

March 4, 2013

RE: Gallatin County Alternative School & Field House
Gallatin County, Kentucky
BG 12-133
RTA 0914

Attendees

Dorothy Perkins
Lenny Whalen
Tim Biddle
David Beiersdorfer, Jr.
Ken Jones
PJ Lanigan
Joe Herrmann
Ton Wessling
Greg Hosfield

Representing

Gallatin County Schools
Gallatin County Schools
Gallatin County Schools
Endeavor Construction
Endeavor Construction
Lanigan Construction
Hart Plumbing Co.
CMTA Engineers
RossTarrant Architects

1. OUTSTANDING ISSUES

- a) Construction Schedule – Pencil Copy
 - i) RTA to confirm all review comments have been received and transmit them to Endeavor.
 - ii) Endeavor to distribute final schedule as soon as possible.

2. CONSTRUCTION PROGRESS (Schedule)

- a) Review current status of work.
 - i) Storm line installation near tennis courts is ongoing.
 - ii) Building Pad
 - a) Most recent proof roll was successful
 - b) Soil to be tested by testing agent again Wednesday morning, pending weather.
 - iii) Geothermal well drilling is ongoing. 8 remain.
 - iv) Aggregate piers could start as early as the end of the week, pending the weather.
- b) Delivery dates.
 - i) No major deliveries expected soon.
- c) Possible delays.
 - i) Further modifications to DS-6 due to unexpected underground route of gym roof drain.
 - a) New route and connection approved by RFI #15
 - b) Proposal Request and Pricing from Endeavor and RTA to be issued as soon as possible. (post-meeting update: PR #06 issued and pricing received 3/5/13)

- c) Resulting Change Order #06 is to be completed and delivered to owner for next Board Meeting. (post-meeting update: CO #06 was issued for owner review late 3/5/13)
- d) This work affects the timing of the removal of existing drain structure in the building pad, which has been partially removed. Method for abandoning remainder of structure in place to be reviewed with RTA as needed, if structure is not removed completely.
- ii) Saturday work will be pursued if required.
- iii) Softball Press Box completion date of April 15 was reviewed.
 - a) Lenny proposed delaying construction until after softball season, stating that summer months would be free from field use.
 - (1) The possibility of installing aggregate piers and concrete pad only before the softball season and completing the press box after the season was also discussed.
 - b) David stated all related submittals have been made and April 15 may still be attainable under ideal conditions.
 - c) It was agreed that Endeavor would proceed with Softball Press Box construction as planned and protect the site as needed from any ball game related activities that may occur.

3. SHOP DRAWINGS/SUBMITTALS

- a) Review of Log.
 - i) Log is up to date and there are no outstanding issues.
 - ii) High priority submittals were identified.
 - a) Metal Deck and Joist shop drawings
 - b) Grand Stand shop drawings
 - c) Architectural Metals shop drawings

4. PROPOSED CHANGE ORDER ITEMS

- a) Review of possible changes in work and their impact.
 - i) Refer to "Part 2-c: Possible Delays".
- b) Status of Proposal Requests.
 - i) PR #01-Revise DS-6 to drywell
 - a) Pricing received and reviewed. -charge
 - b) Change Order has been prepared for owner review.
 - ii) PR #02-Revise Emergency overflow roof drain
 - a) Pricing received and reviewed. -credit
 - b) Change Order has been prepared for owner review.
 - iii) PR #04-Remove and replace existing cracked concrete walk
 - a) Issued to Endeavor for pricing
 - iv) PR #05-Revise grading and drainage at concrete walk to be removed in PR #04
 - a) Pricing received and reviewed.
 - b) RTA to discuss options with owner.
 - v) PR #06-Redirect existing Gym drain piping to DS-6 (per RFI #015)
 - a) To be issued ASAP.
 - vi) Owner requested new PR to relocate existing irrigation hydrant from north end of football field to south end of field and add required underground piping from baseball press box supply line.

- c) Status of Change Orders.
 - i) Submitted to Owner:
 - a) Change Orders 1, 2 and 3 approved at last Board meeting.
 - b) Change Order #04- Revise DS-6 to drywell –Add \$8,800
 - c) Change Order #05- Revise Emergency overflow roof drain –Deduct (\$955)
 - ii) Forthcoming:
 - a) Change Order #06- Redirect existing Gym drain piping to DS-6 -Add
 - b) Possibly for PR #04 and #05
- 5. FIELD ORDER ITEMS
 - a) Review of Log.
 - i) No new Field Orders to discuss.
- 6. CONTRACTOR'S APPLICATION FOR PAYMENT
 - a) Pay Application #1
 - i) To include January and February
 - ii) Pencil copy to be submitted by Endeavor to RTA by March 4 for review.
 - iii) RTA to return comments to Endeavor by March 11.
 - iv) Final copy due to owner by March 18 for March 24 Board Meeting.
- 7. REQUESTS FOR INFORMATION / CLARIFICATION
 - a) Review of Log.
 - i) RFI #016-Low rim elevation at DS-2.
- 8. RECORD DRAWINGS
 - a) Monthly review.
 - i) Changes are to be recorded regularly.
- 9. DAILY CLEAN-UP
 - a) Status and concerns –none to discuss.
- 10. SAFETY ISSUES
 - a) Site security – none to discuss.
 - b) Site access to athletic fields.
 - i) Baseball game is scheduled for 3/9/13
 - a) Tim and Ken to review site conditions Friday
 - b) Tim has made visiting team aware of construction.
- 11. ADDITIONAL ITEMS
 - a) Football Press Box and Bleacher coordination
 - i) Ken stated he had been in brief contact with Toadvine Industries and that further coordination is required for the Football Press Box and top of Bleachers. He will pursue more coordination with Toadvine as needed. RTA to assist if needed.
 - b) Existing sanitary exposed for tie in on west side of football field
 - i) Piping has been observed by the contractor as having reverse slope and bellied in some areas. It was stated that the overall run has proper direction of flow. No gravel bed under the piping has been observed at this sanitary line. Tim stated there have been minor issues possibly related to this in the past. All parties will continue to monitor this situation. No new action required at this time.

- c) Manhole in existing sanitary line west of football field was found under existing fence, contrary to survey drawings. Fence was removed for access. New fence configuration or new gate may be required. Possible RFI forthcoming.
- d) Construction sign and wall panel mock up location were discussed by Lenny, RTA and Endeavor after the progress meeting. Both are to be located between the softball outfield fence and the parking lot, near the parking lot rear entrance.

12. NEXT MEETING DATE AND TIME

- a) March 21 at 9am.

The above narrative represents my understanding of the major events that occurred at this meeting. Should there be any additions, clarifications or deletions to these minutes, please notify my office in writing within ten days.

Prepared By:

Greg Hosfield, AIA, LEED BD+C

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c: Dorothy Perkins, Gallatin Co. Schools
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David Beiersdorfer Jr., Endeavor Construction

File 0914-4C

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