JAMES T. ALTON MIDDLE SCHOOL

**SITE BASED DECISION MAKING (SBDM) COUNCIL MEETING**

September 11, 2012

Katie Allen, facilitator, called the James T. Alton SBDM Council to order at 5:05 p.m. Members present: Katie Allen, Jama Bennett, Gerald Kuykendall, and Ben Stewart.

**OPENING BUSINESS**

1. **#09-001.** –Katie Allen made the motion to accept the meeting agenda, seconded by Gerald Kuykendall. Consensus

1. **#09-002**. Katie Allen made the motion to approve the amended minutes from the previous meeting, seconded by Gerald Kuykendall. Consensus
2. The following good news was shared with council members:

Several teachers have received Donor’s Choose Grants

SAIC 23,000 donation for PLTW

Bone Marrow Drive for Tyler Hendreith

Whole School Read – The Fourth Stall

**STUDENT ACHIEVEMENT**

1. The At-Risk student achievement data was reviewed with council. Data was based on students scoring at the NOVICE level on the Spring MAP test. Sub populations for 6th grade were reviewed. (reference attachment)
2. Students are currently completing FALL MAP testing.
3. We are anxiously awaiting the K-PREP results which are scheduled to be released in late September.

**PLANNING:**

1. Safe School Assessment is scheduled for September 20. The team will be interviewing faculty/staff, students, and parents. Report will follow with accommodations, concerns and next steps.
2. NAEP Testing is forthcoming
3. EXPLORE Testing for 8th graders will be September 18th and 19th. EXPLORE will count towards our accountability this school year.

**BUDGET:**

June/July budgets were reviewed with council. (reference attached).

**COMMITTEE REPORTS:**

1. Ben Stewart reviewed PBIS committee minutes with council. We continue to be excited about the data we are seeing in terms of discipline. Working with the bus drivers prior to school beginning seems to be helping.

**POLICY REVIEW:**

1. Jama shared all BYLAWS attachments with council. Discussion will be held in November regarding questions/concerns/clarification.

**OLD BUSINESS**

**NEW BUSINESS**

1. Alton’s Title 1 School-wide Plan was shared and discussed with council. (reference attached)

**#09-003:** Ben Stewart mad the motion to approve the SWP, seconded by Katie Allen – consensus.

1. Jama discussed our new allocation of a .5 Assistant Principal. She shared with council members that the best use of this funding would be towards salaries of existing employees due to the 1% pay raise.

**#09-004:** Gerald Kuykendall made the motion to utilize the monies as stated, seconded by Ben Stewart. Consensus

1. Alton’s WRITING Program Review was reviewed with council. Jama recommended to council members that writing be the program review that counts towards our accountability this year since it impacts all content areas. PL/CS and A/H will still be responsible for monitoring and documentation; however, they will not count at this time.

**#09-005:** Katie Allen made the motion to use our WRITING Program Review towards our accountability for 2012-13, seconded by Ben Stewart. Consensus.

1. Jama presented a letter to council members written by Jeff Lowman. He expressed current concerns with the dress code. Discussion was held and council would like to see more dialogue on this issue. They would like for Mr. Lowman to reconvene the committee and provide monthly feedback to the council. Council is requesting representation from each team.

**PERSONNEL ACTION:**

Jama shared the following personnel hires via our consultation policy:

Mary Brown, math and Kelley Graham, ESS Daytime Waiver.

**#09-006**: Katie Allen made the motion to approve the hires, seconded by Ben Stewart. Consensus.

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**MISCELLANEOUS BUSINESS:**

1. Current enrollment: 702
2. Jama reviewed the August accident reports with council (reference attached)
3. Next meeting date will be Tuesday, November 13th at 4:00 p.m. Mark Roberts will serve as facilitator and Pam Pittman-Nance as resource person.
4. Things to do before the next meeting: Review Bylaw attachments

**ADJOURNMENT:**

**#09-007**: Ben Stewart made the motion to adjourn the meeting at 5:15,

seconded by Gerald Kuykendall. Consensus