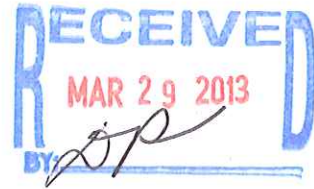


March 25, 2013



Mrs Dorothy Perkins, Gallatin Co Board of Education

Principal Joe Wright

600 East Main Street

Warsaw, Ky. 41095

Dear Mrs. Perkins, Mr. Wright and Board Members,

I am writing this to inform you that I am requesting an extended leave of absence to include the upcoming school year of 2013-2014. I find that at this time I cannot make the decision to return for several reasons.

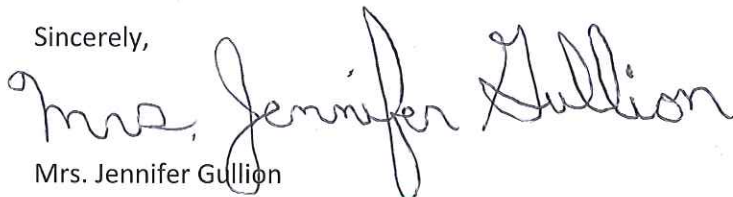
I have appointments coming up to finalize plans for treatments relating to a health condition I have which needs to be addressed before my returning to work. I will have the paper work finalized regarding this situation as my physician and I talk and decide on the best course of action.

As well as this, I have been convicted of a real need to remain at home and see to the care and instruction of my own children to help insure their future success and wellbeing. I cannot return to these opportunities if they are lost to me now. Because of the career that I have chosen in educating children, I see the ultimate need to insure the well rounded growth of my own. If this may coincide with my treatments or possible surgery, then this would be the optimum moment for me to remain away from work for a twofold purpose.

I thank you for your consideration over the past year, and ask for your understanding and consideration once again as I attend to those things that I cannot leave undone. For your attention to my students and their success, I cannot express how grateful I am. I likewise appreciate the efforts of the substitutes who have stood in my place and wish the upcoming students the greatest level of success.

With grateful respect and thanks, I close.

Sincerely,

A handwritten signature in blue ink that reads 'Mrs. Jennifer Gullion'. The signature is fluid and cursive, with the first letters of 'Mrs.', 'Jennifer', and 'Gullion' being capitalized and prominent.

Mrs. Jennifer Gullion