**Gallatin County Elementary School**

*“On Track for Success”*

Minutes of Elementary January 9, 2013 SBDM meeting

**Members Present:** Joe Wright, Tammy Walters, JoAnn McCaughan, Marty Glenn, Etelva Staverman and Shelley Simpson

**Members Absent:** Kelly Middendorf

**Guest:** Shonda Dunn, Amanda New and Lenny Whalen

1. The meeting was called to order at 3:32 P.M. in the Lower Elementary Conference room.
2. Opening Business
	1. Agenda approved.

b. December meeting minutes were reviewed, edited and approved.

c. Good News Report

* + 1. Swing sets purchased by PTSO will be installed January 14th- 19th, weather permitting.
		2. The new round of RTI has begun. Kindergarten is finishing planning to start small groups.
1. Student Achievement
	1. MAP testing results were as follows:
		1. Kindergarten had their first testing for MAP during this Winter session; 39% of students met redband in Reading and 42% in Math.
		2. First grade results were: 49% of students met redband in Reading, which was a decline of 6%, yet individual student growth was seen; 66% of students met redband in Math, a 10% increase.
		3. Second grade results were: 47% of students met redband in Reading, a 10% increase; 34% of students met redband in Math, a 1% increase; 43% of students met redband in Reading, a 6% increase; Noted was the fact that second grade MAP testing is read by the students to themselves, unlike K and first grade where the tests are read to the students.
	2. Literacy First results strongly indicate growth and learning in all areas, all grades, K-2. Fluency scores for second grade are strongly parallel to reading scores on MAP.
	3. SNAP results showed great progress in all areas in all grade, K-2, especially BNWS, which had low scores during fall testing.
2. Committee Reports
	1. Ms. New reported for the Culture and Climate Committee. Safety surveys were sent home and have been analyzed.
		1. Parents verbalized the main concern was excessive unsupervised visitors roaming the school freely during morning drop-off. A new drop-off policy not allowing parents to walk students beyond the secure vestibule will be implements. Letters will be sent home starting January 10th and 11th. A trial implementation for students k-2nd grade being implemented Monday, January 14th. Full implementation will occur Tuesday, January 22nd, allowing time to plan for parent to teacher handoff for preschool children.
		2. Lockdown concerns are being evaluated, such as a procedure to cover the glass in the doors during lockdown and an emergency procedure for the playground. Copies of the district’s lockdown procedures (not listed in lower elementary emergency book) were copied and placed in the teachers’ books. The need for an emergency room key hidden near the doors is needed for substitute teachers is being discussed.
		3. Safety patrol is not going as planned. Second grade teachers need to send students and the student reporting in process in the mornings needs to be revamped.
		4. Two parents are now making cakes for Student of the Month lunches. Upcoming Student of the Month lunches are scheduled for: January 23, February 20, March 20 and April/ May 24.
		5. The Gold Star Program was changed to now be handled by classroom teachers instead of the office. Follow up will be made to evaluate the new process and needed changes.
		6. PTSO is working with the committee to coordinate different activities and help with refreshments for the 9 weeks attendance rewards. Thus far there has been a movie on the district’s big screen and a sock hop dance. Third 9 weeks reward will occur mid-March and is the activity is yet to be determined.
	2. Ms. Dunn reported for the Program Review Committee. This year is the required K-3 program review assessing curriculum, instruction and PD through the state developed rubric. Evidence collection is underway with the rubric passed out January 9th. The self-scoring process through the evidence collected can now be started. This must be completed and submitted to the State of Kentucky by May 31.
3. New Business:
	1. The committee recommended by consensus elimination of Stanford 10 testing this year.
4. Review
	1. The next meeting is as scheduled to occur on February 13th at 3:30pm.
5. Adjourned 4:36 pm