LINCOLN TRAIL ELEMENTARY

SBDM COUNCIL MEETING

November 8, 2012

Jennifer Lewis, chairperson, called the School-Based Decision-Making Council of Lincoln Trail Elementary to order at 3:00 p.m. in the school media center. Members present were Emily Robbins, co-chairperson, Alana Wooldridge, Jill McIntyre, Jenafier Carroll and Kim Jiranek. There was one guests; Linda Reed, Assistant Principal.

**13-20 Motion** to accept the agenda was made by Alana Wooldridge and seconded by Kim Jiranek. Motion carried.

Minutes of the October 11, 2012, SBDM Council Meeting was reviewed. **13-21 Motion** to accept the minutes was made by Alana Wooldridge and seconded by Jenafier Carroll. Motion carried.

**Good News Report**:

* Mrs. Wilson’s Kindergarten class was filmed Monday, October 15th to demonstrate Thoughtful Education Strategies for the Kindergarten Level.
* Major General Bill Barron, who is this year’s spokesperson for United Way, visited Cradle School on November 1st to read to the children. HCE-TV videotaped his visit for a promo for United Way.
* The recent “Slam Dunk” contest which collects items such as; Box Tops and Labels for Education, cell phones, ink cartridges and Tyson labels to benefit the our FRC was a huge success. The department raised $955.00 just from the collection of Box Tops alone. Way to go students and staff.

Kim Fox provided the SBDM Council the following information on Second Grade Assessment:

Language Arts:

* Reading fluency- fluency checks (weekly or biweekly)
* Reading Comprehension- orally assess in reading groups- ask questions, students retell; written assessments weekly.
* Reading-decoding (Word strategies) Assessed each week in small groups and large groups.
* Sight word fluency checks- monthly checks.
* Written assessments – sentence writing assessed on a weekly basis in quick write and student work. Some work samples are kept.
* Reading A to Z.

In the beginning of school year and throughout the year assessments are given to determine growth and student placement in small groups.

Spelling test

Math:

* Pre-assessment – given with each chapter
* Post assessment – given upon completion of each chapter.
* Math fact assessments

Open response- given weekly to assess subject area that is being taught.

Mrs. Lewis informed the SBDM Council that we will continue to work on our program review binders, but they will once again not be a part of the scoring process in testing in the spring.

2011 – 2012 Test Scores were presented to the SBDM Council by Jennifer Lewis. Mrs. Lewis explained to the SBDM Council the scoring process used by the Department of Education. Lincoln Trail remains the top elementary school in our area for achievement.

The information also allows us to focus on areas in need of improvement.

Lincoln Trail Elementary is pleased with the results and continues to work toward the success of each child. Lincoln Trail obtained a 61.7 Raw Score and 65.7 with the bonus.

Mrs. Lewis explained to the SBDM Council that our Program Review continues to be a work in progress and more information will be passed along when it becomes available.

Finance reports for October were reviewed by the SBDM Council.

The revised Per Pupil Budget was presented to the SBDM Council for approval. The change in allocated funds represents the increased enrollment over projected enrollment numbers. **Motion 13-22** was made by **Kim Jiranek** and seconded by Jenafier Carroll to accept the budget as presented.

Charitable Gaming request were reviewed:

* Request for new monitors in the Computer Lab $4,039.70
* Kindergarten – Christmas Around The World Supplies $120.00
* Schrock – Scholastic Classroom Magazines- StoryWorks - $103.96
* Subs for Autism Conference 11/29
* Read 180 Overflow

The above requests were approved.

**Motion 13-23** to move $17,000.00 from the Charitable gaming account to the School Activity account was made by Jill McIntyre and seconded by Kim Jiranek.

Quarterly Report to the KY Department of Charitable Gaming was available for review by the SBDM Council.

Committee Reports:

FRC Quarterly Report was presented to the SBDM Council.

SBDM Council reviewed last month’s accident reports. The SBDM Council did not feel that the accident reports represented any pattern of unsafe conditions or practices at the school at this time.

Enrollment is currently at 546

Policy Number 07.01 Staff Hiring and Consultation was presented to SBDM Council for the second read. No changes were recorded. The final read will be presented at the December 13th SBDM Council Meeting.

The following policies will be pulled from our SBDM policies because they are covered under the Hardin County Schools Policies and Guidelines.

* Policy # 03.01 School Goals
* Policy # 05.01 Selection of Library Print and Non-Print Media
* Policy # 05.02 Review of Instructional Materials Upon Complaint
* Policy # 05.05 Equipment Purchases
* Policy # 09.04 Administering and Reporting Student Testing Programs
* Policy # 11.02 Attendance, Tardies, Excused/unexcused, Check in/Check out..
* Policy # 11.03 Checking-Out/Picking Up Students
* Policy # 11.04 Assemblies and State Assessment Window
* Policy # 12.01 School Space Use
* Policy # 17.02 Staff Travel Guidelines
* Policy # 17.03 Purchasing Guidelines

PLC will continue to meet with the focus on Singapore math and the revamping of Learning Checks and Common Assessment Goals along with Vertical alignment of Writing.

ILT continue to meet with the focus on the new common core and aligning assessments.

**Motion 13-23** to adjourn was made by Kim Jiranek and seconded by Emily Robbins. Motion carried. Meeting adjourned at 4:00 p.m.

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 (Chairperson)

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 (Co-chairperson)