

## Field Trip Request Form

Name of Teacher Submitting Request: Virginia Rabe

Destination: Southgate Fire Station

Purpose (How will going enhance your curriculum?): Fire Prevention Week & Community Workers within our city.  
Social Studies standard 1.1 - Basic Understanding of the World in which we live.

Grade(s) of students attending fieldtrip: Preschool & Kindergarten

Date of Planned Trip: First Week in October (not sure at this time awaiting to receive word back from firehouse)

Anticipated Pickup Time: Preschool @10:00 & 1:00 Anticipated Return Time: Preschool @ 11:00 & 2:00  
Kindergarten (not sure at this time)

Total Cost of Fieldtrip: Free

Cost per student: Free

Name(s) of Teacher(s) Attending: Mrs. Rabe & Mrs. Hoffman / Mrs. Gates Mrs Ehrman

Number of Chaperones: \_\_\_\_\_

Submit to Principal FIRST for approval: Yes No

Signature of Principal: 

Submit to Secretary to arrange for transportation:

Transportation Arranged: Yes ☒ No  
By: Tank Bellevue Newport

Other: \_\_\_\_\_

Signature of Secretary: \_\_\_\_\_ Date: \_\_\_\_\_

Return to Principal  
Return to Classroom Teacher

\*\*\*IMPORTANT\*\*\* If your class will be missing lunch, you MUST notify the cafeteria once the field trip is approved.