JAMES T. ALTON MIDDLE SCHOOL

**SITE BASED DECISION MAKING (SBDM) COUNCIL MEETING**

August 7, 2012

Katie Allen, facilitator, called the James T. Alton SBDM Council to order at 8:03 p.m. Members present: Katie Allen, Jama Bennett, Gerald Kuykendall, Pamela Pittman-Nance, Mark Roberts, and Ben Stewart.

**OPENING BUSINESS**

1. **#08-001.** –Mark Roberts made the motion to accept the meeting agenda, seconded by Katie Allen. Consensus

1. **#08-002**. Katie Allen made the motion to approve the amended minutes from the previous meeting, seconded by Mark Roberts. Consensus
2. The following good news was shared with council members:

We just received work last Thursday that we were able to bring our JLC class back and hire a math coach.

Our numbers are looking really high for the beginning of school and we still have individuals requesting to attend out of district.

**STUDENT ACHIEVEMENT**

1. The At-Risk student achievement data was reviewed with council. Data was based on students scoring at the NOVICE level on the Spring MAP test. Sub populations for 6th grade will be reviewed at the September meeting. (reference attachment)
2. The SBDM Annual Report was reviewed with council members and we are very proud of our students’ and school accomplishments. (Reference attachment)

**#08-003.** Mark Roberts made the motion to approve the End of the Year Report,

 seconded by Ben Stewart. Consensus.

**PLANNING:**

1. KASC document: What Councils Do/Do Not was reviewed with all members. (reference attachment)
2. Jama shared some beginning of the year changes: Free breakfast, school schedule, and possible changes forthcoming in terms of enrollment.

**BUDGET:**

 Due to network problems, we were not able to print copies of the June/July budgets for council review. These will be reviewed in September.

**COMMITTEE REPORTS:**

1. Ben Stewart reviewed PBIS committee minutes with council. We continue to be excited about the data we are seeing in terms of discipline. In addition, Jeff presented a session to the north end bus drivers in an attempt to get them on board. (reference attachment)

**POLICY REVIEW:**

1. Jama reviewed the BYLAWS with council members and discussion was held regarding a vice-chair and recorder. Consensus was that a vice-chair was not needed at this time and council agreed that Jama would continue to take care of SBDM minutes/paperwork.

**OLD BUSINESS**

1. Mary Lou Emerine reviewed the budget committee minutes and the revised budget with council members. (reference attachment)

**#08-004:** Mark Roberts made the motion to approve the amended budget, seconded by Katie Allen. Consensus.

1. Jama reviewed our Safe School Plan with council members. (reference attached) Ms. Pittman-Nance requested that a sign in sheet/book be included for volunteers as there have been some problems with the computer system in the past. In addition to fire/tornado drills, Ms. Nance asked about the possibility of bullying drills. Mark will check into this.

**NEW BUSINESS**

1. 2012-13 SBDM Meeting Dates were reviewed with council.

**#08-005:** Mark Roberts made the motion to accept the meeting dates, seconded by Gerald Kuykendall. Consensus. (reference attached)

1. Mark Roberts reviewed the bulling plan/policy with council members.

**#08-006:** Pamela Pittman-Nance made the motion to approve the bulling plan/policy with the addition of canprove.com to the resource list, seconded by Ben Stewart. Consensus. (reference attached)

**PERSONNEL ACTION:**

 Jama shared the following personnel changes with council:

 Jeff Lowman, assistant principal

 Elly Baker, transferred from Instructional Program Specialist to Behavior

 Interventionist/Instructional Program Specialist.

 Trevor Plessl, 7th grade boys’ basketball coach

 Lindsey Garced, math coach – transfer from North Middle School.

**#08-007:** Katie Allen made the motion to approve the hiring/personnel changes based on consultation/council policy, seconded by Pamela Pittman-Nance. Consensus

**MISCELLANEOUS BUSINESS:**

1. Jama asked for volunteers for the Superintendent’s Advisory Council. Gerald Kuykendall will be Alton’s representative.
2. Projected Enrollment is 675 – stay tuned.
3. Next meeting date will be Tuesday, September 11th at 4:00 p.m. Mark Roberts will serve as facilitator and Ben Stewart as resource person.
4. Things to do before the next meeting: Review Bylaws and additional policies/information sent via email.

**ADJOURNMENT:**

 **#08-008**: Katie Allen made the motion to adjourn the meeting at 9:23,

 seconded by Gerald Kuykendall. Consensus