**SAMPLE AGENDA**

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**SPENCER COUNTY BOARD OF EDUCATION**

**Regular Monthly Meeting**

**DATE**

**LOCATION**

1. **CALL TO ORDER**
2. **STATEMENT OF BOARD MISSION**

The Spencer County Board of Education, in partnership with an in service to our community, will support our school district in engaging every student with challenging and meaningful work that will result in high levels of learning.

1. **WELCOME OF VISITORS TO MEETING**

If anyone wishes to address the Board Chair later in the meeting, s/he is asked to complete the form, “Request to Address the Board Chair,” located on the meeting table and return this form to the Board Chair.

1. **REVIEW AND ADOPT AGENDA**
2. **STUDENT PRESENTATION – N/A**
3. **RECOGNITIONS**
4. Going the Distance
5. **CITIZENS AND DELEGATIONS**

Members of the public may address the Board without submitting an item for the agenda. No action will be taken during this portion of the meeting unless deemed an emergency by the Board. Speakers are asked to limit their remarks to a maximum of three (3) minutes. Please note: Speakers will not be allowed to make disparaging or critical remarks about individuals or employees of the District. Critical comments or complaints are processed through the District complaint procedures.

1. **ACADEMIC SUCCESS AND STUDENT ACHIEVEMENT**
2. Academic Report
3. Academic Spotlight

C. Superintendent’s Report

1. **ACTION WITH DISCUSSION**
2. Approval of Board Minutes

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1. **ACTION BY CONSENT**
2. Orders of the Treasurer Reports
3. School Financial Reports (Monthly)
4. District and Food Service (Monthly Report)
5. Invoices for Approval
6. Acknowledge Monthly Report and District Employees, Termination, Resignation, and Retirements
7. Field Trip Approvals
8. Fundraiser Approvals
9. **Communications**
10. Board Members
11. SCEA Update
12. Written Communication
	1. Attendance Report
	2. Bus Maintenance Report
	3. Building Inspections
	4. SBDM Minutes
13. **DIALOGUE AND FUTURE AGENDA TOPICS**
14. **MOTION TO MAKE AGENDA PART OF THE OFFICIAL BOARD MINUTES**
15. **EXECUTIVE SESSION: Per KRS #**
16. **ACTION FROM EXECUTIVE SESSION:**
17. **ADJOURN BOARD MEETING**