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February 13, 2013

Gary Milby, Assistant Superintendent  
Hardin County Board of Education  
65 W.A. Jenkins Road  
Elizabethtown, Kentucky 42701

Re: February Board Meeting

Dear Mr. Milby,

Murphy + Graves Architects will provide an update at the Board Meeting on Tuesday, February 19, 2013 for the following project:

**G.C. Burkhead Elementary School:**

1. Murphy + Graves Architects, BFW Engineers and Mike Billings have been working on the Site Land Acquisition Check List provided by the Kentucky Department of Education.
2. Murphy + Graves Architects has been working with Mr. Milby on footprint/floor plan changes that were discussed during our work session last month. We are scheduled to review the plan today with Mr. Milby.

If you have any questions, please feel free to contact me.

Sincerely,

Chuck Trimble  
Principal  
Murphy + Graves Architects

File: 1264-C