RINEYVILLE ELEMENTARY SCHOOL-BASED

DECISION MAKING COMMITTEE MINUTES

## October 18, 2012

The Rineyville Elementary School-Based Decision Making Council met in the Conference Room on October 18, 2012. Mr. Coffey called the meeting to order at 2:35.

The following members were present: Billy Coffey, Shanna Carwile, Amanda Johnson, Andrea Musselman, Erin Jarvis and Cathy Yates, Secretary.

### OPENING BUSINESS

### AGENDA APPROVAL

The committee reviewed and approved the agenda.

# RECOGNITION OF VISITORS

Stephanie Lucas, Helene Harris, Kimberley Lefevre and Annette Reesor were visitors.

1. **COMMITTEE REPORTS**
2. **PLD/ILT Report** was presented by Ms. Reesor. Our PD’s for this year are finalized, except for the new teachers. The committee is planning to send out a survey to the teachers, asking their preferences for SY 14, as attached. A suggestion was made that they ask for the top 3 choices for PD’s. PD plan for next year must be submitted in April.
3. **CSIP Checklist** will be reviewed at the November meeting.
4. **SEPTEMBER MINUTES**

The committee reviewed the September Minutes. ESS budget statement needs to be changed to read “Ms. Tew and two After School Tutorial teachers.” Committee approved the minutes, with this revision.

1. **FINANCIAL REPORTS**

The committee reviewed the September Financial Reports.

1. **ACCIDENT REPORTS**

There were two accidents on the playground, five in the classroom, one on the stairs, and one in the gym.

1. **STUDENT/SCHOOL SUCCESS STORIES/GOALS/NEEDS**

* Case Carr has been chosen as National Spina Bifida Poster Child.
* The school collected a total of $542.53 for cancer research.

1. **NEW HIRES**

Kimberly LeFevre has been hired for a Grade 2/3 split class. We will need to replace Kay Jones, who is retiring Nov. l.

1. **NEW BUSINESS**

Ms. Carwile brought up a recurring issue with **student drop-off/pick-up**. The parents are parking along the curb in the mornings and afternoons, which causes difficulties for the special needs buses coming in. Parents are parking in handicap spots, and also causing traffic congestion. There is also chaos and congestion in the office after school. The committee discussed solutions. They decided that we should send a note for Tuesday folders, as well as a one-call stating that parents should drop off/pick up students at the pick-up line in the back (unless there is an emergency), which runs very smoothly. Ms. Lucas suggested, and the committee agreed, that we reserve the first 5 parking spots in each of the 4 rows for guests. Therefore, if parents want to drop off children or stop by during the day, they can park more conveniently.

**Safety Patrol** needs to be formed again this year. John Akers, our custodian, has volunteered to help with it. If he needs any more vests or other materials, they can be ordered through AAA.

1. **ADJOURNMENT**

Mr. Coffey adjourned the meeting at 3:10.

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**Billy Coffey, Chairperson Cathy Yates**

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