

February 7, 2013

RE: Gallatin County Alternative School & Field House
Gallatin County, Kentucky
BG 12-133
RTA 0914

Attendees

Lenny Whalen
Tim Biddle
David Beiersdorfer, Jr.
Ken Jones
Lloyd Connley
Tom Wessling
Greg Hosfield

Representing

Gallatin Co. Schools
Gallatin Co. Schools
Endeavor Construction
Endeavor Construction
NKFP
CMTA
RossTarrant Architects

1. OUTSTANDING ISSUES
 - a) Soil questions were discussed related to open RFI #4 which is still under review.
2. CONSTRUCTION PROGRESS (Schedule)
 - a) Review current status of work.
 - i) Geothermal wells starting
 - a) Working to avoid student traffic.
 - b) 2 drilling rigs on site.
 - c) Approximately 4 to 5 weeks to complete.
 - ii) Site plumbing to start soon.
 - iii) Masonry to start soon.
 - iv) Aggregate piers can start with 5 day notice.
 - b) Delivery dates.
 - i) Reinforcement bars are on site.
 - c) Possible delays.
 - i) RFI #4
 - a) Transition from QORE Geotechnical services in 2009 to S&ME was discussed.
 - b) Urgency for answer was stressed and acknowledged.
 - ii) Endeavor conveyed that the timing of aggregate pier placement is contingent upon answer to RFI #4. Alternate footing and sub-footing designs were suggested and discussed briefly during the meeting for the press box buildings in lieu of the designed aggregate piers. The alternate footing would allow construction to proceed with the new design for footings of the press boxes while waiting on the Field House subsurface questions to be resolved. RTA will review the options with SDG.

3. SHOP DRAWINGS/SUBMITTALS

- a) Review of Log.
 - i) Log is up to date and there are no outstanding issues.
 - ii) Anchor Bolts and Embeds submittal is considered urgent by Endeavor.
 - a) Received by RTA 2/5/13.
 - b) Submittal is currently under review by SDG and will be returned as soon as possible.

4. PROPOSED CHANGE ORDER ITEMS

- a) Review of possible changes in work and their impact.
 - i) No known issues at this time.
- b) Status of Proposal Requests.
 - i) Proposal is being developed for PR #01.
 - ii) Forthcoming PR #02 to revise overflow roof drain inlet is under development. Credit to the owner is expected.
- c) Status of Change Orders.
 - i) No known issues at this time.

5. FIELD ORDER ITEMS

- a) Review of Log.
 - i) 2 issued as of now.
 - ii) No known issues.

6. CONTRACTOR'S APPLICATION FOR PAYMENT

- a) Review SOV.
 - i) Design team comments are being incorporated by Endeavor.
- b) Pay Application #1
 - i) Pencil copy under review with design team.
 - ii) No known issues.
 - iii) Review progress on site. Percentage of work reported in pay application appears reasonable.
 - iv) Final copy submitted by Endeavor to RTA and transmitted to owner due to Mr. Whalen and Ms. Perkins by February 14 for next Board Meeting.

7. REQUESTS FOR INFORMATION / CLARIFICATION

- a) Review of Log.
 - i) RFI #4 is outstanding.
 - ii) No other open RFIs at this time.
 - iii) Reducing distance between geothermal well field lines was discussed and action was approved in principal. Request is to be issued as an RFI and tracked accordingly.

8. RECORD DRAWINGS

- a) Monthly review.
 - i) Changes are to be recorded regularly.

9. DAILY CLEAN-UP

- a) Status and concerns.
 - i) No issues at this time.
- 10. SAFETY ISSUES
 - a) Site security.
 - i) No issues at this time.
 - b) Site access to athletic fields.
 - i) No issues at this time. Student traffic to softball field expected in approximately 3 weeks. Endeavor and owner to continue to coordinate with each other as needed.
 - c) Status and concerns
 - i) No known issues.
- 11. ADDITIONAL ITEMS
 - a) Inspector for Gallatin Co. Fire Safety meeting on site to discuss the planned fire vault.
 - i) Would like a 24" aluminum lid and design similar to existing fire vault.
 - ii) Vault likely to include fire department connection.
 - iii) A proposed sketch from NKFP was briefly reviewed during the meeting that incorporated the inspector's request as they were understood.
 - iv) NKFP, Tom Wessling and the inspector met after the meeting to discuss possible design changes.
 - v) Lloyd Connley stated changes as they are understood will not result in a change order.
 - vi) No electrical change order is expected.
 - vii) Any proposal for design changes are to be submitted as an RFI for review and comment.
- 12. NEXT MEETING DATE AND TIME
 - a) 9 am, February 21, 2013.
 - i) David Beiersdorfer stated more frequent progress meetings are anticipated as construction begins and fewer meetings later.

The above narrative represents my understanding of the major events that occurred at this meeting. Should there be any additions, clarifications or deletions to these minutes, please notify my office in writing within ten days.

Prepared By:

Greg Hosfield, AIA, LEED BD+C

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c: Dorothy Perkins, Gallatin Co. Schools
Lenny Whalen, Gallatin Co. Schools
Ronald E. Murrell, Jr., AIA, LEED AP BD+C
John C. Gilbert, LEED AP
David Beiersdorfer, Endeavor Construction

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