**SUPERINTENDENT'S REPORT ON PERSONNEL ACTIONS**

Below are personnel actions taken since the last meeting of the Board of Education:

1. **Accepted the resignation and/or retirement of the following employees:**

 ***Certified:***

 T.K. Stone Middle School:

* George Pennington – Special Education Teacher, retiring effective July 1, 2013
* Kim Weber – Science Teacher, resigning effective June 30, 2013

 Panther Academy:

* Jackie Edwards – Kindergarten Teacher, retiring effective June 1, 2013
* Jaunie Knapp – Kindergarten Teacher, retiring effective June 1, 2013

 ***Classified:***

 Elizabethtown High School:

* Don Baker – Custodian, retiring effective July 1, 2013

 Helmwood Heights Elementary School:

* Alma Jean Dailey - Cafeteria Monitor, resigning effective May 28, 2013

 Valley View Education Center:

* Vicki Seabolt – Panther Place Director, retiring effective June 30, 2013
* Gwen Yarbrough – Panther Place Worker, resigning effective May 15, 2013

 ***Extra Service Assignment*:**

 Elizabethtown High School:

* Doug Barnes – Athletic Director, retiring effective June 30, 2013
* Caleb Ernst – Co-Asst. Band Director, resigning effective June 30, 2013

 T.K. Stone Middle School:

* Kim Weber – Lead Teacher – Science, resigning effective June 30, 2013
1. **Notified the following employees that their 2012-2013 employment contracts would not be renewed for the 2013-2014 school year:**

 ***Certified:***

 Elizabethtown High School:

* Susan Collins - Math Teacher
* Randy Stephens – Part-time French Teacher
* Carolyn Tucker – Part-time English Teacher

 T.K. Stone Middle School:

* Samantha Thompson – FMD/MSD Teacher

 Helmwood Heights Elementary School:

* Jeff Bowman – Special Education Teacher
* Katherine Caswell – ESS Day Waiver Part-time Teacher
* Dawn Kennedy – Special Education Teacher
* Liz Looten – Classroom Teacher
* Leslie Smith – Part-time Read to Achieve Teacher

 Panther Academy:

* Amber Pruitt – Preschool Teacher

 ***Classified:***

 Elizabethtown High School:

* Dana Johnson – Job Coach

 T.K. Stone Middle School:

* Marcy DuPlessis – Part-time Graduation Assistance Coordinator
* Sunday Ford – Special Education Instructional Assistant
* Tracy Phoutharansy – Instructional Assistant

 Helmwood Heights Elementary School:

* Lori Corle – Title I Instructional Assistant
* Celeste Lawson – Title I Instructional Assistant
* Kim Ramsey – Title I Instructional Assistant
* Brittany Shoults – Title I Instructional Assistant
* Tiffany Walker – Special Education Instructional Assistant

 Morningside Elementary School:

* Denise Correll - Special Education Instructional Assistant

 Panther Academy:

* Kathy Brandenburg – Kindergarten Instructional Assistant
* Rhonda Murphy – Preschool Instructional Assistant
* Renee Shipp – Part-time Special Education Assistant

 ***Extra Service Assignment*:**

 Elizabethtown High School:

* Laci Gillespie – KYA and KUNA Sponsors
* Jenny Hipple – Co-Asst. Band Director
* Justin Line – KYA Sponsor
* Lisa Mudd – ESS Coordinator

 T.K. Stone Middle School:

* Erin Burch – Asst. Volleyball Coach
* Thad Elmore – ESS Coordinator
* Laci Gillespie – KUNA Sponsor
* Jennifer Weaver – Lead Teacher for Mathematics and Co-Athletic Director
* Daniel Thorn – Boys’ 7th Grade Basketball Coach

 Helmwood Heights Elementary School:

* Bridgett Stinson – ESS Coordinator
* Vicki Thomas – Webpage Maintenance

 Morningside Elementary School:

* Wesley Hatfield – ESS Coordinator

 Valley View Education Center:

* Brad Todd – ESS Coordinator for the Elizabethtown Alternative Center

**3. Notified the following employees of a reduction in responsibility and corresponding**

 **salary for the 2013-2014 school year:**

 ***Classified:***

 Elizabethtown High School:

* Linda Thompson – Graduation Assistance Coordinator – Reduction in Hours of Employment (from 668 to 470 per year)

 T.K. Stone Middle School:

* Tammy Ballard – Special Education Instructional Assistant, hours reduced to match those of all other Special Education Instructional Assistants
* Donna Burch - Library Media Instructional Assistant, hours reduced by five per week

**4. Approved the employment of the following individuals, effective for the 2012-2013 school year:**

 ***Certified:***

 District-Wide:

* Courtney Line – Substitute Teacher

 Glen Dale Center:

* Ellen Dodson – Teacher for Summer Program, June 24 – July 25
* Tammy Dye – Teacher for Summer Program, July 15 - 25
* Erica Frierson – Teacher for Summer Program, May 30 – June 21
* Kristin Willett – Teacher for Summer Program, May 30 – June 21
* Jane Williams – Teacher for Summer Program, June 24 – July 12

 T.K. Stone Middle School

* Kerrie Bal – Teacher for Two-Week ESS Summer Enrichment Camp
* Erica Frierson – Teacher for Two-Week ESS Summer Enrichment Camp
* David Grossman – Teacher for Two-Week ESS Summer Enrichment Camp
* Sheryl Hamilton – Teacher for Two-Week ESS Summer Enrichment Camp
* Derisa Hindle – Teacher for Two-Week ESS Summer Enrichment Camp
* Melissa Hogue-Mills – Teacher for Two-Week ESS Summer Enrichment Camp
* Toni Perry – Teacher for Two-Week ESS Summer Enrichment Camp
* Daniel Thorn – Teacher for Two-Week ESS Summer Enrichment Camp
* Jennifer Weaver – Teacher for Two-Week ESS Summer Enrichment Camp

 ***Classified:***

 District-Wide:

* Ronald Brown – Temporary Bus Driver Trainer

 T.K. Stone Middle School::

* Eric Sullivan – Instructional Assistant for Two-Week ESS Summer Enrichment Camp

**5. Approved the employment of the following individuals effective for the 2013-2014 school year:**

 ***Extra Service Assignment*:**

 Morningside Elementary School:

* Brandon Thompson - Lead Teacher, 4th Grade

 T.K. Stone Middle School

* Pat Black – Lead Teacher, Mathematics

**6. Approved the transfer of the following employees for the 2013-2014 school year:**

 ***Certified:***

 Morningside Elementary School:

* Tiffany Williams – Full-time Special Education Teacher to Half Day at Morningside and Half Day at Helmwood

 ***Classified:***

 Elizabethtown High School:

* Charles Boles – Special Education Instructional Assistant for LBD Students – to T.K. Stone Middle School

 Helmwood Heights Elementary School:

* Kenneisha Walker – Special Education Instructional Assistant for EBD Students – to Valley View Education Center, Children’s Therapeutic and Rehabilitation Program

 Panther Academy:

* Sarah Pait – Special Education Instructional Assistant for MSD Students – to Helmwood Heights Elementary

**7. Approved the following individuals for Level I Volunteer status for their respective**

 **schools/programs, effective for the 2012 - 2013 school year:**

 Elizabethtown High School:

* William Marshall Kerrick – EHS Bass Fishing Event

**8. Approved the following leave requests as submitted by the following employees:**

* Dephene Withers – Special Education Instructional Assistant at MES -Requesting Medical Leave of Absence, March 18, 2013 through May 23, 2013.
* Charles Sanders – Bus Driver – Requesting Family and Medical Leave of Absence, April 10. 2013 until released from Doctors care.