

Henderson County Schools

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To: Henderson County Board of Education Members

From: Cindy Williams, Community Outreach Coordinator
Danielle Crafton, Public Information Officer
Recognition/Retirement Committee

Date: January 28, 2013

Re: Recognition/Retirement Awards – Request for Revision

The Henderson County Board of Education Staff Recognition Program has been in place since 1989. The goal of this formal staff recognition program is to demonstrate to each staff member their importance to children in the school district.

The following awards, since 1989, have been presented as a part of the Staff Recognition Program for staff retiring or who are receiving 27 years of recognition:

27 Year Award Logo Watch

All staff having 27 years experience in the Henderson County School system or having 27 years in the Kentucky Teacher Retirement System, of which the last ten consecutive years have been served in the Henderson County School System, will receive an award watch with the district logo emblem on the band. **The watch is not a retirement award. It is a years of experience award.** Eligible staff members do not have to retire to receive this award.

Framed Resolution and Engraved Silver Tray

The practice of presenting engraved silver trays and framed resolutions from the Henderson County Board of Education. Depending on age and other variables, classified staff may possibly retire after fewer years of service in the district. Trays and resolutions are presented for all staff as follows:

5-7 years of experience – framed resolution

8-14 years of experience – framed resolution and 12” engraved silver tray

15-30+ years of experience – framed resolution and 15” engraved silver tray

Awards Recognition Pins

Recognition Award Pins for years of service in the Henderson County School System will be presented at the building level prior to the recognition/retirement celebration. Pins will be awarded to classified and certified staff. Awards will be made based upon five years of service increments. Award pins will be awarded in the following increments:

5 year pin

10 year pin with 1 ruby

15 year pin with 2 rubies

20 year pin with 3 rubies

25 year pin with 1 diamond

30 year pin with 2 diamonds

35 year pin with 3 diamonds

Mantel Clock

Upon reaching 40 years of service with the Henderson County School System, an employee will receive a classic/elegant mantel clock which will be engraved and a Henderson County Schools logo pin with one diamond affixed to the mantel clock. The clock is not a retirement award. It is a years of experience award. Eligible staff members do not have to retire to receive this award clock.

Award Revision Request

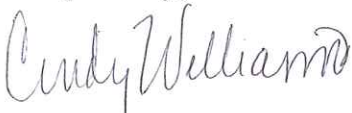
In order to keep a constant theme with awards, a request is being presented to change the practice of awarding engraved silver trays with an engraved Birch-Wood Book Clock. The clock is a smooth birch-wood book-shaped case which opens to reveal the engraved message and a duotone timepiece. This clock will be comparable in price with the engraved silver tray and very suitable for both male and female retirees.

Example:

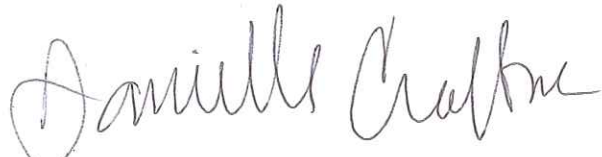


We ask the Henderson County Board of Education for favorable consideration to revise the Recognition/Retirement Program of the above mentioned request.

Respectfully,



Cindy Williams
Community Outreach Coordinator



Danielle Crafton
Public Information Officer