**Gallatin County Elementary School**

*“On Track for Success”*

Minutes of Elementary August 14, 2012 SBDM meeting

**Members Present:** Kelly Middendorf, Tammy Walters, JoAnn McCaughan, Marty Glenn, Etelva Staverman

and Shelley Simpson

**Members Absent:** Joe Wright

**Guest:** Shonda Dunn and Lenny Whalen

1. The meeting was called to order at 3:30 P.M. in the Lower Elementary Conference room.
2. Opening Business
   1. Agenda approved.

b. July meeting minutes were reviewed and approved.

c. Good News Report

* + 1. School is off to a great beginning! Teachers and students alike are embracing the surprise and delight attitude. There is a real change taking place in the classrooms and entire school where students are happy taking ownership of their environment
    2. PTSO has successfully started the Market Day Program.

1. Student Achievement
   1. Assessment information for 2012-2013 was discussed.
      1. SNAP Assessments are due to Ms. Humphries September 7th.
      2. Literacy First Assessments on each student are due to Ms. Scudder by September 7th.
      3. MAPS testing for 1st and 2nd grades are to be completed by September 7th.
      4. Kindergarten students are taking a Brigance Assessment as a screener, it is due by September 20th.
      5. After September 20th, but before December 1st, Kindergarten students will take the MAPS Assessments.
      6. This information will be used for RTI placement and to guide student instruction. Parents will get information regarding these assessments via Parent-Teacher conferences and report cards.
2. Committee Reports
   1. Culture Committee reported and made recommendations regarding:
      1. Creation of a Safety Monitor Committee consisting of 2nd graders to assist as leaders of the “ownership of the school” environment in the mornings.
      2. Tornado Plan was discussed. There will be a drill in September to evaluate the plan.
      3. Grandparents’ Day is September 7th. More details will follow.
      4. Field Trips were discussed regarding parents who have not completed or passed the background checks and how to keep all the students in the safest situation possible. Mr. Whalen will look into legalities of enforcing a policy and a policy will be developed accordingly.
      5. The Discipline Policy had a suggested change for having students stay in the office for a shorter time frame, depending on the occurrence, the student and the circumstances, then returned to the classroom back to the learning environment.
      6. Gold Stars will not be done as a school rewards system any longer. It will be left up to the classroom teams how they will implement Gold Stars program. The teams are leaning toward rewards and incentives versus toy prizes.
   2. RTI Committee reported that RTI will begin on Wednesday September 19th. They will be looking at data to prepare for the start of RTI in a PLC on September 17th.
3. New Business
   1. Ms. Kannady presented a library fundraising campaign to sell Entertainment Books. The rally runs August 22- August 31. There will be rewards for selling multiple books, including a free Entertainment Book, and a trip to Lazer Kraze for students selling six books or greater.
      1. Council did conditionally approve the field trip and bus request for the trip to Lazer Kraze. Details will be submitted to Mr. Wright for final approval once it is arranged.
   2. Council discussed confidentiality issues concerning social media when parents/ student families come into the classroom for various activities. It was consensus that there needs to be a policy regarding this and visitors entering the schools should sign a disclaimer. Mr. Whalen will research how the best approach to institute this.

6. Adjourned 4:00 pm