed the Professional Development and Planning Days document for 2013-14.

**Order #126 - Motion Passed:**  Approval of the 2013-14 Professional Development and Planning Days passed with a motion by Kendra Abner and a second by Mrs. Leha Schutte and the consensus of the council.

**XI. 2013-14 SBDM Council Elections**

Discussion:

Council determined that one parent member and two teacher member positions will be up for election on council for the 2013-14 school year.

**XII. Comments from the Audience**

**XIII. Adjourn**

**Order #127 - Motion Passed:**  passed with a motion by Mrs. Rhodesia Matthews and a second by Kacie Browning and the consensus of the council.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Chairperson

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date