Woodland Elementary School

July 25, 2012

SBDM Minutes

*Members Present*: Ashley Brus, Jenn Ford, Cindy Miller, Sharon Head, Shianne Monteiro and Dawn Tarquinio. Not present: Sonja Beardsley. Mary Silva was the recording secretary.

**1. Opening Business**

The meeting was opened @ 9:03 a.m.

a. A motion was made by Shianne Monteiro to approve the July agenda and was seconded by Ashley Brus.

b. A motion was made by Jenn Ford to approve the June minutes. A second was made by Ashley Brus.

d. Good News Reports-

* Our building looks beautiful! The custodians have done a great job preparing for the new school year. We have made some changes around the building as far as rooms go. We are excited about the better use of some of our rooms.
* New teachers have been hired: Music – James Foster, 1st Gr – Ashley Tate and Lee Ann Yonker, 3rd Gr – Kristen Richardson, 4th Gr – Ashley Hawkins. Resignation of Michael Hornback (custodian). New hire of custodian: Dee Perry.
* Thirteen of our teachers have been able to go to Chicago to be trained in our new Everyday Math Program. They are very excited about what they have learned and are ready to get started. Parent communication newsletters for Everyday Math will be imperative and a valuable resource. We would like to print monthly at the print shop and charge to our Title I funds.
* PBIS (Positive Behavior Intervention Support) – Teachers have attended training and will share with staff to make sure we are all on the same page.
* Leadership Retreat – The principal, assistant principal and several of our teachers attended this summer.

e. Public Comment – None

**2. Student Achievement Report**

a. Assessing Student Achievement – Council would receive and review data reports in September, October, December, February, April and June. Comparisons will be made for those students at grade level, not meeting grade level, race, etc. and the council will discuss how to close gaps. We should have our testing results early this year, hopefully in October.

**3. Planning**

a. Monthly Review –

1) New Member Orientation – All of our 2012-2013 SBDM members have been to the required training.

2) We are working hard on preparing for the new school year.

**4. Program Reviews**

a) We have not received any feedback from the state at this point. Arts, Music and PE will be integrating other subjects into their planning/teaching this year.

**5. Budget Report**

a. The June schedule of balances was reviewed and discussed by the council. A motion to approve was made by Ashley Brus; seconded by Cindy Miller.

b. Approval of *revised* PPA Budget Proposal. Motion to approve made by Ashley Brus and a second made by Shianne Monteiro.

**6. Committee Reports -** None at this time

**7. Review**

a) Committee Policy/SBDM – FYI Policy Change

b) Quorum and Consensus Rules – Review

c) Hiring – Roundtable process

**8. New Business**

a) SBDM Meeting Schedule for 2012-2013: 2nd Wednesday of every month @ 3:30 p.m.

b) Email notice forms

c) Some teachers interested in keeping Raz Kidz subscription. Decided that the cost would be split 50% from the teacher’s classroom funds and 50% PPA (school).

d) We will have a new dismissal procedure this year. Officer Stevens will be here to discuss a better process. We will also stagger the bus drop offs for better traffic flow.

**9. On-Going Learning**

a) Breakfast now a la carte. Students will take what they want instead of being told to take each item. More changes also coming on where they get breakfast and where they will eat it.

A motion was made by Cindy Miller to adjourn the meeting at 10:32 a.m. and a second was made by Shianne Monteiro.