

# Henderson County Schools

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To: Dr. Thomas Richey, Superintendent  
And School Board Members

From: Walt Spencer, CPA  
Assistant Superintendent of Finance

Date: December 17, 2012

Re: Bid Recommendations

## **BID # 23-12-5-12 Refuse Pick-up**

Three vendors were sent bid packets for refuse pick-up at all schools and buildings in the district. Representatives from Allied Waste Services, Madisonville Disposal, and Advanced Disposal Services (Formerly Veolia Environmental Service) were present at the bid opening. Allied Waste Services submitted the lowest bid. They currently provide services for Henderson County Schools and we recommend that Allied Waste Services be awarded the bid again.

## **BID # 16-12-5-12 Workers Compensation Insurance**

Bid invitations were sent to Brown & Brown, E.M. Ford, and Latta Insurance in October to allow adequate time to prepare for this bid. Brown & Brown and E.M. Ford submitted bids and were present at the bid opening. We did not receive a bid from Latta Insurance. E.M. Ford had the lowest annual premium bid and we recommend they be awarded the contract for Workers Compensation Insurance for 2013.

## **RENEWAL REQUESTS WERE MAILED IN OCTOBER AND NOVEMBER FOR THE FOLLOWING ITEMS:**

### **Art Supplies # 25-10-5-10 Mailed November 27, 2012**

The art supply bid was awarded to multiple companies. We are satisfied with their services and products. All vendors returned the request and are agreeable to renew the contract at current discounts. We are recommending the renewal of this bid.

**Paper Towels # 28-09-5-11 Mailed October 31, 2012**

The bid was awarded to Aramark Uniform Services. We are satisfied with the service and products provided by Aramark and the company is agreeable to renew our contract. We are requesting the renewal of this Paper Towel contract.

**Student Planners # 31-10-5-12 Mailed November 13, 2012**

Premier Agendas, Inc is the current vendor awarded the contract for student planners. We are satisfied with their service and product. Premier Agendas was mailed a request to renew the terms of the student planner bid and have accepted these terms for an additional year. We recommend renewing the bid with them.

**Uniform Rental # 21-10-5-9 Mailed October 30, 2012**

The current vendor for uniform rental is Aramark Uniform Services. We are satisfied with their product and services and recommend renewing the contract for an additional year with this company.

**High School Yearbook # 31-11-11-12 Mailed November 14, 2012**

Herff Jones Yearbook Specialist is the current vendor for High School Yearbooks and the company is agreeable to renew their contract. We are satisfied with services and products from this company. We are requesting that Henderson County Schools renew with Herff Jones.

Company	Allied Waste Services				Madisonville Disposal			Advanced Disposal Services (Formerly Veolia Environmental Services)	
COST FOR REFUSE PICKUP PER WEEK									
SITE OF PICKUP	Container	Size of Container	Regular Session Pickup Times	Summer & Intersections Pickup Times	Cost For Regular Session Per Week (38 weeks)	Cost For Summer & Intersections Per Week (14 weeks)	Cost For Regular Session Per Week (38 weeks)	Cost For Summer & Intersections Per Week (14 weeks)	
South Middle School	Trash	1-8 yd	5/week	2/week	62.40	31.20	71.10	29.62	
800 South Alves Street Henderson								32.80	
Spottsville Elementary									
9190 U.S. 60 East Spottsville	Trash	2-8 yd Flat	2/week	1/week	62.40	31.20	75.05	39.50	
North Middle School					70.20	23.40	90.85	59.15	
1707 Second Street Henderson	Trash	2-6 yd	3/week	2/week					
Henderson Co. High School					93.60	23.40	118.50	59.15	
2424 Zion Road Henderson	Trash	2-6 yd & 1 Flat C.T.E	4/week	2/week					
Henderson Co CTE					46.80	---	71.10	---	
Zion Road									
Stadium, HCHS					46.80	15.60	54.31	19.75	
Zion Road	Trash	1-8 yd	3/week	1/week					
Henderson County Archery					11.70	---	15.80	---	
Garden Mile Road Henderson									
Board of Education & Support Services					11.70	15.60	15.80	15.80	
1805 Second Street Henderson	Trash	1-6 yd	1/week	1/week					
Buildings & Grounds					15.60	15.60	19.75	19.75	
5704 Airline Road Henderson	Trash	1-8 yd Flat	1/week	1/week					

**HENDERSON COUNTY BOARD OF EDUCATION  
WORKERS COMPENSATION INSURANCE FOR 2013  
BID #16-12-5-12  
TABULATION SHEET**

Insurance Provider	Brown & Brown	E. M. Ford	Latta
AM Best Rating	RTW, Inc.	KY Employers Mutual	No Bid
	A	A-	
E & O Liability Limit			
Drivers, helpers	5,000,000	5,000,000	
	Rate	9.00	
	Premium	117,300.00	
Professional, Clerical			
	Rate	.39	
	Premium	142,350.00	
All Other			
	Rate	5.19	
	Premium	4.00	
	Premium	148,000.00	
Subtotal base premium	451,680.00	465,500.00	
Credits, Adjustments:			
Increased Limits to 1,000,000	Rate/Factor	1.10%	
	Amount	4,968.00	
Experience Mod.	Rate/Factor	1.01	
	Amount	4,706.00	
Schedule Mod.	Rate/Factor	10%	
	Amount	.600	
Premium Discount		-190,131.00	
Expense Constant		-33,690.00	
Terrorism Risk Act 2002	Rate/Factor	240.00	
		.02	
Catastrophe		16,680.00	
KY Special Fund Assessment	Rate/Factor	6.28%	
	Amount	15,809.65	
<b>TOTAL ANNUAL PREMIUM</b>			
	\$ 414,946.00	\$ 267,555.65	
Modified Standard Premium	415,093.00		