



HENDERSON COUNTY HIGH SCHOOL  
CAREER AND TECHNICAL EDUCATION DEPARTMENT

Mr. Doty  
Henderson County High School CTE Unit  
2424 Zion Rd, Henderson KY 42420

Mr. Doty, (cc Mr. Hamby)

SkillsUSA has put all the preliminary items together in order to secure our spot at the Kentucky Leadership Training Institute, a comprehensive leadership conference for SkillsUSA officers. We have ascertained the students' parent permission slips, the advisors professional development forms, secured an SUV, registered for the conference and submitted our sub request.

This conference will better allow student to understand SkillsUSA, earn Level 1 PDP, earn the SkillsUSA Kentucky Statesman pin, and compete in various leadership events. Mr. Hamby and myself will also be able to attend a workshop taught by national trainers and receive professional development hours for SkillsUSA. I have attached the agenda as well to show a guide of our training.

The problem exists in the fact that I dropped the ball and forgot to send an overnight request to the district office for sign-off. Please allow these students to participate in this event, as it was my fault for forgetting that one detail. If anyone needs any more information about the conference, let me know at my ext. 5105, or email [Jeffrey.givens@henderson.kyschools.us](mailto:Jeffrey.givens@henderson.kyschools.us).

Thanks,  
Jeff Givens

*approved 10/1/12  
Victor Doty*

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[WWW.HCHS.HENDERSON.K12.KY.US/GTE/INDEX.HTM](http://WWW.HCHS.HENDERSON.K12.KY.US/GTE/INDEX.HTM)

EQUAL EDUCATIONAL AND EMPLOYMENT INSTITUTION

# 2012 SkillsUSA Kentucky Leadership Training Institute

## TENTATIVE AGENDA

### Monday, October 15, 2012

- Community Service (check in is 9:00. Activities will conclude at 3:00 p.m.)
- KLTi Registration: Park Lobby: 2:00 – 4:00 p.m.
- Buffet Dinner: 4:00 – 5:30 p.m.  
*General Butler Restaurant – must have ticket- (official dress required)*
- Opening Session: Conference Center: 5:45 – 6:45 p.m.  
*SkillsUSA Kentucky State Officers preside  
Guest Speaker and Announcements*
- Team Meetings: Conference Center: 6:45 – 9:30 p.m.
- Advisor Meeting/Reception: Lodge Mezzanine: 7:00 – 9:00 p.m.
- Roast hot dogs and S'mores: Convention Center - 9:45 – 10:45 p.m.
- Curfew: 11:00 p.m.

### Tuesday, October 16, 2012 (Dress: KLTi shirt/Khaki Pants)

- Breakfast: 7:00 – 8:25 a.m. – *on your own*
- CMI Advisor Training: 8:30 a.m. – 4:30 p.m.
- General Butler Lobby Mezzanine - **\*\*lunch provided**
- Team Meetings at Convention Center: 8:30 – 11:15 a.m.
- Guest Speakers: Open Rooms - 11:15 a.m. – 12:00 Noon
- Buffet Lunch: 12:00 Noon – 1:30 p.m. (Walk to lodge)  
*General Butler Restaurant - \*\*must have ticket to eat*
- Team Meetings at Convention Center: 1:30-3:30 p.m.
- Break: 3:30-3:45 p.m.
- Team Meetings: 3:45 – 5:45 p.m.
- Buffet Dinner: 5:45 – 7:15 p.m. - *Lodge Restaurant - \*\*must have ticket to eat*
- Opening and Closing (Teams) Practice: 7:30-9:45 p.m.
- Work on Competitive Events: 9:45 – 10:45
- Curfew: 11:00 p.m.

### Wednesday, October 17, 2012 (official dress required)

- Breakfast on your own
- Leadership Contests: 8:15 – 10:30 a.m.
- Mid Morning Break: 10:30 – 10:45 a.m.
- Awards Program: Convention Center - 10:45 a.m.

### List of all Competitive Events:

#### *Individual and Group:*

20 Second Elevator Story, 2-Minute Speech, Creed, Pledge, SkillsUSA Spelling, Opening and Closing, Pin Design (Wed. evening), Banner (Wed. evening), Extemporaneous Writing (Wed. evening), and KLTi T-Shirt Design (Wed. evening).

*This is only a general outline of the conference.  
The conference program will be the official conference agenda.*