LINCOLN TRAIL ELEMENTARY

SBDM COUNCIL MEETING

March 21, 2013

DRAFT

Jennifer Lewis, chairperson, called the School-Based Decision-Making Council of Lincoln Trail Elementary to order at 3:00 p.m. in the school media center. Members present were Emily Robbins, co-chairperson, Jill McIntyre, and Kim Jiranek. There was three guests; Linda Reed, Assistant Principal, Mikki Bland; Media Specialist and Teresa Hoover, instructional assistant.

**13-37 Motion** to accept the agenda was made by Jill McIntyre and seconded by Kim Jiranek. Motion carried.

Minutes of the February 14, 2013, SBDM Council Meeting was reviewed. **13-38 Motion** to accept the minutes was made by Emily Robbins and seconded by Jill McIntyre. Motion carried.

**Good News Report**:

* Jump Rope for Heart raised $4,620.00 for The American Heart Association. Thanks to Mrs. Bransteter for her dedication to this worthwhile project.
* Scholastic Inc. is in the process of scheduling a school walk through this spring in hopes of using Lincoln Trail as a pilot for the new “I Read” program that will be released this summer.

Fifth grade student assessment report has been postponed until next month.

**13-39 Motion** to approve the Need’s List for the 2013-2014 school year was made by Emily Robbins and seconded by Kim Jiranek. Motion carried.

**13-40 Motion** to accept the Title One Parent Compact as presented was made by Jill McIntyre and Seconded by Emily Robbins. Motion carried.

The 2013-2014 Professional Development Plan was submitted to the SBDM Council for approval. **13-41** Motion to accept the PD Plan was made by Kim Jiranek and seconded by Emily Robbins. Motion Carried.

Mrs. Lewis reported to the SBDM Council on a vacancy in the school office. The position of Office manager/bookkeeper, was open due to the retirement of Brenda Shircliff effective May 31, 2013. This position has been posted and interviews have taken place. The interview committee recommends the hiring of Tina Furnish. Tina is a current Title One employee who is responsible for the computer lab and much of our technology needs. Tina has past banking and bookkeeping experience. Welcome Tina.

Mrs. Lewis shared with SBDM Council some changes in the 2013-2014 classified staff assignments.

Open House dates and times were set by SBDM Council.

1st – 5th Grade Open House is set for August 1, 2013 from 6:00 til 7:30 p.m.

Kindergarten Open House will also be on August 1, 2013 from 5:00 til 6:00 p.m.

Finance reports for February were reviewed by the SBDM Council.

SBDM Council reviewed last month’s accident reports. The SBDM Council did not feel that the accident reports represented any pattern of unsafe conditions or practices at the school at this time.

Enrollment is currently at 545.

Second read of Policy Number 12.01 – School Space Use was presented to the SBDM Council for revisions.

Second read of Policy Number 05.06 Charitable Gaming was presented to the SBDM Council for revisions.

PLC will continue to meet with the focus on CIITS, Ashley Woosley and Penny Oneal are receiving training and in turn is passing it on to the staff.

ILT continue to meet with the focus on the new common core and aligning assessments. Program Reviews are now ready.

KSI will be streamlined for the upcoming year with RTI/KSI committee.

**Motion 13-41** to adjourn was made by Jill McIntyre and seconded by Kim Jiranek. Motion Carried. Meeting adjourned at 4:20 p.m.

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(Chairperson)

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(Co-chairperson)