

Henderson County Schools

1805 Second Street, Henderson, Kentucky 42420
(270) 831-5000 Fax: (270) 831-5009
www.henderson.kyschools.us



TO: Dr. Thomas Richey, Superintendent
And School Board Members

FROM: Walt Spencer, CPA
Assistant Superintendent of Finance

DATE: November 19, 2012

SUBJ: Bid Recommendations

The following three items (Office/Bookstore Supplies, and T-shirts, Polos, Sweatshirt, Gasoline & Diesel Fuel) were bid since the October Board Meeting.

OFFICE/BOOKSTORE SUPPLIES # 17-12-5-11

Bids were received from four of the seven solicited vendors, as well as one vendor from the Web for Office & Bookstore Supplies. We are recommending awarding the bid to all who responded to allow the buyer to have the best option for both price and availability.

T-SHIRTS, POLOS, SWEATSHIRTS # 18-12-9-11

Bids were received from nine of twelve solicited vendors. We recommend awarding the bid to all of the responding vendors so the buyer has the option of selecting the best option for price and availability.

GASOLINE & DIESEL FUEL # 19-12-5-11

Bids were received from three of the four solicited vendors. The lowest bid for "low sulfur" diesel came from Heritage Petroleum. The lowest bid for unleaded gas came from Home Oil and Gas. The bid for E10 with 87 Octane was within a thousandth of a cent between these two companies. The savings between Home Oil and Gas and Heritage Petroleum are extremely small and the local company has proven they can meet our requirements during an emergency. For that reason we recommend awarding the bid to Home Oil and Gas.

HENDERSON COUNTY BOARD OF EDUCATION
1805 Second Street
Henderson, Kentucky 42420

TABULATION OF BIDS FOR OFFICE and BOOKSTORE SUPPLIES

BID #17-12-5-11

December 1, 2012 through November 30, 2013

ALL BIDS EXCEPTED. CHOOSE VENDOR BASED ON BEST PRICE AND AVAILABILITY.

COMPANY	BUSINESS EQUIPMENT (Henderson)	CRAFTON'S (Henderson)	OFFICE MAX (Evansville)	QUILL CORP. (Lincolnshire, IL)	ROYAL OFFICE PRODUCTS (Evansville)	School Specialty	SMITH & BUTTERFIELD (Evansville/Owensboro)	Brodart Co.
Vendor Quote # Required On Order				Bid # 12-4109 Acc # 2668164 KY				D75466
Percentage of Discount off Established Price	34% Big Catalog	5%	No Bid	10% off Catalog Price	No Bid	No Bid	50%	15%
Any exceptions to Discounts	Office Machines Machine Supplies Office Furniture Call for up to 50% Off Hon Furniture			Note exceptions on bid submission form			10% Floor	See attached letterhead with bid submission form
Delivery Fee or Fuel Surcharge								See attached letterhead with bid submission form
Fax #	826-3288	826-4946		800-789-2016	812-425-1115	270 780-6177 or 888-388-6344	812-429-0532	
Contact	827-8341	Waverlie Crafton 826-4946		Kenneth Wrek 800-634-4809	Mike Wayne 800-233-4626	Todd Hudson 270-779-6620	Amy Butterfield 812-455-8520	Trudy Wagner 888-820-4377

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TABULATION OF BIDS FOR T-shirts, Polos, Sweatshirts
BID # 18-12-9-11

ALL BIDS EXCEPTED. CHOOSE VENDOR BASED ON BEST PRICE AND AVAILABILITY.

COMPANY	Abba	Central Screen Printing	Cool Promotions	Elite Screen Printing	Family Sports	Office Depot	PAMCO	PROMARK	Tri-State School Services	Authentic Promotions	Ad Wear	NEFF Motivation, Inc.
Percentage of Discount Off Established Price	No Bid	15%	No Bid	0%	0-40%	No Bid	5-20%	0%	10%	25%	30%	10%
Number Must Show on PO to Receive Discount										Yes		
Exceptions to Discount										Screen printing 75% per color/location Embroidry 2.60 per garment up to 10,000 stitches	Line items less than \$1,000 will carry set up fees. Line items less than \$1,000 will carry shipping fees.	
Freight Policy		Standard UPS								FOB Destination		FOB Dest (N/C)
Extra Charges		Customization		Extended sizes, multiple color, and/or locations			2X lg and larger			Set up included		
Address	228 Second Street Henderson, KY 42420	1409 North Second St Henderson, KY 42420	2033 A HWY 41 N Henderson KY 42420	1026 Third Street Henderson, KY 4420	514 Tenth Street Henderson, KY 42420	2480 US HWY 41 N Henderson, KY 42420	6149 Trigg Hooper Rd Henderson, KY 42420	2017 N. Bedford Evansville, IN 47720	PO Box 1053 E. Morgan Ave Evansville, IN 47711	6151 Fair Oaks Blvd Suite 103 Carmichael, CA 95608	8120 Westglen Drive Houston, TX 77063	645 Pine St PO Box 218 Greenville, OH 45331
Phone		270-754-9219		270-827-8061	270-826-4300		270-860-0614	812-426-1323		800-497-7765	713-953-9881	812-704-6286
Fax		270-803-4110		270-827-8069	270-826-4300		888-394-0141	812-426-1406		800-497-7706	713-953-9893	812-941-4186

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GASOLINE AND DIESEL FUEL
ANNUAL BID TABULATION 2012-2013
BID # 19-12-5-11

COMPANY	Home Oil & Gas Co.	3BG Energy, Inc.	Heritage Petroleum, LLC	Petroleum Traders	Petroleum Traders Alternate Firm Bid
<u>Diesel Fuel "Low Sulfur"</u>					
Rack Price	3.2159	No Bid	3.1562	3.074	
+Diff. Cost	0.0345		0.032	0.0523	
+Taxes	Pipeline Spill .0019		0.2719	0.2719	
+Taxes	Lust .001				
+Taxes	State .269				
Total Cost Per Gallon	3.5223		3.4601	3.3982	
<u>Gasoline - Unleaded 87 Octane</u>					
Rack Price	2.737	No Bid	2.8479	No Bid	
+Diff. Cost	0.2		0.18		
+Taxes	Pipeline Spill .0019		0.3019		
+Taxes	Lust .001				
+Taxes	State .299				
Projected last date of availability			12 months		
Total Cost Per Gallon	3.2389		3.3298		
<u>Gasoline - E10 with 87 Octane</u>					
Rack Price	2.6555	No Bid	2.68	No Bid	
+Diff. Cost	0.16		0.125		
+Taxes	Pipeline Spill .0019		0.3019		
+Taxes	Lust .001				
+Taxes	State .299				
Projected last date of availability					
Total Cost Per Gallon	3.1174		3.1069		
Emergency Locations	210 Atkinson St Henderson, KY 42420	PO Box Lawrenceburg, IN 47025	PO Box 6850 Evansville, IN 47719	7120 Point Intvertess Way Fort Wayne, IN 46804	7120 Point Intvertess Way Fort Wayne, IN 46804