

REQUEST FOR RENTAL/USE OF FACILITIES APPLICATION

Gallatin Co relay for life American Cancer Society

NAME OF REQUESTING ORGANIZATION

gym and lobby during boys/girl game

AREA OF THE FACILITY

Yolanda Gould-relay chair

PERSON WHO WILL BE PRESENT AND
SUPERVISING THE ACTIVITY

during the jan 4 2013 boy girl double header

DATE(S) THE FACILITY IS REQUIRED

FROM A.M., P.M. TO A.M., P.M.

PLEASE CIRCLE A.M. OR P.M.

THE REQUEST AREA(S) OF THE FACILITY WILL BE USED FOR THE FOLLOWING ACTIVITIES:

The American Cancer Society/Relay for life will be working with the coaches-Holly Roberts and Jon Jones to coordinate a Cancer Awareness Kick off Game for the Relay for Life Season-this is something that coach Roberts has wanted to do to help the ACS. I have been planning with her and getting approval from Mrs Booth. During the game we would like to do the following things:

- 1) have a donation bucket at the game gate with one of our committee members to raise funds for the acs (we have decided to do this instead of ask for a donation per ticket because the school needs the ticket money for athletics)
- 2) During the game-we would like to give a list of some facts about cancer awareness that the announcer could say during down time etc. and halftime of one of the games we would like to do a short presentation to honor community cancer survivors and just invite people to be a part of relay for life.
- 3) In the lobby we would like to have about 4 tables (we would put them in front of the glass where the cafeteria is) and do a silent auction or raffle that would benefit the acs and also give information about signing up for relay.
- 4) We would sell t-shirts designed for the game at our booth and before time in the community-but would not ask the school to sell them or anything for us.

Is the organization planning to conduct sales on school premises? Yes please see the above-only for the tshirts-rest is donations

SCHOOL EQUIPMENT TO BE USED:

Would like to use 4 tables and about 10 chairs. Would borrow a mic during the presentation

APPROXIMATE #OF PERSONS: 10-15 in the committee helping that night

 I request waiver of the rental fee. (this is in conjunction with the game)

 I request waiver of the charge for custodian.

Fee Schedule

The organization agrees to pay the applicable fee(s) for the use of District facilities

| | # of Employees Required | # of Hours | Hourly Rate (Overtime at 1.5 times) | Total |
|-------------------|-------------------------|------------|-------------------------------------|-------|
| Custodians | | | | |
| Food Service Empl | | | | |
| Other | | | | |

Facility/Equipment Fee \$

Personnel Cost \$

Insurance Cost \$

Total Cost \$

I have read the Rules and Regulations for Community Use of School Facilities and agree on behalf of the requesting organization to assume personal responsibility for the proper use of the above named areas of the facility.

Yolanda J. Gould
SIGNATURE OF PERSON MAKING
REQUEST ON BEHALF OF THE
ORGANIZATION

PO Box 107
Address

Warsaw Ky 41095

11/27/2012
DATE

Home 859-904-0201
TELEPHONE

Work 859-445-2491 cell
502-732-9065 Work

In the event school is closed due to weather conditions, all scheduled activities, with the exception of dinner meetings, will be cancelled and opportunity to reschedule or refund rental fee(s) will be made.

AREA BELOW FOR OFFICIAL USE ONLY

MARTHA SEBRING for Café Requests

DATE

JON JONES/LINDA EDMONDSON for Gym Requests

DATE

KEITH HOWARD for Auditorium Requests (High School)

DATE

_____
PRINCIPAL

11.28.12
DATE

APPROVED

DISAPPROVED

SUPERINTENDENT

APPROVED

DISAPPROVED

DATE

BOARD CHAIRPERSON

Board Meeting Date