Field Trip Request Form

Name of Teacher Submitting Request: Angelic Boyers

Destination: News Station

Purpose (How will going enhance your curriculum?): To allow the news crew to see firsthand how a news broadcast is done / meet local news casters

Grade(s) of students attending fieldtrip: News Crew (5 students)

Date of Planned Trip: TBA – waiting to hear back from one of them

Anticipated Pickup Time: TBA Anticipated Return Time: TBA

Total Cost of Fieldtrip: None

Cost per student: None

Name(s) of Teacher(s) Attending: Angelic Boyers & Eileen Whaley

Number of Chaperones: None

Submit to Principal FIRST for approval: Yes No

Signature of Principal: \_\_\_\_\_\_Eddie Franke\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Submit to Secretary to arrange for transportation:

Transportation Arranged: Yes No

 By: Tank Bellevue Newport

Other: Personal vehicles

 Signature of Secretary: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_

Return to Principal

Return to Classroom Teacher

\*\*\*IMPORTANT\*\*\* If your class will be missing lunch, you MUST notify the cafeteria once the field trip is approved.