

## **KENTUCKY RACE TO THE TOP LOCAL SCHOOL DISTRICT SCOPE OF WORK AGREEMENT**

The Jefferson County Public Schools (“Participating School District”) hereby provides assurance (as a requirement to access their portion of the Race to the Top federal grant funds), that the funds will be allocated for the following purposes. These assurances were reviewed and approved at a meeting of the Jefferson County Board of Education on January 28, 2013. The approval is contained in the Board minutes that are available for review at the District’s central office.

- The participating school district shall implement each element of the Continuous Instructional Improvement Technology System (CIITS) as it is made available by the Kentucky Department of Education.
- The participating school district shall use Race to the Top funds to assist in providing the support necessary to implement the use of the Classroom Assessment module of the Continuous Instructional Improvement Technology System (CIITS). Support may include, but is not limited to professional development, technical assistance and other costs associated with the effective implementation of the module.
- The participating school district agrees that by the end of the grant period it will have used the CIITS system to create curriculum maps for the schools in the district.
- The participating school district shall use Race to the Top funds to assist in providing the support necessary to implement the use of the Educator Development Suite (EDS) of the Continuous Instructional Improvement Technology System (CIITS). This includes the professional development sections of the EDS. Support may include, but is not limited to professional development, technical assistance and other costs associated with the effective implementation of the module.

In addition to these assurances, the participating school district agrees to develop an action plan including budget and sustainability plans for complying with the performance measures outlined below. This action plan will specifically describe the strategies the participating school district will use to ensure each performance measure is met and how Race to the Top funds will be used support the action plan. The action plan will be reviewed to ensure it is aligned with the goals of Race to the Top.

The action plan may include a variety of activities that will support the goals of the performance measures. In most cases, those activities will include:

- Professional Learning Activities designed to increase the use of the CIITS to create lesson plans, assessment tasks and to design professional growth plans in the EDS.
- Professional learning activities for administrators on the use of the CIITS EDS to ensure improved teacher effectiveness under the new teacher and principal effectiveness system.
- Coaching services for teachers and leaders who have identified professional growth needs identified through the EDS and the effectiveness system.

The action plan example below should provide a template for the kinds of activities that should make up the action plan.

The original Local District Scopes of Work were required to be submitted by close of business on **Monday, March 26, 2012**. Revised Scope of Work Agreements can be resubmitted to KDE as needed.

<b>(B)(3) Performance Measures</b>	Actual Data: Baseline (Current school year or most recent)	End of SY 2012-2013	End of SY 2013-2014	End of SY 2014-2015
Percentage of teachers who create and implement Express Tests through the Continuous Instructional Improvement Technology System (CIITS).	0%	5%	25%	50%

### **B3 – Action Plan**

<b>Strategy*</b>	<b>Key Personnel</b>	<b>Timeline</b>	<b>Object Level Budget with Narrative</b>	<b>Sustainability Plan</b>
1. <i>Provide professional development for district leadership on an overview of CIITS.</i>	<i>Dewey Hensley – Chief Academic Officer; Pearson/School Net trainer</i>	April 2012		
2. <i>Target specific teams (resource teacher, classroom teacher, principal, library media specialist, and school technology coordinator) from each elementary, middle and high school to participate in Express Test training.</i>  <i>a. Initial training session – focused on how to use ExpressTest</i>  <i>b. Second training session</i>	<i>Karen Branham – Assistant Superintendent for Curriculum and Instruction; Pearson/ School Net trainer; Jana Hickey – Specialist</i>	2012-2013	<i>\$65,000 substitute/ stipends \$37,050 trainer \$9,000 trainer travel</i>	

<b>Strategy*</b>	<b>Key Personnel</b>	<b>Timeline</b>	<b>Object Level Budget with Narrative</b>	<b>Sustainability Plan</b>
<i>– focused on applying results from Express Test and providing school-based training</i>				
3. <i>Identify cadre of coaches/support staff to provide on-going training and technical assistance on the creation of Express Tests in the CIITS.</i>	<i>Karen Branham – Assistant Superintendent for Curriculum and Instruction; Pearson/ School Net trainer; Jana Hickey - Specialist</i>	2012-2013	<i>\$5,250 trainer \$2,000 trainer travel</i>	
4. <i>Provide professional learning experiences for teachers on the creation and implementation of Express Tests in CIITS.</i>	<i>Karen Branham – Assistant Superintendent for Curriculum and Instruction; Jana Hickey - Specialist</i>	Summer 2013	<i>\$20,000 salary for education technology teachers (train the trainers)</i>	<i>On-going trainings for JCPS teachers will be provided.</i>

<b>(C)(3)Performance Measures</b>	<b>Actual Data: Baseline (Current school year or most recent)</b>	<b>End of SY 2012-2013</b>	<b>End of SY 2013-2014</b>	<b>End of SY 2014-2015</b>
Percentage of educators who have used the Assessment Admin module to create common formative assessments (PLC teams)	0%	0%	5%	25%
Percentage of educators who have used the School & District Data module to view key performance indicators to create reports to make decisions impacting classroom teaching and learning.	0%	0%	5%	25%

### **C3 – Action Plan**

<b>Strategy</b>	<b>Key Personnel</b>	<b>Timeline</b>	<b>Object Level Budget with Narrative</b>	<b>Sustainability Plan</b>
<p><i>1. PLC teams from elementary, middle and high schools who have met Express Test implementation targets* will be invited to participate in training to create and implement common formative assessments within the Assessment Admin module.</i></p> <p><i>a. Initial training session – focused on how to use common formative assessments.</i></p> <p><i>b. Second training session – focused on applying results from common formative assessments and providing</i></p>	<p><i>Karen Branham – Assistant Superintendent for Curriculum and Instruction; Jana Hickey – Specialist; Content Area Curriculum Specialists</i></p>	<p><i>2013-2014</i></p>	<p><i>\$200,000 substitute/stipends \$228,036 for 124 Classroom sets of clicker system for schools meeting Express Test implementation targets</i></p>	

Strategy	Key Personnel	Timeline	Object Level Budget with Narrative	Sustainability Plan
<i>school-based training.</i>  <i>*Implementation Targets: 40% of classroom teachers creating and implementing Express Tests at the elementary level, 20% at the middle and high school level.</i>				
2. <i>Provide professional learning experiences for principal/ administrators on the use of Express Test and School Data module</i>	<i>Karen Branham – Assistant Superintendent for Curriculum and Instruction; Jana Hickey – Specialist; Content Area Curriculum Specialists</i>	2013-2015	In-Kind	<i>On-going trainings for school administrators will be provided. Minimal cost for supplies</i>

<b>(D)(5) Performance Measures</b>	<b>Actual Data: Baseline (Current school year or most recent)</b>	<b>End of SY 2012-2013</b>	<b>End of SY 2013-2014</b>	<b>End of SY 2014-2015</b>
The percentage of educators who participated in formal on-line or face to face professional learning experiences on the use of the Continuous Instructional Improvement Technology System (CIITS) to increase their knowledge of how to implement highly effective teaching and learning in the classroom (focusing on PD360).	0%	5%	25%	75%

### **D5 – Action Plan**

<b>Strategy</b>	<b>Key Personnel</b>	<b>Timeline</b>	<b>Object Level Budget with Narrative</b>	<b>Sustainability Plan</b>
1. <i>Provide professional development for district leadership on the use of the Continuous Instructional Improvement Technology System (CIITS) to increase their knowledge of how to implement highly effective teaching and learning in the classroom (focusing on PD360).</i>	<i>Karen Branham – Assistant Superintendent for Curriculum and Instruction; Jana Hickey – Specialist; Content Area Curriculum Specialists</i>	2013	<i>PD360 training provided free of charge by School Improvement Network</i>	
2. <i>Provide professional learning experiences for teachers on the use of the Continuous Instructional Improvement Technology System (CIITS) to increase their knowledge of how to implement highly effective teaching and learning in the classroom (focusing on PD360).</i>	<i>Karen Branham – Assistant Superintendent for Curriculum and Instruction; Jana Hickey - Specialist</i>	2013-2015	<i>\$20,000 salary for appropriate JCPS staff to provide summer training opportunities</i>	<i>On-going trainings for JCPS teachers will be provided.</i>

For the Jefferson County Public Schools

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Superintendent/Date